

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
JULY 6, 2026**

The regular meeting of the Devils Lake City Commission was held on July 6, 2026, with the following members present: President Moe and Commissioners Hach, Knowski, Uhlenkamp, and Pierce.

MEETING ITEMS

- 1) Call to Order
- 2) Oath of Office

Judge Halbach sworn in President Moe, Commissioner Pierce, and Commissioner Hach.

- 3) Elect City Commission Vice President

Commissioner Knowski made a motion to nominate Rob Hach as the Vice President of the City Commission. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 4) Portfolio and Committee Assignments

President Moe read through the portfolios and committee assignments. Commissioner Uhlenkamp made a motion to approve the portfolio and committee assignments. Commissioner Hach seconded the motion, and the motion was approved unanimously.

- 5) Appointment of Officers
 - a. Legal Services Agreement – Traynor Law Firm

Commissioner Hach made a motion to approve the appointment of officers. Commissioner Pierce seconded the motion, and the motion was approved unanimously.

Commissioner Knowski made a motion to approve the legal services agreement with Traynor Law Firm. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

- 6) Approval of Minutes – June 15, 2026

Commissioner Pierce made a motion to table the minutes from June 15, 2026 due to the formatting. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

- 1) Years of Service – Richard Godman (25 years with Sanitation Department)

President Moe thanked Richard for his years of service with the City of Devils Lake.

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

- 1) Lake Region Heritage Center – Release of Funds (\$10,832.75)

Lisa Crosby, Director of the Lake Region Heritage Center, gave an update on the Heritage Center. She said that the steps had been completed and they were able to pay for them in full. She said that they are working on a plaque to put together to place by the steps. She said they held a wedding and reception at the Heritage Center, which went great. She said the Art Center has been busy.

Commissioner Pierce made a motion to release quarter 3 funds. Commissioner Knowski seconded the motion, and the motion was approved unanimously on a roll call vote.

COMMISSION PORTFOLIOS

Commissioner Knowski – The City Engineer said that there is not an update for the Utility Department.

Commissioner Hach – The City Engineer said that there is not an update for the Sanitation Department.

The Police Chief said that they were busy over the 4th of July. He said that they had several calls for fireworks that were being lit after 11pm. He also said that they have been busy with unwanted behavior in the downtown area. He also said he and Captain Harkness met with Attorney Saylor about a couple of ordinances that they are looking to update.

The Airport Manager said that the airport had another record month. Commissioner Pierce asked if he could start bringing the numbers to present. The Airport Manager said he could do that.

Commissioner Uhlenkamp – The City Engineer said that there is not an update for the Street Department.

Commissioner Uhlenkamp said that she has a library board meeting on Thursday and that the next LEC meeting is on July 22.

Commissioner Pierce – The Fire Chief said that the fireworks went well. He also said that the parade was a success – he does not know the number of entries that they had. They got their FEMA grant submitted, so they will update on how that goes. They are also working with Ramsey County Emergency Manager on the flooding situation up north. They are trying to identify roads that they are unable to travel on.

They are also looking to purchase a new lawn mower, using the equipment reserve funds. Commissioner Knowksi made a motion to approve the purchase of the lawn mower. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

Commissioner Pierce said that he sent an email regarding an efficiency audit. He mentioned that he found three (3) companies online and they are included in the email. President Moe said this is something we would be interested in doing.

Commissioner Knowski asked about the financial audit. Rob Johnson, Interim City Auditor/City Assessor, said that we should have the 2022 audit wrapped up within the next couple of weeks. It is our understanding that each year should take around 10 weeks and Brady Martz is planning to start 2023 right after the 2022 audit.

Commissioner Pierce said that there were two (2) ordinances that were voted on by the board to go to County Commission.

The City Assessor said that there is not much of an update for the City Assessor side.

The Interim City Auditor said that we are working on getting the budget prepared. He said that he is taking this role as the Auditor and not as the Administrator.

The City Attorney said that there is a first reading of an ordinance on the agenda tonight.

OLD BUSINESS CONSENT AGENDA

NEW BUSINESS

- 1) First Reading – Ordinance 1040 – Chapter 9.74 – Tobacco Retailers

A first reading of Ordinance 1040 – Chapter 9.74 – Tobacco Retailers was held.

- 2) Appointment of Logan Kraft to Board of Adjustment

Commissioner Pierce made a motion to approve the appointment of Logan Kraft to the Board of Adjustments. Commissioner Hach seconded the motion, and the motion was approved unanimously.

- 3) Pay Estimate #2 – Curb, Gutter & Sidewalk

Commissioner Knowski made a motion to approve Pay Estimate #2 – Curb, Gutter & Sidewalk. Commissioner Pierce seconded the motion, and the motion was approved unanimously on a roll call vote.

- 4) Recommendation for Award of Tree Cutting Contract

Commissioner Pierce made a motion to approve the recommendation for award of tree cutting contract. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

CITIZEN COMMENT

Executive Session

The Devils Lake City Commission will convene in Executive Session this meeting on July 6, 2026 to discuss pending legal matters related to the lease agreement between the City of Devils Lake and Holly Malheim and the Sunnyside Childcare Center LLC for the property with the legal description of: Lots 1, 2, 3, 4, 5, and 6 all in Block 47 of the Original Townsite to the City of Devils Lake, Ramsey County, North Dakota.

The City Commission may convene into executive session for attorney consultation regarding this legal matter pursuant to NDCC §§ 44-04-19.1 and 44-04-19.2.

INFORMATIONAL ITEMS

LIST OF BILLS

Commissioner Pierce made a motion to approve the list of bills as submitted. Commissioner Knowski seconded the motion, and the motion was approved unanimously on a roll call vote.

ROB JOHNSON
INTERIM CITY AUDITOR/CITY ASSESSOR

JIM MOE
PRESIDENT OF CITY COMMISSION