

**MEETING MINUTES OF THE CITY COMMISSION  
OF THE CITY OF DEVILS LAKE, ND  
MARCH 02, 2026**

The regular meeting of the Devils Lake City Commission was held on March 02, 2026, with the following members present: President Moe and Commissioners Hach, Pierce, Knowski and Uhlenkamp.

**MEETING ITEMS**

- 1) Call to Order
- 2) Approval of Minutes – February 02, 2026

Commissioner Pierce made a motion to approve the minutes of the February 02, 2026 City Commissioner meeting. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 3) Approval of Minutes – February 17, 2026

Commissioner Hach made a motion to approve the minutes of the February 17, 2026 City Commission meeting. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

**AWARDS AND PROCLAMATIONS**

- 1) Alex Schwab (5 Years – Devils Lake Police Department)

President Moe thanked Alex for his 5 years with the City of Devils Lake.

**PUBLIC HEARINGS – 5:30 PM**

- 1) Change in Zoning from Agricultural to Planned Unit Development

The City Assessor recommended there be no action taken at this time.

**BID OPENINGS – 5:30 PM**

**VISITORS OR DELEGATIONS**

- 1) Lake Region District Health Unit – Opioid Settlement Fund Usage

Cindy Schmidt, Prevention Specialist with Lake Region District Health Unit, said that our state has identified prevention as something that needs to be promoted. She mentioned the Opioid Settlement money will be used for a prevention program called Prevention Plus Wellness. The program encourages participants to adopt positive behavior, while discouraging the use of drugs and alcohol. There have been a few different ways of using this within the schools, but she has not had conversations with schools yet. They currently have \$13,390.91 left of the Opioid dollars. About \$900 of this money was used to purchase two (2) Narcan dispensing boxes – one is in the Lake Region Public Library and the other is in the City Plaza. Lake Region

Public Health maintains them and fills them with Narcan. She went to the County Commission and discussed another prevention program that she would like to implement. Commissioner Uhlenkamp made a motion to concur with the strategy contingent upon attorney approval. Commissioner Pierce seconded the motion, and the motion was approved unanimously on a roll call vote.

### **COMMISSION PORTFOLIOS**

Commissioner Knowski – The City Engineer said there is nothing to report for the Utility Department.

Commissioner Hach – The City Engineer said there is nothing to report for the Sanitation Department. He said that probable assessment letters have been sent out to property owners that are impacted with the Highway 2 Frontage Roads and the South Side Mill & Overlay project.

The City Assessor said that assessment notices will be going out at the end of next week. He also said that the primary residence application closes on April 1<sup>st</sup> and can save a homeowner up to \$1,600 on their property taxes.

The Airport Manager said that they had over 800 passengers in February. He also said they received new furniture at the airport. He also stated that the Devils Lake Airport brings in \$26 million annually, according to an economic impact survey that was done by the State.

Commissioner Uhlenkamp – The City Engineer said that the Street Department is still working on cleanup around the community. The City Engineer said that for the amount of snowfall received, cleanup has gone very well. It was communicated that some people have an unrealistic expectation related to snow gates. Snow gates are ineffective when we get this amount of snow and property owners are responsible for the snow that ends up in their driveways.

Commissioner Pierce said that he received emails from people quoting things from the snow removal guidelines. He said that nothing seems to match up, and he believes that the policies should mirror each other so that the ordinance and maintenance/emergency mode are clearer.

Commissioner Pierce – The Fire Chief said that they had state fire school this past weekend and they had two staff members attend. He said that the kids fishing tournament went well and thanked the volunteers that helped. He also said they are looking to open a position this week. He provided a report on nuisances from 2025. He said there were 106 nuisances in 2025, and they were able to resolve about 89% of those. There are around 12 that they are actively monitoring right now.

Commissioner Pierce said he will be out of state for the April 6<sup>th</sup> meeting. He said that he is still working with the architect on a veteran's memorial that will best fit our community. He said that every branch of the military will be represented. The plan is to have this in Roosevelt Park, so they will meet with the Park Board Director.

President Moe said that there were 84 participants for the youth fishing tournament and it was great to see that turnout.

The Police Chief said they have some training going on. Sergeant Rodriguez is in Bismarck for the last part of her training. He also said they are doing their rewards ceremony on March 31<sup>st</sup>. They are working on switching out the protective dome covers on the cameras. He also thanked Mayor Moe, the Commissioner, and the City Administrator for all of their support to the Devils Lake Police Department.

The City Administrator said that the 2025 year-end financials are attached. He went through a quick overview of the financials.

The City Attorney said that he has nothing to report.

## **OLD BUSINESS**

## **CONSENT AGENDA**

## **NEW BUSINESS**

- 1) 2<sup>nd</sup> Reading – Ordinance 1036 – Chapter 15.28 Floodplain Regulations

Commissioner Knowski made a motion to approve the second reading of Ordinance 1036 – Chapter 15.28 Floodplain Regulations. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 2) Resolution to Designate Polling Location for Primary Election

Commissioner Pierce made a motion to approve the resolution designating the polling location for the primary election. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

- 3) Award of Bids for \$960,000 CD's – Bravera Bank and Western State Bank

Commissioner Knowski made a motion to approve the award of bids for \$960,000 CD's each to Bravera Bank and Western State Bank. Commissioner Hach seconded the motion, and the motion was approved on a roll call vote.

- 4) Budget Amendment 25-06 – Year-End Budget to Actual

Commissioner Pierce made a motion to approve budget amendment 25-06 year-end budget to actual. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

- 5) Request to Purchase Property in Roundhouse Subdivision

The City Assessor said that Ramsey Brown is interested in purchasing this lot for \$2,000. If there is no construction in two years, it will be taken back by the city and the \$2,000 will be forfeited. Commissioner Knowski made a motion to approve the purchase of property in roundhouse subdivision. Commissioner Hach seconded the motion, and the motion was approved on a roll call vote.

6) Authorization to Enter into Contract with Dumont & Associates Architects for Architectural Services for City Hall Remodel

Commissioner Uhlenkamp made a motion to approve the authorization to enter into contract with Dumont & Associated Architects for architectural services for the city hall remodel and to have Commissioner Hach and Knowski on the committee. Commissioner Pierce seconded the motion, and the motion was approved unanimously.

7) Release of Request for Qualifications for Construction of New Police Department

Commissioner Knowski made a motion to table the release of request for qualification for construction of a new police department. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

**CITIZEN COMMENT**

**INFORMATIONAL ITEMS**

- 1) December 2025 Financial Detail Report

**LIST OF BILLS**

Commissioner Knowski made a motion to approve the list of bills as submitted. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

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**SPENCER HALVORSON**  
**CITY ADMINISTRATOR/AUDITOR**

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**JIM MOE**  
**PRESIDENT OF CITY COMMISSION**