



PERMIT TO SELL ALCOHOLIC BEVERAGES AT A SPECIAL EVENT

Name, address, and license number of the holder of the license: _____

Contact Person: _____ Daytime Phone Number: _____

Date of event: _____ Alternate date: _____

Hours of the event: _____ Location of the event: _____

Outdoor events shall not proceed past midnight (12:00 a.m.), indoor events shall not proceed past 1:00 a.m., unless granted by the City Commission.

Describe special event, including reasons why the City should determine that it is a special event:

Attach a diagram of the event which sets out the following:

- o where the alcoholic beverages are to be dispensed; if alcoholic beverages, other than beer, wine or sparkling wine are being dispensed, the location of the barrier which persons 21 years of age are prohibited from entering
o where alcoholic beverages are to be consumed
o all entrances and exits
o the area set aside for those under 21 years of age, if there will be persons under 21 years of age present
o if persons 21 years of age are allowed to comingle with persons 21 years of age or older, whether alcoholic beverages, other than beer, wine, or sparkling wine will be dispensed.

Will the event include a public dance or a private dance, and if so, an application for a public dance must accompany this application: _____

Type of alcohol to be sold: _____ Method of the sale of the alcohol: _____

If the Chief of Police recommends that Police Officers shall be present at the special event, the license holder will be responsible for the cost of hiring those Police Officers to be present.

I understand this permit must be displayed under the same requirements as my above license.

FEE: \$25.00 per day (must accompany application), a \$100.00 penalty fee will be charged to all applications which are not submitted to the City Auditor at least 30 days prior to the event.

Date: _____

Name and title: _____

Print Applicant Name: _____

Date: _____ Approved: _____ Denied: _____

Comments: _____

Police Chief

Requires Police Officers

Does not require Police Officers

Date: _____ Approved: _____ Denied: _____

City Administrator

Revised: 4/23