

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
FEBRUARY 2, 2026**

The regular meeting of the Devils Lake City Commission was held on February 2, 2026, with the following members present: President Moe and Commissioners Hach, Pierce, Knowski and Uhlenkamp.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – January 20, 2026

Commissioner Uhlenkamp made a motion to approve the minutes of the January 20, 2026, City Commission meeting. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

- 1) Lake Region Heritage Center – Release of Funds (\$10,832.75)

Lisa Crosby, Director of the Lake Region Heritage Center and the Lake Region Arts Center, said that the last quarter had a few different events at the Arts Center. They received a grant for new flooring in the office at the Heritage Center. There is a quilt show at the Arts Center in February. She also mentioned that they plan on doing some fun things in July for the 250th Celebration. Commissioner Pierce made a motion to release the funds in the amount of \$10,832.75. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

COMMISSION PORTFOLIOS

Commissioner Pierce – The Fire Chief said that they had a little over 2,000 people on the ice for the fishing derby. He also said that he has the fireworks contract and that it will be signed this week. He is going to see if they can switch locations if needed. He said he will have the annual report done soon. He said that he is reaching out to a few people regarding nuisances.

Commissioner Uhlenkamp – The City Engineer said that there is nothing to report for the Street Department.

Commissioner Uhlenkamp said that there is a library board meeting next week.

Commissioner Hach – The City Engineer said that there is nothing to report for the Sanitation or Engineering Department.

The City Assessor said that he has an out of state travel request for Dustin Willey, Building Inspector, to attend the international code council conference in the Twin Cities area February 10-13. Commissioner Pierce made a motion to approve the out of state travel.

Commissioner Knowski seconded the motion, and the motion was approved unanimously. The City Assessor also said Gate City Bank is interested in renewing the residence revitalization program. The Board of Equalization meeting will be held on April 6th.

The Airport Manager said that January looks like it could be another record month. He said that there is a runway improvement project in September, which will have the airport closed for four (4) days. He said that the Fire Department, Highway Patrol, and the Devils Lake Police Department did an amazing job with the airline emergency that happened a couple of weeks ago.

Commissioner Knowski – The City Engineer said that there is nothing to report for the Utility Department.

President Moe – The Police Chief said that he is working on the annual report. He gave condolences to the Lake Region Law Enforcement Center and to the Smith Family.

The City Administrator said that hopefully at the next meeting they will be able to have a more in-depth conversation regarding the police department relocation. He also said that we are continuing to work with the County on the special assessment amounts that were included on residents' property tax statements.

The City Attorney said that there was a reading on three (3) ordinances regarding franchise agreements. He said they are not on this agenda due to receiving feedback from a Midco representative. There were no issues with the ordinances that were proposed; however, they have a concern with another ordinance that has to do with the number of services provided.

OLD BUSINESS

CONSENT AGENDA

NEW BUSINESS

- 1) MOU with Devils Lake Chamber of Commerce – America 250 Commission

The City Administrator said that both the City and the Devils Lake Chamber are comfortable with what is relayed. The Chamber will determine what the sponsorship levels are. After all the expenses are completed, the remaining money will be remitted to the National Guard Foundation. The Chamber did not want to be required to work that weekend due to all the other events they work on throughout the year. The Police and Fire Chief will be at all the meetings. The first meeting should be held sometime in February. Commissioner Pierce volunteered to be on the Commission. Commissioner Hach made a motion to approve the MOU with Commissioner Pierce being on the Commission. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 2) Purchase Order for Shade Tree & Budget Amendment 26-01

Commissioner Pierce made a motion to approve the purchase order for Shade Tree and Budget Amendment 26-01. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

- 3) Resolution Declaring the Necessity of an Improvement for Project 260101 – Street Improvement District No. 86-26 Highway 2 Frontage Roads

Commissioner Uhlenkamp made a motion to approve a resolution declaring the necessity of an improvement for project 260101 – Street Improvement District No. 86-26 highway 2 frontage roads. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

- 4) Resolution Declaring the Necessity of an Improvement for Project 260102 – Street Improvement District No. 87-26 3rd St SE, 4th St SE, 6th St SE, 7th St SE, Miscellaneous

Commissioner Knowski made a motion to approve a resolution declaring the necessity of an improvement for project 260102 – Street Improvement District No. 87-26 3rd St SE, 4th St SE, 6th St SE, 7th St SE, Miscellaneous. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

CITIZEN COMMENT

INFORMATIONAL ITEMS

- 1) 2026 Election Handbook – North Dakota League of Cities

EXECUTIVE SESSION

The Devils Lake City Commission convened in Executive Session to discuss pending legal matters related to the mortgage between the City of Devils Lake Building Authority and CoJack Snack and Pack, LLC at the property with the legal description of: Outlot 39-0014 of Lot 1, Pasta Acres Subdivision, Block 2, Replat of Devils Lake Industrial Park, Devils Lake, Ramsey County, North Dakota.

Commissioner Pierce made a motion to continue foreclosure proceedings with CoJack Snack and Pack LLC and authorize the City Attorney to engage with CoJack's attorney on potential settlement terms. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

LIST OF BILLS

Commissioner Pierce made a motion to approve the list of bills as submitted. Commissioner Knowski seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION