

Minutes of the Devils Lake City Commission
June 5, 2023

The regular meeting of the Devils Lake City Commission was held on June 5, 2023 with the following members present: President Moe, Rob Hach, and Jason Pierce.

Commission Hamre moved to approve the minutes of the regular Commission meeting held on June 5, 2023. The motion was seconded by Commissioner Pierce, and the motion carried unanimously.

President Moe recognized Roger Hammond for his 40 years of service with the City of Devils Lake.

Public Hearing – Change of Zoning for Applebee's – The Planning Commission recommended approval of the zoning change for Applebee's. Commissioner Hamre made a motion to approve the recommendation. Commissioner Hach seconded the motion, and the motion carried unanimously.

Public Hearing – Change of Zoning for Grace Baptist Church – The Planning Commission recommended approval of the zoning change for Grace Baptist Church. Commissioner Pierce made a motion to approve the recommendation. Commissioner Hach seconded the motion, and the motion carried unanimously.

Public Hearing – Change of Zoning for RWB Investments – The Planning Commission recommended approval of the zoning change for RWB Investments. Commissioner Hach made a motion to approve the recommendation. Commissioner Pierce seconded the motion, and the motion carried unanimously.

Public Hearing – Change of Zoning for Nordic Fiberglass – The Planning Commission recommended approval of the zoning change for Nordic Fiberglass. Commissioner Hamre made a motion to approve the recommendation. Commissioner Pierce seconded the motion, and the motion carried unanimously.

Public Hearing – Amending the Existing Conditional Use Permit for Tolbit Properties LLC – The Planning Commission recommended approval to amending the existing conditional use permit for Tolbit Properties LLC. Commissioner Hamre made a motion to approve the recommendation. Commissioner Hach seconded the motion, and the motion carried unanimously.

Public Hearing – Expansion of the Renaissance Zone – The City Assessor communicated that this would be adding block 43 to the Renaissance Zone. This is the block that is at the northeast corner of US Highway 2 and ND Highway 20. Commissioner Pierce made a motion to approve the recommendation. Commissioner Hamre seconded the motion, and the motion carried unanimously.

Commissioner Hach – The City Engineer communicated that there was not an update for the Sanitation Department. The City Assessor communicated that he needed Commission approval on the renewal of the Vanguard Contract. Commissioner Pierce made a motion to approve the renewal. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Hamre – The City Engineer communicated that there is not an update for the Utility Department.

The City Engineer communicated that the engineering department is working on the watermain project. The Street Department are working on alleys and potholes.

Commissioner Pierce – The Assistant Fire Chief communicated that there is not an update for the Fire Department. There is a shade tree meeting next week regarding bids for Shade Tree and these will be discussed at the next meeting.

The Police Chief communicated that the Devils Run Parade went very well. He also mentioned that the SWAT Golf Tournament went well.

The City Administrator communicated that the budget meetings are tentatively scheduled for the first meeting in July, a special meeting in the middle of July, the second meeting in July, August 7th and September 18th. He also mentioned that Maddie from the Library will be coming to the next meeting to give her annual report. He communicated that we need to transfer the LR Narcotic Task Force money in the total of \$101,333.27. Commissioner Pierce made a motion to approve the transfer. Commissioner Hamre seconded the motion. The motion carried unanimously on a roll call vote.

The City Attorney communicated that Burger King nationally has filed for bankruptcy in multiple locations and the City has filed a claim to get the utility bill paid. He also mentioned that he will be meeting again on Wednesday regarding the nuisance ordinance. He mentioned that the LEC had a meeting with the Ramsey County States Attorney and the LEC Attorney. They are waiting to hear back from the LEC Attorney for formal approval.

Resolution to Set the Liability on Commercial Bond Blanket – The City Administrator communicated that this is a yearly thing. The bond is set at 2 million dollars, which is also done in the past. Commissioner Hach made a motion to approve the resolution. Commissioner Pierce seconded the motion, and the motion carried unanimously.

Budget Amendment 23-02 Purchase of Squad Car – The Police Chief communicated that this vehicle was originally ordered by Nelson County 9 months ago. He mentioned that Nelson County is not able to pay for the vehicle and that Devils Lake is projected for two vehicles in the 2024 budget. The Chief communicated that vehicle maintenance costs on the two oldest squad cars have skyrocketed over the last six months totaling over \$50,000. They can purchase this new squad car for a total of roughly \$55,000. Commissioner Pierce made a motion to approve the budget amendment. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Brad Barth with Forward Devils Lake communicated that Unpopped Colonels (movie theater) have asked Forward Devils Lake to participate. They asked for a business plan which will be discussed at their next meeting on Wednesday. He communicated that if this is approved at Forward Devils Lake's board meeting, it will be on the agenda for the June 19th meeting for the City Commission recommendation. They want to open as soon as possible and be able to stay open.

President Moe mentioned that the school board election is on June 13th at the Memorial Building.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Pierce. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION