

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
JUNE 1, 2026**

The regular meeting of the Devils Lake City Commission was held on June 1, 2026, with the following members present: President Moe and Commissioners Hach, Knowski, Uhlenkamp, and Pierce.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – May 18, 2026

Commissioner Hach made a motion to approve the minutes of the May 18, 2026 City Commission meeting. Commissioner Pierce seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

COMMISSION PORTFOLIOS

Commissioner Knowski – The Assistant City Engineer said that the Utility Department started hydrant flushing this week.

Commissioner Hach – The Assistant City Engineer said that the Sanitation Department is working on special pickups. For the Engineering Department, project contracts are out and should start soon.

The Airport Manager said that numbers are up again. They are looking for two part-time people, due to a current employee being out.

The City Assessor said that assessment letters went out last week. He is working on setting up inspections on residential properties. He also said the County Board of Equalization is tomorrow morning.

Commissioner Uhlenkamp – The Assistant City Engineer said that the Street Department is working on street sweeping, pothole patching, and getting flowers out around downtown.

Commissioner Uhlenkamp said that she has noticed a number of lawns that have not been mowed around down. She also said that there have been a lot of comments on the old Good Samaritan building. The Fire Chief acknowledged the comments and said he would address them through the nuisance process.

Commissioner Pierce – The Fire Chief said that they had another successful Fill the Boot fundraiser. They raised a little over \$2,500. The NDFA Convention starts this Thursday and will go through Saturday.

He also said that the annual live fire training for ARFF is tomorrow out at the airport. They are also working on a grant that is due on June 22nd.

Commissioner Pierce said that the Law Enforcement Center Board is meeting on June 18th. The LEC passed its yearly inspection by the DOCR. There are a couple of things that they need to make corrections on.

President Moe – The Police Chief said that Devils Run went very well. The SRO Conference is next week in South Dakota. The calls for service have been growing with the warmer weather.

The City Administrator announced his resignation effective June 19th, contingent upon contract approval by the City of Fargo on June 8th. He said he will be moving to Fargo to become the Executive Director of the Lake Agassiz Water Authority. He said he is committed to doing what he can to ensure a smooth transition for any interim or new candidate that will assume some, or all, of his existing job responsibilities. President Moe thanked the City Administrator for the job well done for the past four years.

President Moe said that it may be in the best interest to have an in-house employee fill in as an interim auditor through the 2027 budget process. President Moe said he and the City Administrator have spoken with Rob Johnson, City Assessor, to inquire if he would be willing to step into the City Auditor position for an interim basis. The City Assessor expressed a willingness to take on the City Auditor position on an interim basis through the 2027 Budget process. He said he has the capacity to manage the workload on a short-term basis. Commissioner Pierce made a motion expressing the intent to appoint Rob Johnson as Interim Auditor/Assessor effective June 22, 2026 with formal action to be taken at the next regular City Commission meeting. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

OLD BUSINESS

CONSENT AGENDA

NEW BUSINESS

1) Reappointments to Planning and Zoning Commission

Commissioner Uhlenkamp made a motion to approve the reappointments of Terry Thompson and Wyatt Hanson, and the appointment of Howard Pagel to Planning and Zoning Commission. Commissioner Hach seconded the motion, and the motion was approved unanimously.

2) State Blanket Bond

Commissioner Pierce made a motion to approve the state blanket bond. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

3) 2027 Budget Timeline

The City Administrator provided a timeline for the creation and approval of the 2027 City Budget.

4) Update on City Hall Remodel Progress

The Assistant City Engineer gave an update on where the City is at in the process of remodeling City Hall.

INFORMATIONAL ITEMS

President Moe said that June 9th is election day and encouraged everyone to go vote.

LIST OF BILLS

Commissioner Pierce made a motion to approve the list of bills as submitted. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION