

Monday, July 6, 2026
5:30pm CST

City Commission Agenda

Meeting Items

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Oath of Office
- 4) Elect City Commission Vice President
- 5) Portfolio and Committee assignments
- 6) Appointment of officers
 - a) Legal Services Agreement - Traynor Law Firm
- 7) Approval of Minutes – June 15, 2026

Awards and Proclamations

- 1) Years of Service – Richard Godman (25 years with Sanitation Department)

Public Hearings – 5:30 PM

Bid Openings – 5:30 PM

Visitors or Delegations

**Limited to five minutes per guest, unless extended by presiding officer*

- 1) Lake Region Heritage Center – Release of Funds (\$10,832.75)

Commission Portfolios

- 1) Fire Department Lawn Mower

Old Business

Consent Agenda

New Business

- 1) First Reading – Ordinance 1040 – Chapter 9.74 – Tobacco Retailers
- 2) Appointment of Logan Kraft to Board of Adjustment
- 3) Pay Estimate #2 - Curb, Gutter & Sidewalk
- 4) Recommendation for Award of Tree Cutting Contract

Citizen Comment

Executive Session

The Devils Lake City Commission will convene in Executive Session this meeting on July 6, 2026 to discuss pending legal matters related to the lease agreement between the City of Devils Lake and Holly Malheim and the Sunnyside Childcare Center LLC for the property with the legal description of: Lots 1, 2, 3, 4, 5, and 6 all in Block 47 of the Original Townsite to the City of Devils Lake, Ramsey County, North Dakota.

The City Commission may convene into executive session for attorney consultation regarding this legal matter pursuant to NDCC §§ 44-04-19.1 and 44-04-19.2.

Informational Items

Motion to approve payment of the list of bills as submitted.

The City of Devils Lake may convene in an executive session as provided by NDCC 44-04-19.2 to consider and discuss closed or confidential records and information, negotiating strategy or negotiating instructions as provided by NDCC 44-04-19.1, 44-04-19.2, 44-04-18.4.

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
JUNE 15, 2026**

The regular meeting of the Devils Lake City Commission was held on June 15, 2026, with the following members present: President Moe and Commissioners Hach, Knowski, Uhlenkamp, and Pierce.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes – June 01, 2026

Commissioner Pierce made a motion to approve the minutes of the June 01, 2026 City Commission meeting. Commissioner Knowski seconded the motion, and the motion was approved unanimously.

AWARDS AND PROCLAMATIONS

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS – 5:30 PM

VISITORS OR DELEGATIONS

COMMISSION PORTFOLIOS

Commissioner Pierce – The Fire Chief said he will be submitting the grant later this week. They are also getting ready for the 4th of July parade. He also said that Engine 204 is back in service.

Commissioner Pierce said Shade Tree is out working on getting trees placed on the boulevards. The City Engineer gave an update on where they will be getting placed.

Commissioner Uhlenkamp – The City Engineer said that last year the Commission voted to not do an aerial spray for the 4th of July and increase ground spray efforts instead, if counts warrant that. It would cost around \$9,500 to aerial spray. The City Engineer said that there are four electronic traps set out and they are showing counts. There will be four manual traps put out in the near future. Commissioner Knowski gave the portfolio holder and the City Engineer the ok to approve spraying based off trap counts. Commissioner Hach seconded the motion, and the motion was approved unanimously.

The Street Department crew is becoming part of the Shade Tree crew, so they will be helping with the trees. They are also continuing to do their normal duties.

Commissioner Hach – The City Engineer said that this is the last week for special pickup. He also said that he is working on a request for proposals for garbage cans for the automated truck.

He also said that the City allows individuals hunt on city owned property, done through a permit process. He said to improve that, he would ask that the Commission authorize the City Engineer to electronically post the land on the game and fish website. Commissioner Knowski made a motion to authorize the City Engineer to post the land on the Game and Fish website. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously.

The Airport Manager said that boardings are up again. They were awarded an FFA grant for their runway improvement project, so they will be moving forward with that.

The City Assessor said he has started home inspections on the west side of town.

Commissioner Knowski – The City Engineer said that the Utility Department is continuing on flushing out hydrants.

Commissioner Knowski said a great job was done on the Public Works appreciation lunch.

President Moe – The Police Chief said that the SRO officers had a good time at the training in South Dakota. He also said that there is DOT overtime that will start on July 1st.

The City Administrator said that he will be working with Rob this week on the transition. He also mentioned that there are budget meetings set up this week.

The City Attorney said that he is currently working on ordinances for tobacco.

Commissioner Pierce said that the contractor that mows the lawns for nuisances has not been very active at getting to the properties.

President Moe said that the ribbon cutting at Altru last Friday went very well.

OLD BUSINESS

CONSENT AGENDA

NEW BUSINESS

- 1) Appointment of Joert Olson as Interim City Auditor Assessor effective June 22, 2026

Commissioner Knowski made a motion to appoint Joert Olson as Interim City Auditor Assessor effective June 22, 2026. Commissioner Hach seconded the motion and the motion was approved unanimously on a roll call vote.

- 2) Resolution designating Attorney Agents for the City of Devils Lake effective June 22, 2026

Commissioner Pierce made a motion to approve the resolution designating attorneys for the City of Devils Lake effective June 22, 2026. Commissioner Uhlenkamp seconded the motion and the motion was approved unanimously on a roll call vote.

- 3) Renewal of Liquor and Taxicab Licenses

Commissioner Pierce made a motion to approve the renewal of liquor and tobacco licenses as submitted. Commissioner Uhlenkamp seconded the motion and the motion was approved unanimously.

4) Appointment of Police Department and Arters Architect Selection Committee

The City Administrator stated that the City Engineer, Chief of Police, and President Moe should all be on the committee. Commissioner made a motion to appoint the Chief of Police, President Moe, City Engineer, and Interim City Auditor/Assessor to the selection committee. Commissioner seconded the motion and the motion was approved unanimously.

5) Reappointments to Renaissance Zone Authority

Commissioner Knowski made a motion to approve the reappointments to the Renaissance Zone Authority. Commissioner Uhlenkamp seconded the motion and the motion was approved unanimously.

6) Pay Schedule 1-2-26 for the Sidewalk

Commissioner Knowski made a motion to approve pay schedule 1-2-26 for the Sidewalk. Commissioner Hach seconded the motion and the motion was approved unanimously on a roll call vote.

CITIZEN COMMENT

- 1) Lisa Pagel approached the commission about the budget for 2027. She mentioned instead of increasing the budget by a percentage, increasing it by a flat rate. She said there are a lot of things that could be considered on budgeting. President Moe said that is being talked about to get a proficiency at it.

President Moe thanked Spencer, City Administrator, for everything he has done for the past four years and hopes him nothing but the best in the future.

INFORMATIONAL ITEMS

- 1) May 2026 Financial Report

LIST OF BILLS

Commissioner Pierce made a motion to approve the list of bills as submitted. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION

CITY COMMISSION PORTFOLIOS & COMMITTEES

Mayor Jim Moe

Assessor/Building Official Commissioner
Finance Commissioner
Municipal Judge
City Attorney Commissioner
Water Issues Commissioner
Chamber of Commerce Board of Directors
Renaissance Zone Authority
Planning and Zoning Commission
Personnel Policy Advisory Committee
Forward Devils Lake Board

Rob Hach

Police Commissioner
Sanitation Commissioner
Airport Authority
Engineering Commissioner
North Central Planning Council Board
Ramsey County Fair Board
Ramsey County Planning and Zoning Commission
Senior Meals & Services Board of Directors
Forward Devils Lake Board

Lisa Uhlenkamp

Street Commissioner
Cemetery and Weed Commissioner
Weed Control Board
Library Board
Law Enforcement Center Board
Personnel Policy Advisory Committee

Joe Knowski

Sewer Commissioner
Water Commissioner
Law Enforcement Center Board
Parking Authority
Local Emergency Preparedness Committee
Senior Commission on Aging

Jason Pierce

Fire Commissioner
Ramsey County Fair Board
Ramsey County Planning and Zoning Commission
Shade Tree Committee
Northern Plains RC & D Board
North Central Planning Council Board (alt)

City of Devils Lake
423 6th St NE
PO Box 1048
Devils Lake, ND 58301
701.662.7600
www.dvldn.com



APPOINTMENT OF OFFICERS

City Code 2.12.010 outlays the need to appoint officers for noted positions within the administration. The terms of appointive officers are for two years and terms begin on July 1, 2026, after the regular election of City Commissioners.

Below are the appointed positions for the term July 1, 2026 – June 30, 2028

City Administrator*

City Attorney

City Assessor

City Auditor

Chief of Police

City Engineer

Fire Chief

VACANT

Traynor Law Firm

Rob Johnson

Rob Johnson (Interim)

Jason Toso

Michael Grafsgaard

Nathan Bennett

*"other officer" not specifically listed in City Code.

LEGAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of July, 2026, by and between the **City of Devils Lake**, a municipal corporation, which has an address of PO Box 1048, Devils Lake, ND 58301, party of the first part, referred to herein as “the City,” and **Traynor Law Firm, PC**, which has an address of PO Box 838, Devils Lake, ND 58301, party of the second part, referred to herein as “Attorney.”

It is hereby agreed by and between the parties as follows:

1. The ordinances of the City provide that the Mayor, with the approval of the City Commission, is to appoint various officers of the City, which include the City Attorney. Duties of the City Attorney are set out in Section 2.12.050 of the Devils Lake Municipal Code.

2. The City has appointed Attorney as its City Attorney for a term of two years. The parties wish to formalize that appointment by entering into a written agreement. The City desires to appoint Attorney as its City Attorney, and Attorney is agreeable to appointment as the City Attorney. This appointment is subject to the terms and provisions set out in this agreement.

3. The City agrees to pay the Attorney as follows: the City will pay the Attorney at a rate of \$300 per hour; if the total hourly amount billed by the Attorney exceeds \$9,166.67 for any given month, then the City’s payment to the Attorney of any amount in excess of \$9,166.67 per month shall be made only if authorized by the Devils Lake City Commission. Said payment structure may be reviewed by the City and the Attorney during the term of this Agreement to determine if the amount of payment is appropriate given the volume of legal services provided to the City by the Attorney and, if necessary, to adjust the amount of payment. This payment structure is intended to cover the following legal services:

- a. General advice of the Attorney given by phone, email, or letter;
- b. Review of contracts or agreements and provide opinions or comments,

- whether by phone, email, or letter;
- c. Attending meetings of the City Commission;
- d. Attending meetings of the Planning Commission;
- e. Attending meetings of other boards or committees of the City, when requested;
- f. The drafting of ordinances;
- g. The drafting of resolutions;
- h. The drafting of agreements;
- i. The drafting of deeds;
- j. The drafting of other miscellaneous documents;
- k. Providing opinions whether written, oral, or by email;
- l. Representing the City in legal proceedings and providing any other legal services to the City in matters regarding or related to nuisances, blighted structures, and similar civil matters;
- m. Representing the City in any legal proceedings in district court; and
- n. Any other legal services agreed upon between the parties.

4. The following legal services are not included in the payment structure:

- a. Any legal services which would be considered a “special project.” A matter which would be a “special project” is one that would involve extra time on the part of the Attorney.

5. Any legal services provided by the Attorney and not included in the payment structure set forth in this agreement will be at a reduced rate, which rate will be two-thirds ($\frac{2}{3}$) of the normal billing rate of the Attorney. The reduced rate, being two-thirds ($\frac{2}{3}$) of the normal billing rate of the Attorney, is currently set at \$200 per hour, and said reduced rate shall not increase during the term of this Agreement.

6. The City agrees to reimburse the Attorney for all expenses incurred by the Attorney relating to the business of the City, which includes expenses for photocopying, postage, court filing fees, service of process fees, and mileage.

7. The Attorney agrees to provide the City with monthly billings for services rendered by the Attorney on behalf of the City for services included in the payment structure and for any services not included in the payment structure. The billings will be itemized. It is the anticipation of the Attorney that the billings will be paid on a timely basis.

8. It is understood and agreed that if attorney Jason P. Sayler is unable to attend to the legal matters on behalf of the City, any other member of Traynor Law Firm, PC, may provide those services.

9. The Attorney does not guarantee that all efforts on behalf of the City will be successful; however, the Attorney does agree to use his best efforts in obtaining results on behalf of the City.

10. This agreement may be terminated by either party providing thirty (30) days written notice to the other.

11. This agreement constitutes the entire agreement made and entered into between these parties. Any term or provision not included in this agreement is a term or provision which has not been agreed to between these parties.

12. Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if in writing signed by each party or an authorized representative of each party.

13. The parties agree that time is of the essence in the performance of each and every term and provision of this agreement.

IN WITNESS WHEREOF, the parties have set their hands and seal the day and year first above written.

CITY OF DEVILS LAKE, Party of the First Part

By: _____
Jim Moe
Its: President, Devils Lake City Commission

Attested to:

By: _____
Robert Johnson
Interim City Auditor/Assessor

TRAYNOR LAW FIRM, PC, Party of the Second Part

By: _____
Jason P. Sayler
Its: President

[Type here]



6/22/2026

City of Devils Lake

423 6th St.

Devils Lake, ND 58301

As Director of the Lake Region Heritage Center, I'd like to formally request funds (\$10,832.75) for the third quarter of 2026. The steps are complete, thank you for your support in the project. I have a bronze plaque ready to be ordered that will honor those who made this happen. the 4th is almost here, it is a busy time with the 250th celebrations. The museum and art center will be ready for visitors.

With sincerest appreciation,

Lisa Crosby, Director

Lake Region Heritage Center

502 4th St. NE

PO Box 245

Devils Lake, ND 58301

701-662-3701

ORDINANCE NO. 1040

AN ORDINANCE WHICH UPON ADOPTION SHALL AMEND, MODIFY, AND ADD TO WHAT HAS BEEN CODIFIED AS TITLE 9 OF THE DEVILS LAKE MUNICIPAL CODE, AND IN ITS PLACE INCLUDE THE FOLLOWING:

BE IT ORDAINED by the Board of Commissioners for the City of Devils Lake, North Dakota, pursuant to the Home Rule Charter that Title 9 of the Devils Lake Municipal Code shall be amended, modified, added to as follows:

Chapter 9.74 - Tobacco Retailers.

9.74.010 - Intent.

The City of Devils Lake recognizes that the sale of tobacco, electronic smoking devices, and alternative nicotine products to persons under twenty-one years of age presents a significant problem within the City of Devils Lake. The intent and purpose of this Chapter is to prevent the illegal sale of tobacco, electronic smoking devices, and alternative nicotine products to persons under twenty-one years of age.

9.74.020 - Definitions.

All definitions set forth in Section 9.73.020 are incorporated herein by reference. In addition, the following words, terms, and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section 9.74.020 unless the context or subject matter clearly indicates a different meaning:

- A. "Revocation" means a permanent administrative sanction revoking the grant of authority given to a tobacco retailer to sell at retail any product containing or consisting of tobacco, electronic smoking devices, or alternative nicotine products.
- B. "Sale" or "sell" means any transaction involving the exchange of tobacco, electronic smoking devices, or alternative nicotine products for anything of value, including, but not limited to, currency, credit, trade, barter, or other means of payment.
- C. "Suspension" means a temporary administrative sanction prohibiting a tobacco retailer from selling tobacco, electronic smoking devices, or alternative nicotine products for a specified period of time.
- D. "Tobacco Retailer" means any business, entity, or owner of any vending machine that sells, offers for sale, or possesses for sale any retail product containing or consisting of tobacco, electronic smoking devices, or alternative nicotine products.

9.74.030 - Authority to sell tobacco, electronic smoking devices, or alternative nicotine products.

The City of Devils Lake does hereby grant the authority to sell at retail any product containing or consisting of tobacco, electronic smoking devices, or alternative nicotine products within the City of Devils Lake to all tobacco retailers possessing a valid North Dakota state license issued pursuant to Chapter 57-36 of the North Dakota Century Code. The authority to sell such

products, as granted herein, may be suspended, revoked, or be subject to the imposition of administrative penalties as provided within this Chapter 9.74.

9.74.040 - Suspension or revocation of the authority to sell tobacco, electronic smoking devices, or alternative nicotine products and the imposition of administrative penalties upon tobacco retailers.

A tobacco retailer's authority to sell at retail any product containing or consisting of tobacco, electronic smoking devices, or alternative nicotine products, as such authority is granted in this Chapter 9.74, is subject to suspension, revocation, and the imposition of administrative penalties for the illegal sale of tobacco, electronic smoking devices, or alternative nicotine products to persons under twenty-one years of age, or for any other violation of the provisions of this Chapter 9.74, as follows:

- A. First offense within a twelve-month period - a \$500 administrative penalty shall be assessed against the tobacco retailer.
- B. Second offense within a twelve-month period - a \$750 administrative penalty and a one-day suspension shall be assessed against the tobacco retailer.
- C. Third offense within a twelve-month period - a \$1,000 administrative penalty and a three-day suspension shall be assessed against the tobacco retailer.
- D. Fourth or subsequent offense within a twelve-month period - a \$2,000 administrative penalty, a period of suspension beginning on the date of said offense and continuing until the next regular meeting of the Devils Lake City Commission, and any additional suspension or revocation as determined by a majority vote of the Devils Lake City Commission following a hearing on said offense before said Commission shall be assessed against the tobacco retailer. The specific date of the "next regular meeting of the Devils Lake City Commission" shall be determined by, and subject to, all required public notice provisions. Notice of said hearing shall be given to the tobacco retailer by either certified mail or personal service not less than fifteen days before said hearing.
- E. Offenses occurring during periods of suspension - in the event an offense is committed by a tobacco retailer while that tobacco retailer's authority to sell at retail any product containing or consisting of tobacco, electronic smoking devices, or alternative nicotine products is under suspension pursuant to this Section 9.74.040, then the penalty for such offense shall be: a period of suspension beginning on the date of said offense and continuing until the next regular meeting of the Devils Lake City Commission, and any additional suspension or revocation as determined by a majority vote of the Devils Lake City Commission following a hearing on said offense before said Commission shall be assessed against the tobacco retailer. The specific date of the "next regular meeting of the Devils Lake City Commission" shall be determined by, and subject to, all required public notice provisions. Notice of said hearing shall be given to the tobacco retailer by either certified mail or personal service not less than fifteen days before said hearing.

9.74.050 - Mandatory training of tobacco retailer employees under eighteen years of age.

A person under eighteen years of age who is an employee of a tobacco retailer is required to complete a tobacco prevention and control training program, which program shall be designated

by the Lake Region District Health Unit and conducted by the Lake Region District Health Unit and the Devils Lake Police Department, prior to said person being permitted to sell any product containing or consisting of tobacco, electronic smoking devices, or alternative nicotine products while said person is acting within his or her capacity as an employee of a tobacco retailer.

Passed First Reading: _____
Passed Second Reading: _____
Final Passage and Adoption: _____

CITY OF DEVILS LAKE

By: _____
Jim Moe, President
Devils Lake City Commission

ATTEST:

Rob Johnson
Interim City Auditor/Assessor



Date: June 23, 2026

To: President Moe and City Commissioners

From: Board of Adjustment

Re: Reappointment of member

The Devils Lake Board of Adjustment took action at their June 18, 2026 meeting to recommend the appointment of Logan Kraft as a member of the Board, with his term expiring June 30, 2029.

Date: 7/6/26 *DTG*
 To: President Moe and City Commissioners
 From: Michael Grafsgaard, City Engineer
 Re: 2026 Curb, Gutter & Sidewalk - 4355-000-56600
 Contract Amount: \$61,374.00



I hereby certify the work listed below has been completed and inspected and has been done in conformity with the plans and specifications for the above mentioned project. All work was completed by Lakeview Construction, 1439 Bay View Dr, Devils Lake ND 58301.

Estimate No 2

Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
					Current	Total to Date	Current	Total to Date
Saw Bituminous Surfacing	50.00	LF	\$ 3.73	\$ 186.50	0.00	0.00	\$ -	\$ -
Saw Concrete	100.00	LF	\$ 6.32	\$ 632.00	0.00	0.00	\$ -	\$ -
Removal of Concrete	360.00	SY	\$ 30.80	\$ 11,088.00	56.11	3,663.38	\$ 1,728.19	\$ 5,335.45
Removal of Block Sidewalk	20.00	SY	\$ 28.00	\$ 560.00	0.00	0.00	\$ -	\$ -
Removal of Curb & Gutter	120.00	LF	\$ 14.70	\$ 1,764.00	22.50	684.00	\$ 330.75	\$ 992.25
Removal of Retaining Wall	10.00	LF	\$ 14.00	\$ 140.00	0.00	0.00	\$ -	\$ -
Curb & Gutter - Type I	20.00	LF	\$ 86.40	\$ 1,728.00	0.00	0.00	\$ -	\$ -
Over 10'	100.00	LF	\$ 79.00	\$ 7,900.00	22.50	3,577.50	\$ 1,777.50	\$ 5,332.50
Valley Gutter - 8" Reinforced	5.00	SY	\$ 100.00	\$ 500.00	0.00	0.00	\$ -	\$ -
Over 3 SY	20.00	SY	\$ 99.00	\$ 1,980.00	0.00	0.00	\$ -	\$ -
4" Sidewalk Concrete	275.00	SY	\$ 76.20	\$ 20,955.00	27.50	4,299.27	\$ 2,095.50	\$ 6,367.27
4" Sidewalk Concrete – Reinforced	5.00	SY	\$ 79.50	\$ 397.50	0.00	0.00	\$ -	\$ -
6" Sidewalk/Driveway Concrete	60.00	SY	\$ 88.30	\$ 5,298.00	28.61	5,420.21	\$ 2,526.26	\$ 7,917.86
6" Sidewalk/Driveway Concrete – Rein	5.00	SY	\$ 91.00	\$ 455.00	0.00	0.00	\$ -	\$ -
8" Concrete	10.00	SY	\$ 95.00	\$ 950.00	0.00	0.00	\$ -	\$ -
8" Concrete - Reinforced	5.00	SY	\$ 100.00	\$ 500.00	0.00	0.00	\$ -	\$ -
Detectable Warning Panel (Cast Iron)	32.00	SF	\$ 100.00	\$ 3,200.00	0.00	0.00	\$ -	\$ -
Earthen Excavation	5.00	CY	\$ 35.00	\$ 175.00	0.00	0.00	\$ -	\$ -
Earthen Embankment	5.00	CY	\$ 35.00	\$ 175.00	0.00	0.00	\$ -	\$ -
Gravel Base	10.00	CY	\$ 45.00	\$ 450.00	0.00	0.00	\$ -	\$ -
Topsoil and Seeding	10.00	SY	\$ 34.00	\$ 340.00	0.00	0.00	\$ -	\$ -
Concrete Full Depth Street Repair	10.00	SY	\$ 200.00	\$ 2,000.00	0.00	0.00	\$ -	\$ -
				Total Bid Amount:			\$ 8,458.20	\$ 25,945.34

Total Work Completed: \$ 25,945.34
Retainage @ 4% \$ 1,037.81
Previous Payments: \$ 16,787.65
Total Due This Estimate \$ 8,119.87

2026 Curb, Gutter, Sidewalk and Driveway Lakeview Construction



<u>Item Description</u>	<u>Quantity</u>		<u>Unit Price</u>	<u>Extended Price</u>
Saw Bituminous Surfacing		LF	\$ 3.73	\$ -
Saw Concrete		LF	\$ 6.32	\$ -
Removal of Concrete	27.50	SY	\$ 30.80	\$ 847.00
Removal of Block Sidewalk		SY	\$ 28.00	\$ -
Removal of Curb & Gutter		LF	\$ 14.70	\$ -
Removal of Retaining Wall		LF	\$ 14.00	\$ -
Curb & Gutter - Type I		LF	\$ 86.40	\$ -
Over 10'		LF	\$ 79.00	\$ -
Valley Gutter - 8" Reinforced		SY	\$ 100.00	\$ -
Over 3 SY		SY	\$ 99.00	\$ -
4" Sidewalk Concrete	27.50	SY	\$ 76.20	\$ 2,095.50
4" Sidewalk Concrete - Reinforced		SY	\$ 79.50	\$ -
6" Sidewalk/Driveway Concrete		SY	\$ 88.30	\$ -
6" Sidewalk/Driveway Concrete - Rein.		SY	\$ 91.00	\$ -
8" Concrete		SY	\$ 95.00	\$ -
8" Concrete - Reinforced		SY	\$ 100.00	\$ -
Detectable Warning Panel (Cast Iron)		SF	\$ 100.00	\$ -
Earthen Excavation		CY	\$ 35.00	\$ -
Earthen Embankment		CY	\$ 35.00	\$ -
Gravel Base		CY	\$ 45.00	\$ -
Topsoil and Seeding		SY	\$ 34.00	\$ -
Concrete Full Depth Street Repair		SY	\$ 200.00	\$ -
				\$ -

Total: \$ 2,942.50

Owner Name: Dallas Welch (381-1414)

Address: 813 8th Ave NE

Work Completed By: Lakeview Construction

Date Completed: 6/23/2016

City share 50/50:	\$ 1,337.50	Owner share 50/50:	\$ 1,337.50	Assess: Yes ☒ No ☐
City share 100%:	\$ 267.50	Owner share 100%:	\$ -	Assess: Yes ☐ No ☐

Notes

50' of sidewalk replaced in front of residence in addition to 5' piece of missing sidewalk directly adjacent to the north. Curb stop reset along east side of sidewalk and concrete flare poured around it with casting.

2026 Curb, Gutter, Sidewalk and Driveway Lakeview Construction



<u>Item Description</u>	<u>Quantity</u>		<u>Unit Price</u>	<u>Extended Price</u>
Saw Bituminous Surfacing		LF	\$ 3.73	\$ -
Saw Concrete		LF	\$ 6.32	\$ -
Removal of Concrete	28.61	SY	\$ 30.80	\$ 881.19
Removal of Block Sidewalk		SY	\$ 28.00	\$ -
Removal of Curb & Gutter	22.50	LF	\$ 14.70	\$ 330.75
Removal of Retaining Wall		LF	\$ 14.00	\$ -
Curb & Gutter - Type I		LF	\$ 86.40	\$ -
Over 10'	22.50	LF	\$ 79.00	\$ 1,777.50
Valley Gutter - 8" Reinforced		SY	\$ 100.00	\$ -
Over 3 SY		SY	\$ 99.00	\$ -
4" Sidewalk Concrete		SY	\$ 76.20	\$ -
4" Sidewalk Concrete - Reinforced		SY	\$ 79.50	\$ -
6" Sidewalk/Driveway Concrete	28.61	SY	\$ 88.30	\$ 2,526.26
6" Sidewalk/Driveway Concrete - Rein.		SY	\$ 91.00	\$ -
8" Concrete		SY	\$ 95.00	\$ -
8" Concrete - Reinforced		SY	\$ 100.00	\$ -
Detectable Warning Panel (Cast Iron)		SF	\$ 100.00	\$ -
Earthen Excavation		CY	\$ 35.00	\$ -
Earthen Embankment		CY	\$ 35.00	\$ -
Gravel Base		CY	\$ 45.00	\$ -
Topsoil and Seeding		SY	\$ 34.00	\$ -
Concrete Full Depth Street Repair		SY	\$ 200.00	\$ -
				\$ -

Total: \$ 5,515.70

Owner Name: City of Devils Lake

Address: 8th Ave NE Alley - West between 8th St NE and 9th St NE

Work Completed By: Lakeview Construction

Date Completed: 6/23/2016

City share 50/50:	\$ -	Owner share 50/50:	\$ -	Assess: Yes ☐ No ☐
City share 100%:	\$ 5,515.70	Owner share 100%:	\$ -	Assess: Yes ☐ No ☐

Notes

Alley curb/gutter, apron and sidewalk in poor shape, to be removed and replaced concurrent with work being completed for homeowner directly north of alley.

Mike Grafsgaard – City Engineer
Devin Gathman – Assistant City Engineer
Helen Carlson – Engineering Admin



To: President Moe and City Commissioners

From: Michael Grafsgaard, City Engineer/Public works Director

A handwritten signature in blue ink, appearing to read "MEG", enclosed within a blue oval.

Date: July 2, 2026

Re: Recommendation to Award Contract – Shade Tree

Bids were opened at 12:00 noon on July 2, 2026 for tree cutting and stump grinding for the City of Devils Lake. One bid was received. The bid received was from Angry Beaver Tree Service in the amount of \$34,500.00.

After review of the bid, it is my recommendation to award the bid to Angry Beaver in the amount of \$34,500.00, with the unit prices shown on the attached bid. Unit prices will govern the Contract, so the final payment to Angry Beaver Tree Service will be based on actual work performed.

2026 TREE TRIMMING, REMOVAL AND STUMP GRINDING PROPOSAL SHEET

Sealed proposals are due to Devils Lake City Hall – 423 6th St NE, Devils Lake, ND 58301, by 11:30 am on Thursday, July 2nd, 2026. Proposals will be opened at 12:00 noon that day at Devils Lake City Offices. The proposals will be reviewed and forwarded to the City Commission for review and possible award during their regularly scheduled meeting on July 6th, 2026.

The City Commission reserves the right to reject any and all proposals, to waive technicalities, or to award each section of the project individually, or in any combination thereof, that is deemed in the best interest of the City.

The quantities listed for each ITEM are approximate and payment will be based on the actual number of trees removed and stumps ground. An increase or decrease in quantities will not be accepted as a reason to negotiate any pay adjustments to the bid items. The unit price bid shall govern regardless of quantities used.

Any questions can be directed to Michael Grafsgaard at mikeg@dlnd.com or 701-662-7600 Ext: 2

<u>ITEM</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Extended Price</u>
Tree Removal – Up to 12" diameter	10	EA	\$ <u>500</u>	\$ _____
Tree Removal – 12+" to 24" diameter	10	EA	\$ <u>1,000</u>	\$ _____
Tree removal – 24+" and larger diameter	10	EA	\$ <u>1,500</u>	\$ _____
Stump Removal – Up to 12" diameter	10	EA	\$ <u>100</u>	\$ _____
Stump Removal – 12+" to 24" diameter	10	EA	\$ <u>150</u>	\$ _____
Stump Removal – 24+" and larger diameter	10	EA	\$ <u>200 200</u>	\$ _____
TOTAL PROPOSAL				\$ _____

Person/firm submitting Proposal Angie Beaver Tree Service

Authorized signature Cory Schell Date 7/1/26

Address 600 Sunset Drive Phone 701-351-4609

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
6-Jul-26

VENDOR	AMOUNT DUE
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AIRPORT

Airport Lighting Company	\$79.36
Amazon Capital Services	\$1,013.94
Andrew Kraft	\$50.00
Bravera Credit Card	\$373.22
Dakota Implement Inc.	\$146.42
Dennis Olson	\$250.00
Devils Lake Hardware	\$224.92
Dominic Eritano	\$150.00
Farmers Union Insurance	\$18,522.00
Forte	\$2,317.50
Keller's Briteway	\$220.00
Lake Region Sheet Metal	\$625.00
M&T Fire and Safety Inc.	\$774.56
Mac's Hardware	\$12.50
Midcontinent Communications	\$86.71
Russell Gerhardt	\$50.00
Service Tire Inc.	\$96.97
Wade Halvorson	\$50.00

CITY

Acme Tools - GF	\$131.39
Advanced Business Methods	\$303.88
Advanced Engineering and Environmental Services	\$5,098.89
Alex Schwab	\$135.46
Amazon Capital Services	\$784.66
Amber Scheen	\$144.00
Aspire Services Inc.	\$500.00
AT&T Mobility	\$1,704.72
Balco Uniform Company Inc.	\$9,840.00

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
6-Jul-26

VENDOR	AMOUNT DUE
Bergstrom Electric Inc.	\$300.90
Blake's Marine	\$767.78
Book Systems Inc.	\$1,885.00
Brandon Hoime	\$10.00
Bravera Credit Card	\$5,725.40
Butler Machinery Company	\$1,936.02
Caselle	\$1,200.00
Christon Dallas	\$144.00
Corporate Technologies	\$18,325.68
Cowboy's Towing Service	\$150.00
Craftsmen Industries	\$4,026.96
Cross Country Freight Solutions Inc.	\$171.96
Dakota Implement Inc.	\$9,139.08
Dakota Wash Master LLP	\$5,733.75
Darin Rixen	\$150.00
Devils Lake Hardware	\$2,270.96
Devin Gathman	\$226.90
Elshaug Concrete Construction	\$4,900.00
ES Opco USA, LLC	\$451.49
Exhaust Pros Inc.	\$46.00
Ferguson Ent - PollardWater #3326	\$96.62
Gessner Iron Works	\$5,469.47
Geveko Markings Inc.	\$2,336.69
Global Safety Network Inc.	\$87.25
H.E Everson Company	\$237.81
Hach Company	\$1,254.34
Hawkins	\$13,616.44
Ihry Insurance Agency Inc.	\$6.00
Ingram Library Services	\$541.42
Interstate Billing Service Inc.	\$1,454.13
Johnson Controls	\$4,154.06

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
6-Jul-26

VENDOR	AMOUNT DUE
Keller's Briteway	\$48.00
Klemetsrud's Plumbing Inc.	\$575.89
Knutson's Body Shop Inc.	\$1,542.60
Lake Region E-911 Authority	\$81,500.75
Lake Region Law Enforcement Center	\$38,484.25
Leon's Building Center	\$885.63
M&T Fire and Safety Inc.	\$487.39
Mac's Hardware	\$1,109.35
Mid-Land Excavating Inc.	\$4,017.00
Minnie H Express Car Wash	\$225.00
Montana-Dakota Utilities Co.	\$1,136.40
ND Sewage Pump Lift Station Service Co.	\$15,750.00
Nodak Electric Cooperative	\$13,577.79
North Central Granite	\$250.00
North Dakota League of Cities	\$5,023.00
North Dakota One Call Inc.	\$162.00
Ottertail Power Company	\$754.62
Prairie Truck & Tractor Repair Co.	\$966.16
RMP Environmental Laboratories	\$495.00
Running Supply Inc.	\$604.05
Sanitation Products	\$618.74
Schmaltz Greenhouse	\$7,383.97
Service Tire Inc.	\$2,524.97
Sue Schwab	\$81.00
Swank Movie Licensing USA	\$561.00
The Sherwin Williams CO./GF	\$9,105.89
Total Heating & Air	\$422.25
Traf-O-Teria System	\$636.73
USABLE Life	\$784.32
Vestis/Aramark	\$1,016.12
Wang's Welding and Machining	\$884.17

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
6-Jul-26

VENDOR	AMOUNT DUE
Xpress Bill Pay	\$723.99

PREPAID EXPENSES

TOTAL LIST OF BILLS **\$322,840.24**