Minutes of the Devils Lake City Commission

February 21, 2023

The regular meeting of the Devils Lake City Commission was held on February 21, 2023 with the following members present: President Moe, Rob Hach, Dale Robbins, Jason Pierce and Shane Hamre.

City Project 230301 Stromquist Storm Sewer Improvements – The City Administrator opened bids for this project. The following are the contractors and their amounts:

1) The first bid is from DL Barkie Construction Inc. The City Attorney confirmed their contract license, and they are bonded. The first option is for $369,142 and option two is for $344,366.
2) The second bid is from Kemper Construction. The City Attorney confirmed their contract license, and they are bonded. The first option is for $751,026 and option two is for $681,826.
3) The third bid is from Wagner Construction Inc. The City Attorney confirmed their contract license, and they are bonded. The first option is for $546,941 and the second option is for $526,015.

Commissioner Robbins made a motion to pass the bids onto the City Engineer for review. Commissioner Hamre seconded the motion, and the motion carried unanimously.

Rodeo Club – Brandon Padilla gave an update on the 2022 rodeo. He mentioned that is exceeded their expectations. He mentioned that they had a nearly sold-out crowd each night. This was the largest amateur rodeo in the state. As of today, they are officially a 501c4. He asked the City Commission if they would commit to $15,000 this year. Brandon communicated that last year it was $10,000 last year and that this year last years sponsorships are at least doubling this years sponsorship. Brandon communicated that this year it will be televised. Commissioner Pierce made a motion to approve $15,000 to the Devils Lake Rodeo Club. Commissioner Robbins seconded the motion for discussion. The motion carried unanimously on a roll call vote.

Devils Lake Regional Airport – Dennis Olson and Scott Cruse gave an update on the airport. Scott communicated that the biggest topic is the EAS service. He mentioned that they have 2 proposals – one from Skywest Charter and one from Northern Pacific Airway. Dennis mentioned that Skywest Charter is planning to use Denver as a hub and Minneapolis as a hub, while Northern Pacific is only offering a hub in Minneapolis. There will also no longer be a stop in Jamestown. They communicated that their terminal expansion will move forward. This project has to be done by April 2024. If they have not spent the money by June 2024, they will lose the money from the CARES Grant. Scott also mentioned that they plan to do their taxiway and apron project this summer as well. He mentioned that it has deteriorated to the point where a seal will not fix the

problem. They do have 3 new employees employed at the Airport and they are working to get them trained.

Commissioner Hamre – The City Engineer communicated that there is no update for the utilities department.

Commissioner Hach – The City Engineer communicated that there is no update for the sanitation department. The City Assessor communicated that the domestic fowl committee is meeting on Thursday.

Commissioner Robbins – The City Engineer communicated that the street department came in to do some priority routes and will be working on streets and avenues this week. He also communicated that the bids that were opened tonight there was one that was relatively close to the Engineers estimate.

Commission Pierce – The Fire Chief communicated that they just had the youth fishing derby and that was a really big success. They have state fire school coming up and they have 5 volunteers going to that along with 2 guys to teach.

Commissioner Pierce communicated that they had the Ramsey County Fair Board meeting on February 8th. The horse show will be on June 24th and the livestock show will be on June 29th. On April 12th, the extension office will be holding a field to fourth day at the memorial building. On April 13th they are having a safety day at the memorial building to inform them on multiple things.

The Police Captain communicated that the SWAT team assisted Eddy county to find a suspect, but they were not found. Otherwise, everything is going well at the police department.

The City Administrator communicated that our network was down starting Wednesday at noon and was down until Monday around 1pm. He also mentioned that we also received money from the Prairie Dog funds. The Park District will be coming to a future meeting to give another update on their project. He communicated that the Board of Equalization meeting will be coming up. A date needs to be set for this meeting so that the City Assessor can send that out. President Moe would like to have a special meeting for this.

The City Attorney communicated that he is working on a few things with the park district. He also mentioned that with the 2nd reading – Special Event Alcohol Permit Ordinance he only changed one word in paragraph g that he changed.

President Moe thanked the employees that came in over the holiday weekend to help get financials done for the meeting. He also communicated that JEff Frith would like to have City and Ramsey County Commission meet together to discuss the agreement with the LEC.

Mailing Machine (Renewal) and Folder Inserter (New) Lease – Quadient – The City Administration communicated that our postage machine is outdated, and we will be getting a new one. Commissioner Robbins motioned to approve the recommendation

to renew our mailing machine lease and get a new lease for a folder inserter. Commissioner Hach seconded the motion, and the motion carried unanimously.

2nd reading – Special Event Alcohol Permit Ordinance – The City Attorney changed one grammatical error that was addressed earlier in the meeting. Commissioner Hach motioned to approve the 2nd reading. Commissioner Hamre seconded the motion, and the motion carried unanimously.

Airborne Vector Control – Authorization of Application – The City Administrator communicated that this is a yearly authorization for airborne vector control so that we can work with them to schedule in the spring. Commissioner Hach motioned to approve the authorization. Commissioner Pierce seconded the motion, and the motion carried unanimously.

Approve Plans and Specs and Authorize Call for Bids for Watermain Improvement District 28-23 (3rd St SE, 4th St SE, 5th St SE, 6th Ave SE & 7th Ave SE) and 29-23 (2nd St NE between 6th Ave and 12th Ave) - The City Engineer communicated that there are two resolutions, but it will be bided as one project. Commissioner Hamre motioned to approve the recommendation. Commissioner Hach seconded the motion, and the motion carried unanimously.

Pay Estimate #5 – City Project 220201 Watermain Replacement District – The City Engineer communicated that the total due this estimate is $46,665.60. Commissioner Robbins motioned to approve the pay estimate. Commission Pierce seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Hamre moved to approve the list of bills as submitted. The motion was seconded by Commissioner Hach. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION