

Minutes of the Devils Lake City Commission

April 17, 2023

The regular meeting of the Devils Lake City Commission was held on April 17, 2023, with the following members present: President Moe, Rob Hach, Dale Robbins, Jason Pierce and Shane Hamre.

Commissioner Hamre moved to approve the minutes of the regular Commission meeting held April 3, 2023. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Devils Lake Chamber of Commerce – Paula Vistad gave an update on the Devils Lake Chamber and talked about the events that they have coming up and are working on. She thanked the Commission and the City for the years she has been at the Chamber for everything. Commissioner Hamre motioned to approve first and second quarter funds. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Hamre – The City Engineer communicated that there is not an update for the Utilities Department.

Commissioner Hach – The City Engineer communicated that the garbage pickup will be moved to the streets from the alleys this week. There is also free dumping at the landfill this week by appointment. Special Pickups also start on April 24. The City Assessor communicated that he is working on the data loss that happened when our servers went down. He mentioned that it would cost about \$250,000 and it would be about 5 years before they could get here.

Commissioner Robbins – The City Engineer communicated that the State Water Commission met last week, and we were successful in receiving 1.77 million in grant money. This is for cost share for 60% of the construction costs. The Street Department will be out doing minor pothole patching and once it gets nicer out, they will do some more intense patching.

Commissioner Pierce – The Fire Chief communicated that they have some minor equipment issues that will be getting worked out.

The Police Chief communicated that he is working on renovating the taxi ordinance. He is going to sit with the City Attorney and will bring the ordinance to the Commission when it is complete.

The City Administrator communicated that he does not have an update.

The City Attorney communicated that they are working on some ordinances.

Authorize Call for Bids – 2023 Asphalt and Concrete Street Repair Project –
Commissioner Robbins motioned to approve the authorization for call for bids – 2023

Asphalt and Concrete Street Repair Project. Commissioner Hach seconded the motion, and the motion carried unanimously.

Authorize Call for Bids – 2023 Curb, Gutter, & Sidewalk – Commissioner Hamre motioned to approve the authorization call for bids – 2023 Curb, Gutter, & Sidewalk. Commissioner Robbins seconded the motion, and the motion carried unanimously.

Summer Maintenance Contract – Ramsey County – The City Engineer communicated that there is an agreement and a map attached to the agenda. The total cost would be \$6,547.20, which is in the agreement. Commissioner Robbins motioned to approve the agreement as presented. Commissioner Hach seconded the motion, and the motion carried unanimously.

New Opioid Litigation Opt-In (Teva, Allergan, CVS, Walgreens, Walmart) - The City Administrator communicated that the City currently receives a small amount of money from this settlement. Commissioner Robbins motioned to approve the opt-in for the new opioid litigation. Commissioner Hach seconded the motion, and the motion carried unanimously.

First Due Contract – The Fire Chief communicated that they are looking to get approval for the First Due Contract, which would be the new software for the Fire Department. The City Attorney has looked it over and communicated that it is good. Commissioner Hamre motioned to approve the First Due Contract. Commissioner Pierce seconded the motion. The motion carried unanimously on a roll call vote.

Capital Improvement Plan and Review and Approval – The City Administrator communicated that the sales tax will grow at 2% and that we dedicate at least 31% of our sales tax to the infrastructure fund. The Assistant City Engineer communicated that they met with the infrastructure committee a few weeks ago and discussed the projects that they identify as major. In the pack provided, they have identified the projects up to 2028. He went through the packet and discussed projects that have and will be happening. Discussion continued on the Capital Improvement Plan. Commissioner Hamre motioned to approve the capital improvement plan. Commissioner Robbins seconded the motion, and the motion carried unanimously.

Park District Project Update and Financing Strategy – The City Administrator communicated that the Park District is working on their family entertainment center, and they are at the stage where it is coming down to the financing. They have \$3 million dollars' worth of financing that they need to issue. They have \$2 million dollars ready to issue general obligation bonds internally. The remaining \$1 million dollars is planned to come from the sales tax revenue debt. Discussion continued on this topic. Commissioner Robbins motioned to give preliminary approval for \$1 million dollars. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Budget Amendment 01-22 – Final Adjustments to Actual – The City Administrator communicated that these are the closeouts for 2022. He mentioned that a lot of

projects have been paid down. Commissioner Hach motioned to approve the budget amendments. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Pi. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION