

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
APRIL 20, 2026**

The regular meeting of the Devils Lake City Commission was held on April 20, 2026, with the following members present: President Moe and Commissioners Hach, Knowski, Pierce and Uhlenkamp.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – April 6, 2026

Commissioner Uhlenkamp made a motion to approve the minutes of the April 6, 2026 City Commission meeting. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

- 1) Years of Service – Donovan Kraft (5 Years with Sanitation Department)

President Moe thanked Donovan Kraft for his 5 years with the City of Devils Lake.

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

- 1) Devils Lake Chamber & Tourism – Suzie Kenner

Suzie Kenner with the Devils Lake Chamber of Commerce & Tourism gave an update on what the Chamber of Commerce and Tourism have been working on and their future plans.. She said the Tourism annual report is in the packet that was handed out previously. She said every few years the Tourism department does a strategic plan and they just did one for 2026-2030. She gave a quick overview of what the plan consists of for the next four years. She also gave a quick overview of their budget and advertising.

COMMISSION PORTFOLIOS

Commissioner Knowski – The City Engineer said that there is nothing to report for the Utility Department.

Commissioner Hach – The City Engineer said that there is nothing to report for the Sanitation Department. The Engineering Department will have a couple of bid openings in the beginning of May that will be on the agenda.

The City Assessor said that there is nothing to report.

The Airport Manager said that boardings for the last month were over 1,000. He also said that they had bid openings for their fall project and the bids came in lower than expected.

Commissioner Uhlenkamp – The City Engineer said that the Street Department is out patching potholes. President Moe said that they are doing a great job with the alleys.

Commissioner Uhlenkamp is encouraging citizens to clean up their yards. The City Engineer said that Lake Region Corporation cleans up downtown and should be starting within the next couple of weeks. He also said that there are ditch cleaning opportunities along Highway 2.

Commissioner Pierce – The Fire Chief said that there is nothing to report.

Commissioner Pierce said that the banners have arrived. He said that they will go out on May 1st to get them put up. He also said he received a quote for 20 more hangers and that is \$2,285.00. He had over 80 requests for banners and only printed 70 this year. The recommendation would be to pay for these out of the City Beautification Fund. Commissioner Uhlenkamp made a motion to purchase 20 more brackets. Commissioner Knowski seconded the motion. The motion carried unanimously on a roll call vote, with Commissioner Pierce recusing himself.

Commissioner Pierce said that Nelson and Eddy Counties are not renewing their Joint Powers Agreement with the Law Enforcement Center and will be going through state radio for 911 services.

Commissioner Pierce is meeting with the Devils Lake Park Board tomorrow to discuss a location for the proposed war memorial. He said that he is going to continue searching for grants.

Commissioner Knowski thanked the Police Department for their presence at the schools today.

President Moe – The Police Captain said they are continuing to investigate and monitor everything from Friday's event.

The City Administrator said the list of bond payments is in the packet. He said that after meeting with the County last week, it sounds like they are close to making corrections to the special assessments and sending out new tax statements. We will receive special assessment revenue once the County receives the correct amounts and can remit that to the city.

He also said that they had the first meeting with Dumont & Associates regarding the City Hall remodel. The request for qualifications for the Police Department was advertised in the Journal and was also sent to the Fargo Forum and Bismarck Tribune.

The City Administrator said they had a Shade Tree meeting and have aligned the planting strategy for the 100 trees to be planted early this summer. He said that they will be sending letters out to residents.

OLD BUSINESS
CONSENT AGENDA

NEW BUSINESS

- 1) Authorize Call for Bids for Tree Trimming and Tree Removal

Commissioner Knowski made a motion to authorize the call for tree trimming and tree removal. Commissioner Pierce seconded the motion, and the motion was approved unanimously on a roll call vote.

- 2) Consideration to Approve Cost Participation and Construction and Maintenance Agreement with NDDOT for US 2 Frontage Roads Project

Commissioner Pierce made a motion to approve the cost participation and construction and maintenance agreement with NDDOT for US 2 frontage roads project. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

INFORMATIONAL ITEMS

- 1) Q1 Economic and Utility Data
- 2) March Financial Report

LIST OF BILLS

Commissioner Pierce made a motion to approve the list of bills as submitted. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION