

Minutes of the Devils Lake City Commission
July 3, 2023

The regular meeting of the Devils Lake City Commission was held on July 3, 2023 with the following members present: President Moe, Rob Hach, and Jason Pierce.

Commission Hamre moved to approve the minutes of the regular Commission meeting held on June 19, 2023. The motion was seconded by Commissioner Pierce, and the motion carried unanimously.

Commissioner Hach – The City Engineer communicated that there was not an update for the Sanitation Department. The City Assessor communicated that the renaissance zone found out that they are over capacity.

Commissioner Hamre – The City Engineer communicated that there is not an update for the Utility Department.

Commissioner Robbins – The City Engineer communicated that the engineering department will have a couple of pre-construction meetings coming up. These are for a storm sewer project and the 14th & 14th project. He also communicated that the Public Way Supervisor position is now open.

Commissioner Pierce – The Fire Chief communicated that they are ready for the parade and that the fireworks will start around 10:15pm. Lineup for the parade starts at 9 and the parade will start at 10. Commissioner gave an update on the LEC meeting and mentioned that the budget was discussed.

The Police Chief communicated that they had their awards gathering. They hired a new person who is currently going through a temporary license. He also mentioned fireworks and how he has not had any complaints yet.

The City Administrator communicated that on July 12 will be a special meeting regarding budgets for 2024. He mentioned that the salary plan is being worked on. He communicated that the sales tax allocations might slightly change in 2024. He also went through the 5000 accounts.

2nd Reading – Ordinance Relating to Nuisances – The City Administrator communicated that there has been one change on the penalty part of this ordinance. In talking with the City Attorney, it has been changed to a fine to not exceed \$1,500. This would be \$25/day for up to 60 days. The City would then have it cleaned up and it would be billed back to the property owner. Commissioner Robbins made a motion to approve the 2nd reading of the

Nuisance Ordinance as presented. Commissioner Pierce seconded the motion. The motion carried 4-1 on a roll call vote.

Forgivable Loan with Unpopped Colonels, LLC – The City Administrator communicated that they approved a \$200,000 forgivable loan to Unpopped Colonels at the previous meeting. This is an agreement and promissory note with them for the \$200,000. Commissioner Pierce made a motion to approve the forgivable loan agreement and promissory note. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Pay Estimate #7 – City Project 220201 – Water Main Replacement 27-22 – The City Engineer communicated that this pay estimate is for \$130,892.19 and will be paid out to Kemper Construction. Commissioner Hamre made a motion to approve pay estimate #7. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Robbins moved to approve the list of bills as submitted. The motion was seconded by Commissioner Hamre. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION