

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
MAY 04, 2026**

The regular meeting of the Devils Lake City Commission was held on May 04, 2026, with the following members present: President Moe and Commissioners Hach, Knowski, Pierce and Uhlenkamp.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – April 20, 2026

Commissioner Pierce made a motion to approve the minutes of the April 20, 2026 City Commission meeting. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

- 1) Arbor Day Proclamation

President Moe read the proclamation.

PUBLIC HEARINGS – 5:30 PM

- 1) Conditional Use Permit at 516 College Drive South

Commissioner Knowski made a motion to approve the conditional use permit at 516 College Drive South. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

BID OPENINGS – 5:30 PM

- 1) 2026 Curb, Gutter, and Sidewalk

The City Administrator opened bids for 2026 Curb, Gutter, and Sidewalk. The bids were as follows:

- Lakeview Construction - \$61,374.00

Commissioner Pierce made a motion to refer the bid for review to the City Engineer. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 2) 2026 Asphalt and Concrete Street Repair

The City Administrator opened bids for 2026 Asphalt and Concrete Street Repair. The bids were as follows:

- Tri-State Paving - \$116,900.00

Commissioner Pierce made a motion to refer the bid for review to the City Engineer. Commissioner Hach seconded the motion, and the motion was approved unanimously.

3) Devils Lake City Project 260102 – South Side Mill and Overlay

The City Administrator opened bids for Devils Lake City Project 260102 – South Side Mill and Overlay. The bids were as follows:

- Keller Paving & Landscaping Inc - \$1,863,967.23
- RJ Zavoral & Sons - \$1,244,866.90
- Strata Corporation - \$1,457,737.82

Commissioner Pierce made a motion to refer the bids for review to the City Engineer. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

VISITORS OR DELEGATIONS

COMMISSION PORTFOLIOS

Commissioner Knowski – The City Engineer said that the Utility Department are working on the spinners/mixers and plan on getting those in this spring.

Commissioner Hach – The City Engineer said that in the summer, the landfill is open on the second Saturday of each month. Special pickup will be in June this year and Zone 1 starts the first week of June. The Engineering Department will review the bids and bring a recommendation to the next Commission meeting.

The City Assessor did not have anything to report.

The Airport Manager said that the Airport has another new boarding record of 929.

Commissioner Uhlenkamp – The City Engineer said that the Street Department is working on frost boils. They also have a bid opening on Friday that will take care of those frontage roads. They will be working on some crack sealing and getting ready for Memorial Day at the Cemetery.

Commissioner Pierce – The Fire Chief said that Engine 204 is out of service. It will be going to Fargo to get fixed, hopefully on Thursday. He also said that their new hire started today and he will be enrolled in the online ARFF class tomorrow. They will also be doing fill the boot again during Devils Run weekend.

Commissioner Pierce thanked the Fire Chief and Assistant Fire Chief for helping him put the banners up downtown.

He also said that he attended the Ramsey County Boarding Zone meeting and they discussed the comprehensive plan of possibly adding data centers.

He said that he will be absent from the next Commission meeting due to being out of town.

President Moe – The Police Chief said that Officer Rodriguez graduated the academy last Friday and they are looking forward to having him.

He also has an out of state leave request for the SRO's. There is a summer conference on June 9th in Deadwood, South Dakota that the SRO's are planning on attending. Commissioner Knowski made a motion to approve out of state travel. Commissioner Pierce seconded the motion, and the motion was approved unanimously.

The City Administrator said that there is \$12,000 in the Shade Tree equipment reserve and they would like to use that to purchase a trailer and a water tank. Commissioner Hach made a motion to authorize staff to purchase the auger. Commissioner Knowski seconded the motion, and the motion was approved unanimously on a roll call vote.

The City Attorney said that there is nothing to report, besides the three ordinances on the agenda.

OLD BUSINESS

CONSENT AGENDA

NEW BUSINESS

- 1) Consideration of Appointment to the Planning and Zoning Commission

The City Assessor said that they have two (2) people that submitted letters of interest to be on the Planning and Zoning Commission. Logan Kraft and Howard Pagel both updated the Commission on why they are interested in being on the commission. Commissioner Uhlenkamp made a motion to appoint Howard Pagel to the Planning and Zoning Commission. Commissioner Pierce seconded the motion, and the motion was approved 4-1.

- 2) Appointment to Board of Adjustments – Alex Beecroft

Commissioner Knowski made a motion to appoint Alex Beecroft to the Board of Adjustments. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 3) 2026 Roadway Maintenance Agreement with Ramsey County

Commissioner Knowski made a motion to approve the 2026 Roadway Maintenance Agreement with Ramsey County. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

- 4) First Reading of Ordinance 1037 – Chapter 9.27 – THC

A first reading of Ordinance 1037 was held.

- 5) First Reading of Ordinance 1038 – Section 9.30.010 – Unlawful Possession of Drug Paraphernalia

A first reading of Ordinance 1038 was held.

6) First Reading of Ordinance 1039 – Section 9.3.0.020 – Definitions: Drug Paraphernalia

A first reading of Ordinance 1039 was held.

INFORMATIONAL ITEMS

The City Administrator stated that there was a water leak at 1223 14th St NW. The leak was happening near the water meter, but the water never went down the sewer. It is recommended to waive the sewer portion of the bill, which is \$544.05. Commissioner Uhlenkamp made a motion to waive the sewer portion of the bill. Commissioner Pierce seconded the motion, and the motion was approved unanimously on a roll call vote.

LIST OF BILLS

Commissioner Pierce made a motion to approve the list of bills as submitted. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION