

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF CITY COMMISSIONERS
HELD AUGUST 2, 2023

Pursuant to due call and notice thereof, a special meeting of the Board of City Commissioners for the City of Devils Lake, North Dakota was held at the City Offices on Wednesday, August 2, 2023 at 12:00pm with the following members present: President Moe, Commissioners Rob Hach, Dale Robbins, and Jason Pierce. Shane Hamre was absent. Others present were the City Administrator, Deputy Auditor, City Engineer, Corey Erickson, Joel Myhro and the Police Chief.

Law Enforcement Center – Starr Klemetsrud gave an update on the revised budget. She mentioned that they cut out the new generator, a couple of correction employees, and everything else that she possibly could. After doing this, the City of Devils Lake increase is 7.88%. She also communicated that their health insurance is going up around 12% and she had originally budgeted for 8%.

Lake Region Public Library – Maddie Cummings, the Library Director, gave an update on the revised budget. She communicated that the full-time employee positions will remain as a library director and an assistant director and the part time employees will be a children's librarian, teen librarian, and two circulation employees.

Lake Region UAS Team – Chris Jaeger gave an update on the UAS team and came to the commission to see if funding is possible. He communicated that they have logged around 150 hours of flight time so far. He included a packet that included the main places that they fly. He mentioned that they help with the SWAT team, Devils Lake Police Department, Ramsey County Sheriff's Department, and Lake Region Narcotics Task Force. In the near future, they are looking to upgrade some of their equipment. They are needing new aircraft, equipment, trainings, batteries, licensing, and clothing/PPE. Some other expenses would be paying the volunteers, lodging/transportation/airfare, annual conference, and vehicle maintenance. A current Ramsey County Sheriff employee who is assigned to the Lake Region Narcotics Task Force mentioned that the UAS team has helped them stay eliminated from the conversations and keep them safe. He communicated how the UAS team eliminates them from the situation and certain things can turn into what someone would think is a regular traffic stop. They communicated how the drone works and how far away from a specific house they are able to be. They can use this team for a fleeing suspect, drugs, and car accidents.

Safe Alternatives for Abused Families – Melandie Deplazes gave an update on Safe Alternatives for Abused Families. She communicated that in 2022 they

answered 400 crisis hotline calls, provided advocacy services for 124 survivors of domestic violence and 58 survivors of sexual assaults with 54 of them having a forensic medical examination completed, and have provided shelter services for 35 families with 1,234 bed nights, 7 families were denied shelter due to capacity and no available hotel rooms. They have also facilitated 19 training events for 406 attendees. Currently they have answered 248 crisis hotline calls, provided advocacy services to 83 domestic violence and 15 sexual assault survivors with 6 of them having forensic medical examinations completed, and provided 11 families with shelter with 1,646 bed nights, 2 families were denied shelter due to capacity and no available hotel rooms. They have also facilitated 18 training events for 339 attendees. Melandie communicated that they are asking for \$5,000 but are willing to accept anything.

Rates and Fees Review – The City Administrator went over the changes for rates and fees for the 2024 budget proposal. There will be changes to water, sewer, and sanitation.

- Water
 - Adjust water rate per 1,000 gallons from \$3.40 to \$3.50 (\$1.70 to \$1.75 for rural water partners)
 - Estimated additional revenue of \$35,000
- Sewer
 - Adjust sewer base charge from \$13.90 for 3,470 gallons, to \$14.90 for 3,500 gallons
 - Adjust sewer rate per 1,000 additional gallons from \$3.95 to \$4.25 (sprinkling months as well)
 - Estimated additional revenue of \$70,000
- Sanitation
 - Adjust can service from \$8 per can to \$9 per can (\$37,000)
 - Residential and Commercial Dumpster charge from \$11.00/cubic yard to \$11.50 (\$31,000)
 - Residential and Commercial Dumpster base charge from \$12 to \$12 per day the dumpster is picked up (\$80,000)
 - 5% increase to dumpster/compactor rental per month (\$2,500)
 - Construction roll-off tip fee from \$80 to \$85 and \$11.00 to \$11.50 per cubic yard (\$10,000)
 - Adjust special garbage pickup base charge from \$20 to \$22 per month and \$11.50 per cubic yard (\$8,000)
 - Inert waste from \$7 to \$8 per cubic yard (\$5,000)
 - Municipal Solid Waste Compacted from \$27.50 to \$30.00 per cubic yard (\$1,500)

Enterprise Fund (6000) – The City Administrator went through the water, sewer, sanitation, and water source replacement funds.

General Fund Overview – The City Administrator communicated the projected mill levy, income, and expenses for 2024. Projected fund revenue under expenses of \$184,075. The City will have a one-time expense of \$196,800 for the SIRN radios, one-time bonuses, and assessing data restoration efforts.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION