

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF CITY COMMISSIONERS
HELD JULY 12, 2023

Pursuant to due call and notice thereof, a special meeting of the Board of City Commissioners for the City of Devils Lake, North Dakota was held at the City Offices on Wednesday, July 12, 2023 at 12:00pm with the following members present: President Moe, Commissioners Rob Hach, Shane Hamre, Dale Robbins, and Jason Pierce. None were absent. Others present were the City Administrator, Deputy Auditor, City Engineer and the Human Resource Advisor.

The City Administrator reviewed revenues and expenditures for the Lake Region Heritage Center, Devils Lake Regional Airport, Lake Region Public Library, Forward Devils Lake, and the FY 2024 Salary Benefit Plan Review/Recommendation.

Lake Region Heritage Center – The request is 1.5 mills. The salary plan has changed due to the \$7,500 from the City for the additional help they needed. It was also mentioned that they are still working on a membership package, which will help with some income.

9000 - Devils Lake Regional Airport – The Airport Manager mentioned that they are receiving state aid this year, which will be a slight help on the income side. It was also mentioned that their expenses are looking relatively the same and they are requesting the full 4 mills that they have had in the past. The City Administrator communicated that the lot fees have not been increased for many years, so it is being look at to raise this to \$50,000. It was mentioned that a grant application was put in for a new loader, and they received that for \$508,000.

8002 - Lake Region Public Library – The Library Director requested 6 mills this year and mentioned that they will be requesting the full 4 mills from the County. She communicated that they are looking to hire a full-time children's librarian, and this is what the funds would be for. They also have some capital improvements that need to be done sooner rather than later.

Forward Devils Lake – Brad Barth, Executive Director, presented the 2024 budget. The City Administrator communicated that Forward Devils Lake is requesting \$55,000, which is 2.65 mills.

FY 2024 Salary Benefit Plan Review/Recommendation – The City Administrator communicated that the recommendation would be NDPERS employer contributions will be increasing for the main plan 1% and for the public safety plan it will be 1.23%. He mentioned that we do not have BCBS rates yet, but we

will be budgeting for a 5% increase. He recommended that we drop a column of the salary plan at the beginning and add a column at the end. The recommendation for the cost of living increase would be 3% plus a \$1,000 one-time bonus that would be giving out in 2 separate payments. One would be on April 1, 2024 for \$500 and the other would be on October 1, 2024 for \$500. There will not be an increase to the employee retirement contribution. The financial impact on the general fund for NDPERS would be roughly an additional \$35,000, before the cost of living increase. The general fund increase for salary and benefits would be roughly \$214,036.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION