

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
MAY 18, 2026**

The regular meeting of the Devils Lake City Commission was held on May 18, 2026, with the following members present: President Moe and Commissioners Hach, and Uhlenkamp. Commissioner Pierce was absent.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – May 04, 2026

Commissioner Uhlenkamp made a motion to approve the minutes of the May 04, 2026 City Commission meeting. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

- 1) Proclamation – Building Safety Month

President Moe read the proclamation.

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

- 1) Shawna Middleton – Lake Region Public Library – 2025 Annual Report

Shawna, Lake Region Public Library Director, went through her 2025 Annual Report. She mentioned that there were over 30 more programs offered in 2025 and over 500 more individuals that were in attendance.

- 2) Forward Devils Lake and Devils Lake Chamber – Business Pulse of Community Update

Brady Ash, Forward Devils Lake Executive Director said that they started these meetings in January to get some feedback from business managers, employers, and community stakeholders. He gave an overview of what they have been hearing from businesses in the community. Suzie Kenner, Devils Lake Chamber Executive Director, said that one issue with our area is housing. A discussion was held on creating a permitting process for short term rentals within City limits and in Ramsey County.

COMMISSION PORTFOLIOS

The Fire Chief said they got the hydraulic cylinder for Engine 204 fixed. They are also doing Fill the Boot on May 29th.

Commissioner Uhlenkamp – The City Engineer said that it is National Public Works week and the shop will be open to see the equipment we have and the Commission is invited to attend the lunch celebration lunch later in the week. The Street Department is still working on

pothole patching, but the weather needs to be more cooperative. They are also working on cleaning up from snow removal.

Commissioner Uhlenkamp said that they have a LEC Meeting on Wednesday.

Commissioner Hach – The City Engineer said that special pickup start the first week of June.

The City Assessor said that the assessment zone for his review this year are the residential properties west of College Drive. He is sending out letters and is hoping to schedule times to conduct assessments on the properties. He added that they are going to be sending letters to property owners who have storage containers that are violating zoning.

The Airport Manager said that they had 929 boardings and this month looks like it will hit another record.

Commissioner Knowski – The City Engineer said that the Utility Department will be flushing out hydrants next week. He said there is a chance that the water will discolor a little bit in those neighborhoods.

President Moe – The Police Chief said that they had the National Deescalation Center here last week. They also have weapons training this week, if the weather cooperates.

The City Administrator said that budget season will be coming up here soon.

The City Attorney said that there are three (3) proposed ordinances on the agenda.

OLD BUSINESS
CONSENT AGENDA

NEW BUSINESS

- 1) Recommend Award of Bid – Project 260101 – Hwy 2 Frontage Roads

Commissioner Knowski made a motion to recommend award of bid – Project 260101 – Hwy 2 Frontage Roads in the amount of \$1,182,202.65 to RJ Zavoral & Sons Inc. Commissioner Uhlenkamp seconded that motion, and the motion was approved unanimously on a roll call vote.

- 2) Recommend Award of Bid – Project 260102 – South Side Mill and Overlay

Commissioner Uhlenkamp made a motion to recommend award of bid – Project 260102 – South Side Mill and Overlay in the amount of \$1,244,866.90 to RJ Zavoral & Sons Inc. Commissioner Hach seconded that motion, and the motion was approved unanimously on a roll call vote.

- 3) Recommend Award of Bid – 2026 Asphalt & Concrete

Commissioner Knowski made a motion to recommend award of bid – 2026 Asphalt & Concrete in the amount of \$116,900 to Tri-State Paving. Commissioner Hach seconded that motion, and the motion was approved unanimously on a roll call vote.

4) Recommend Award of Bid – 2026 Curb, Gutter & Sidewalk

Commissioner Uhlenkamp made a motion to recommend award of bid – 2026 Curb, Gutter & Sidewalk in the amount of \$61,374 to Lakeview Construction. Commissioner Knowski seconded that motion, and the motion was approved unanimously on a roll call vote.

5) Second Reading of Ordinance 1038 – Section 9.30.010 – Unlawful Possession of Drug Paraphernalia

Commissioner Hach made a motion to approve Ordinance 1038 – Section 9.30.010 – Unlawful Possession of Drug Paraphernalia. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

6) Second Reading of Ordinance 1039 – Section 9.30.020 – Definitions: Drug Paraphernalia

Commissioner Uhlenkamp made a motion to approve Ordinance 1039 – Section 9.30.020 – Definitions: Drug Paraphernalia. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

INFORMATIONAL ITEMS

- 1) April Financial Report
- 2) 2026 YTD Municipal Court Report

LIST OF BILLS

Commissioner Uhlenkamp made a motion to approve the list of bills as submitted. Commissioner Knowski seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION