Minutes of the Devils Lake City Commission

March 6, 2023

The regular meeting of the Devils Lake City Commission was held on March 6, 2023 with the following members present: President Moe, Rob Hach, Dale Robbins, and Jason Pierce.

Commission Robbins moved to approve the minutes of the regular Commission meeting held on February 6, 2022. The motion was seconded by Commissioner Pierce, and the motion carried unanimously.

Commissioner Pierce moved to approve the minutes of the regular Commission meeting held on February 21, 2023. Commissioner Hach seconded the motion, and the motion carried unanimously.

President Moe thanked Samantha Rodriguez-Flores for her 5 years of service and Jason Toso for his 25 years of service with the City of Devils Lake.

Devils Lake Tourism – Suzie Kenner gave an update on how tourism in our region is doing. She mentioned that they recently put together a strategic plan. Their 2022 tax collections were up compared to 2021.

Commissioner Hamre – The City Engineer communicated that there is no update for the Utilities Department.

Commissioner Hach – The City Engineer communicated that there is no update for the Sanitation Department. The City Assessor communicated that he expects that there may be a couple more meetings, so there should be an ordinance proposed in April.

Commissioner Robbins – The City Engineer communicated that there is no update for the Engineering Department. He also communicated that there is also no update for the Street Department.

Commission Pierce - The Fire Chief communicated that they have out of state travel that would need to be approved for Dustin Dimmler, Cory Meyer, and TJ Kurtz. Commissioner Robbins motioned to approve the out of state travel. Commissioner Hach seconded the motion, and the motion carried unanimously. He also brought up that the same firework show that we had last year has increased from last year and that we will have to decide when we want to do that. Commissioner Pierce that the domestic fowl meeting is on Wednesday at 4pm.

The Polic Chief communicated that they are starting to build their team to the CAD program.

The City Administrator communicated that there will be a joint City Commission and Ramsey Commission regarding the LEC. This will be on March 13th at 5:30pm. He also communicated that we are getting ready to launch the new website, hopefully this

week. He communicated that our 2021 audit will hopefully be complete by the end of April. A few weeks ago, our servers went down, and the City Assessor lost almost all of the information in Vanguard. They are going to work on getting that put back together in the near future.

Land Acquisition for City Project 230101 – 14th St NE and 14th Ave NE Road Improvements – The City Engineer communicated city limits run down the center of these roadways and the roadways are maintained according to the shared road agreement with North Creel Township. The City has to acquire the property for the road right of way and be responsible for the roadway maintenance once the project is completed. Commissioner Pierce motioned to approve the land aquisition. Commissioner Hach seconded the motion, and the motion carried unanimously.

Award City Project 230301 – Stromquist Storm Sewer Improvements – The City Engineer communicated that they would like to award the bid to DL Barkie Construction Inc in the amount of $369,142. This project will be paid for using a combination of sales tax revenues and Municipal Infrastructure fund (prairie dog) dollars. Commissioner Robbins motioned to approve the award and wanted to note that it was within 1% of the Engineer's estimate. Commissioner Pierce seconded the motion. The motion carried unanimously on a roll call vote.

LEC – Computer Aided Dispatch System Agreement – The City Administrator communicated that $38,000/year is what the City is expected to spend for the CAD system. Starr communicated that this is just for the yearly cost. Commissioner Pierce motioned to approve the yearly costs. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote.

The Devils Lake City Commission went into executive session to discuss the Law Enforcement Center Joint Powers Agreement. Members of this session are the City Attorney, the City Administrator, Police Chief, President Moe, Commission Robbins, Commissioner Pierce, and Commissioner Hach.

Commissioner Pierce moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION