

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
JULY 7, 2025**

The regular meeting of the Devils Lake City Commission was held on July 7, 2025 with the following members present: President Moe and Commissioners Hach, Pierce, and Uhlenkamp. Commissioner Knowski was absent.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – June 16, 2025

Commissioner Uhlenkamp made a motion to approve the minutes of the June 16, 2025 City Commission meeting. Commissioner Hach seconded the motion, and the motion was approved unanimously.

- 3) Approval of Minutes – June 25, 2025 Special Meeting

Commissioner Pierce made a motion to approve the minutes of the June 25, 2025 Special Meeting. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

- 1) Lake Region Rodeo Club – Brandon Padilla

Brandon Padilla mentioned that he gave an update about a month and a half ago giving an update for this year's rodeo. He communicated that the city has been a great supporter in the past and has provided funding each year. Brandon mentioned that last year they had an economic impact study done by the Devils Lake Chamber of Commerce and it was figured that it around 1.5-1.7 million dollars in three (3) days. Commissioner Pierce made a motion to approve the \$10,000 sponsorship. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

COMMISSION PORTFOLIOS

Commissioner Pierce – The Fire Chief communicated that the 4th of July parade went well. He also mentioned that the fireworks went well. They also just had a new hire.

Commissioner Pierce mentioned that Chief Bennet and Cory are going to downsize the flag sizes next year. The current ones are getting caught on the poles and ends up breaking the flags. He also mentioned that there is a downtown safety meeting tomorrow. There is a special budget meeting tomorrow at the LEC, so they should be able to present that at the next Commission meeting.

Commissioner Uhlenkamp – The Assistant City Engineer said that the Street Department is continuing with ground spraying as the weather permits. Commissioner Pierce asked if the firework debris does any damage to the street sweepers. It was communicated that it does not do any damage, and people are usually pretty good at picking up.

Commissioner Uhlenkamp mentioned that Maddie's last day is July 21st. The position has been posted.

Commissioner Hach – The Assistant City Engineer said that curbside recycling ended last Monday. The Sanitation Department will continue to go around and pick up the recycling bins, if they are out with regular garbage. They are also able to take them to the recycling center or keep them. He mentioned that Strata will be back in town on Monday to continue with the Mill & Overlay project.

The Building Official said that the Renaissance Zone Authority met today, and the new development plan will be presented at the next meeting for review. They are looking for a 10-year renewal. They will also be having a public information meeting on July 16th at noon at the City Offices.

The Assistant City Engineer said that the Utility Department has an individual starting next Wednesday for the Operator I position.

President Moe – The Police Chief said that they helped with the 4th of July parade. There were around 20 firework complaints this year. He mentioned that he had put stats together for the downtown safety meeting.

The City Administrator said that the budget season is here so he is looking at tentative dates to go over the general fund. He mentioned that he is working with the Engineering Department on the capital improvement plan.

The City Attorney said that there have been some recent changes to state law. The ones that will affect Municipal Court have been communicated with Chief Toso and Judge Halbach.

Commissioner Pierce mentioned that at the last shade tree meeting the 5-year EAB Mitigation plan was presented. There will be another meeting this week so there will be more information at a later date.

Commissioner Moe mentioned that he and the City Administrator sat down with a group about a week ago about the upcoming tax increase. He said that it was very productive, and they received very good feedback.

OLD BUSINESS

- 1) Update on Sales Tax Initiative and Police Department Relocation Strategy

The City Administrator mentioned the open house is tomorrow at the Fire Hall from 11am-1pm and again at 4pm-6:30pm and again on Thursday at the same time. He also mentioned that himself and Mayor Moe will give a presentation at Rotary on Wednesday.

CONSENT AGENDA

NEW BUSINESS

- 1) Establish DL Journal as Official City Newspaper

Commissioner Pierce made a motion to establish DL Journal as the official city newspaper. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

- 2) Appointment of Election Officials for July 22, 2025, Special Election

Commissioner Uhlenkamp made a motion to approve the appointment of election officials for July 22, 2025, special election. Commissioner Hach seconded the motion, and the motion was approved unanimously.

- 3) Solid Waste Disposal and Management Agreement with City of Grand Forks

Commissioner Hach made a motion to approve the solid waste disposal and management agreement with the City of Grand Forks. Commissioner Pierce seconded the motion, and the motion was approved unanimously on a roll call vote.

- 4) Cemetery Work Change Order – Project 250102 – Mill and Overlay of Original Townsite

Commissioner Uhlenkamp made a motion to approve the cemetery work change order for project 250102 – mill and overlay of original townsite. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

- 5) Pay Estimate #1 – Project 250102 – Mill and Overlay of Original Townsite

Commissioner Hach made a motion to approve pay estimate #1 for project 250102 – mill and overlay of original townsite. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

6) Pay Estimate #1 – Project 250104 – Downtown Alleys and Parking Lots

Commissioner Pierce made a motion to approve pay estimate #1 for project 250104 – downtown alleys and parking lots. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

CITIZEN COMMENT

INFORMATIONAL ITEMS

1) Q2 Economic & Utility Data

LIST OF BILLS

Commissioner Hach made a motion to approve the list of bills as submitted. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION