

Minutes of the Devils Lake City Commission
August 21, 2023

The regular meeting of the Devils Lake City Commission was held on August 21, 2023 with the following members present: President Moe, Rob Hach, Shane Hamre, Dale Robbins, and Jason Pierce.

Commissioner Pierce moved to approve the minutes of the regular Commission meeting held on August 7, 2023. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Pierce moved to approve the minutes of the special Commission meeting held on August 10, 2023. The motion was seconded by Commissioner Hamre, and the motion carried unanimously.

President Moe thanked Christon Dallas for his 5 years of service with the Devils Lake Police Department.

Commissioner Hamre – The City Engineer communicated that there was not an update for the Utility Department.

Commissioner Hach – The City Engineer communicated that there was not an update for the Sanitation Department. The City Assessor communicated that there was not an update for the Assessing Department.

Commissioner Robbins – The City Engineer communicated that there is not an update for the Street Department. For Engineering, he communicated that the watermain project started on 2nd St.

Commissioner Pierce – The Assistant Fire Chief communicated that there was not an update for the Fire Department. He also communicated that Angry Beaver Tree Service has been working on the trees for shade tree.

The Police Chief communicated that they had the ND Peace Officer Training a couple of weeks ago. He also communicated that the Battle of Badges was held last week, and it went well. They also have 2 officers that will be starting the Police Academy this week.

The City Administrator communicated that we will be having a special assessment meeting on August 24th with the Special Assessment Committee. He also communicated that we are doing some updating to the policy manual. Final budget approval, along with the policy manual approval, will be brought to the September 18, 2023, Commission meeting.

The City Attorney communicated that he has received a draft for the joint powers agreement and that it looks good for the City's concern. He also communicated that he has the refusal ordinance done and the first reading of that will be at the next Commission meeting. He is also working on updating the street sweeping/maintenance ordinance.

Reappointment of Members – Shade Tree – The Devils Lake Shade Tree Committee took action at their August 10, 2023, meeting to recommend the reappointment of Tammy Meyer, Paul Thompson, and Jason Pierce. Commission Pierce asked if there is anything stating that out-of-town residents can/cannot be on shade tree committee. Cory Meyer communicated that there is not anything stating that and that most people on the committee are on it for a group within city limits. Commissioner Robbins made a motion to approve the reappointment of members for shade tree. Commission Hach seconded the motion, and the motion carried unanimously.

Renaissance Zone Project 26-DL – The City Assessor communicated that there is an application for the Lake Toyota property to build a new body shop and replacement of the Lake Toyota Dealership. He communicated that they intended to have a public hearing on this, but in order to have that they needed letters of support from the County Commission and the School Board. At this time, the School Board has opted to not provide a letter of support. The recommendation from the RZA specific to this application is to approve it with an 8-year benefit period. Since that is not an option at this time, it is recommended that the Commission only approves the Body shop portion of the project on parcel #s 39-1203-00001-000 and 39-1203-00005-000 with a 5-year benefit period and to deny the Lake Toyota Dealership portion of the project on parcel #s 39-2703-00001-000, 39-2703-00003-000, 39-0501-00001-000, and 39-0501-00002-000, with the notation that the Lake Toyota Dealership and parcels indicated are still eligible for future RZ project application and consideration. Commissioner Hamre made a motion to approve the recommendation. Commissioner Pierce seconded the motion. The motion carried unanimously on a roll call vote.

Pay Estimate #1 – City Project 230301 Stromquist Storm Sewer – The City Engineer communicated that this pay estimate is for work completed for City Project 230301. This pay estimate is for \$329,190.72 and will be paid to DL Barkie. Commissioner Hach made a motion to approve pay estimate #1 – City Project 230301 Stromquist Storm Sewer. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION