

Minutes of the Devils Lake City Commission
December 18, 2023

The regular meeting of the Devils Lake City Commission was held on December 18, 2023 with the following members present: President Moe, Rob Hach, Jason Pierce, Dale Robbins, and Shane Hamre.

Commissioner Pierce moved to approve the minutes of the regular Commission meeting held on December 4, 2023. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Public Hearing – Resolution to Establish Devils Lake Job Development Authority – The City Administrator briefed the resolution on the Job Development Authority for the City of Devils Lake. Commissioner Pierce made a motion to approve the resolution. Commissioner Hach seconded the motion, and the motion carried unanimously.

Commissioner Hach – The City Engineer communicated that there is not an update for the Sanitation Department. The City Assessor communicated that homestead credit applications will be going out at the end of the year.

Commissioner Hamre - The City Engineer communicated that the Utility Department will be working on identifying copper and lead lines within the city.

Commissioner Robbins – The City Engineer communicated that there is not an update for the Street Department or the Engineering Department.

Commissioner Pierce – The Fire Chief communicated that the Fire Department is working on year end stuff and following up with the equipment plan. He also mentioned that Santa will be in town on December 21st and 22nd and the routes will be posted on their Facebook page.

Commissioner Pierce communicated that the LEC has the deeds for the JPA and lease of the LEC. He also communicated that he is going to talk to Allyson at the Chamber about a city with Christmas celebration for next year. He also communicated the updates to the Lake Region Dispatch 911 procedures.

The Police Chief communicated that he does not have an update for the Police Department. President Moe communicated that he would like a letter of condolences sent out to Mercer County. Commissioner Pierce thanked the police department, sheriff department, and the BIA for helping hand out the extra gifts that they had.

The City Administrator communicated that he did not have an update.

The City Attorney communicated that they are halfway done with the junk nuisances. They are trying to figure out where they can put the vehicles.

1st Reading – Ordinance #993 Franchise Agreement Renewal with Montana Dakota Electric Utilities

Equipment Replacement Plan – The City Administrator went through each department and what that specific departments equipment plan is over the next seven years. He communicated the larger purchases and the years they are projected to take place. Commissioner Pierce made a motion to approve the equipment replacement plan. Commission Robbins seconded the motion. The motion carried unanimously on a roll call vote.

Budget Amendment 24-01 - Equipment Replacement Update – The City Administrator went through a couple of budget amendments that need to be made. Commissioner Pierce made a motion to approve budget amendment 24-01. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote.

Adjustment to Rates and Fees – Truck Snow Haulers – The City Engineer communicated that the City contracts with local truck drivers to haul away snow when cleaning the downtown area. The city currently pays \$2.25 per cubic foot per hour for a truck to haul snow. An additional \$5.00 per hour is paid for trucks that have an end gate. The recommendation is to adjust the rates and fees to reflect a per hour additional payment of \$12.50 for snow haulers with an end gate. This would be an increase of \$7.50 per hour from the current pay of \$5.00 per hour. Commissioner Hamre made a motion to approve the recommendation. Commissioner Hach seconded the motion, and the motion carried unanimously.

Adjustment to Part Time Salaries – Volunteer Fire Department – The Fire Chief communicated that this adjustment would be to match what the city pays their part time employees. He communicated that it is difficult to retain volunteer firefighters, so hopefully making this change will get them to stick around. Commissioner Hach made a motion to approve the adjustment for part time salaries. Commissioner Pierce seconded the motion. The motion carried unanimously on a roll call vote.

Resolution Declaring the Necessity of an Improvement for St Imp District #79-24 – 17th St SE, 16th St SE, 8th Ave SE, 10th Ave SE – Commissioner Pierce made a motion to approve the resolution declaring the necessity of an improvement for street improvement district #79-24. Commissioner Robbins seconded the motion, and the motion carried unanimously.

Commissioner Pierce moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION