



**Saturday, January 6, 2024
5:30PM CST**

Jobs Development Authority Meeting Agenda
Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Minutes – December 02, 2024
- 4) Façade Loan – Timbers Lumber and Supply
- 5) Retention and Attraction RWIP Grant Update

City Commission Meeting Agenda
Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Call to Order
- 2) Approval of Minutes – December 16, 2024

Awards and Proclamations

Public Hearings – 5:30 PM

Bid Openings – 5:30 PM

Visitors or Delegations

**Limited to five minutes per guest, unless extended by presiding officer*

- 1) Lisa Crosby – Lake Region Heritage Center

Commission Portfolios

- Auditing – 2024 Year End Economic & Utility Data
- Auditing – Investment Portfolio Review
- Administrator – 2025 Legislative Session Topics of Interest

Old Business

Consent Agenda

New Business

- 1) Urban Roads 2025 Program Approval

Citizen Comment

Informational Items

Motion to approve payment of the list of bills as submitted.

The City of Devils Lake may convene in an executive session as provided by NDCC 44-04-19.2 to consider and discuss closed or confidential records and information, negotiating strategy or negotiating instructions as provided by NDCC 44-04-19.1, 44-04-19.2, 44-04-18.4.

**MEETING MINUTES OF THE JOBS DEVELOPMENT AUTHORITY
OF THE CITY OF DEVILS LAKE, ND
DECEMBER 02, 2024**

The regular meeting of the Devils Lake Jobs Development Authority was held on December 2, 2024 with the following members present: Jim Moe, Jason Pierce, Joe Knowski, Lisa Uhlenkamp, and Rob Hach.

MEETING ITEMS

1) Approval of Minutes – August 19, 2024

Commissioner Pierce made a motion to approve the meeting minutes from the August 19, 2024 meeting of the Jobs Development Authority. Commissioner Uhlenkamp seconded the motion, and the motion was carried unanimously.

2) BND Flex Pace Buydown – 6 Mile Lodge Expansion

Brad Barth with Forward Devils Lake introduced Chance Sotvik who briefed the JDA on his development plans. Mr. Barth said the project qualifies as primary sector tourism. Mr. Sotvik said they are looking to expand. He said they have had people come from 26 different states and Canada spend time at their current lodging offerings. He said things have been going really well and he wants to keep that going forward. Commissioner Pierce made a motion to approve the BND Flex Pace Buydown for the 6 Mile Lodge Expansion. Commissioner Hach seconded the motion, and the motion was carried unanimously on a roll call vote.

3) Façade Loan – Hometown Hobbies

Commissioner Knowski made a motion to approve the façade loan request from Hometown Hobbies. Commissioner Uhlenkamp seconded the motion, and the motion was approved unanimously on a roll call vote

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF JOBS DEV. AUTHORITY

DEVILS LAKE
FAÇADE IMPROVEMENT PROGRAM
GUIDELINES / APPLICATION PROCESS

Program Overview

This program is an interest free loan that helps existing and new businesses to improve their store/business frontage and help them to generate curb appeal – interest in their product or service.

Funding Amount:

\$5,000, \$7,500, or \$10,000 interest free loan

Eligible businesses:

Any new or existing business owner of a Devils Lake Region building.

Program Guidelines:

- Loans to be paid back with minimum payments of \$100, \$150 or \$200 depending on the loan amount per month until paid in full
- Payback term is 50 months
- Loan money received is put back into the fund to revolve.
- There is an application process which will include proposed drawings, before pictures, building permits, etc. before loan is approved for the business.
- Business needs to check with City Building Authority and the Devils Lake Historic Preservation Commission to determine if the plan is acceptable and meets requirements.
- Materials must be purchased locally if possible.
- Money to be disbursed on completed and agreed upon plans.
- Payback of the loan will be by ACH bank charge to be set up upon acceptance of the loan.
- Fund will be administered out of the Forward Devils Lake Corporation ofc – contact them at (701) 662-4933.

Application Process:

Applicants will fill out an application available at the Forward Devils Lake offices. Applications will be reviewed by the Forward Devils Lake Executive Director to determine if all criteria are met.

Forward Devils Lake Project / Loan Application

(Check One) PACE Loan ___ FlexPACE Loan ___ Small Bus Revolving Loan ___ Façade ___ Industrial Park ___

Business Name: Timbers Lumber Supply Project Title: Aug 2 - Signage

Address: 8711 US 2 Devils Lake, ND 58301

Contact Person: Steve Johnson Phone: 701-662-3195

E-mail: Steve J. Timbers @ gmail. l. com

Amount Requested: \$10,000 Project total: \$10,000 + \$15,000

Program Guidelines:

- The applicant must conform to all of Bank of North Dakota's guidelines if they should apply to this loan. BND guidelines available at: http://banknd.nd.gov/lending_services/business_financing_programs/business_incentive_programs.html
- The amount of the incentive is limited to the appropriate loan program guidelines in place as of the date of this application.
- Project must start within 6 months of FDL approval for the project.
- Forward Devils Lake Executive Board of Directors reserves the right to review and change the guidelines as needed.
- All costs associated with any loans requiring closing services will be paid by the applicant/buyer, i.e., legal review, recording fees, etc.
- A requirement of all loans is for FDL to have a second mortgage, and if appropriate a promissory note will be put in place with all documents being recorded with the county. FDL would also have a personal guarantee on the loan if required by the loan programs guidelines.
- If this application is for Industrial park property purchase if the buyer does not build within two years from the purchase agreement date the title will revert to the seller.
- Buyer cannot sell the property without first constructing a building on the property and operating a business on the property.
- All costs associated with any property/loan closing will be paid by the applicant, i.e., legal review, recording fees, etc.
- Forward Devils Lake Board of Directors reserves the right to review and change the guidelines as needed.

Documents needed for approval:

- Bank approval letter -
- Estimated total cost of project
- Business Plan
- Additional documentation as needed if required or stated in the specific loan guidelines.

The undersigned states that he/she is duly authorized to verify the foregoing application, that he/she has read the same and is familiar with the statements contained herein and that the same are true in substance and in fact. The undersigned further agrees that if awarded funds from Forward Devils Lake, the funds will either be directly paid to the vendor listed in the budget or reimbursed to the grantee upon proof of cancelled check(s) and appropriate receipts. Forward Devils Lake is authorized to contact my existing creditors to verify good standing.

X _____ X _____
Signature of Applicant Date

Signature of Co-Applicant Date

Printed Name of Applicant Date

Printed Name of Co-Applicant Date

Timbers Lumber and Supply



WINDOWS • DOORS • SIDING

**Do it
Best**

*First Choice!
Best Choice!*

valspar



**Dynamic
HOMES**



GREATER DAKOTA HOMES

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
DECEMBER 16, 2024**

The regular meeting of the Devils Lake City Commission was held on December 16 2024 with the following members present: President Moe and Commissioners Hach, Knowski, Pierce, and Uhlenkamp.

MEETING ITEMS

- 1) Call to Order
- 2) Approval of Minutes –December 16, 2024

Commissioner Pierce made a motion to approve the meeting minutes from the December 2, 2024, regular meeting. Commissioner Uhlenkamp seconded the motion, and the motion was carried unanimously.

AWARDS AND PROCLAMATIONS

- 1) Years of Service – Devin Grey Water (10 Years)

President Moe recognized Devin Grey Water for his 10 years of service to the Devils Lake Police Department.

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS

VISITORS OR DELEGATIONS

COMMISSION PORTFOLIOS

Commissioner Pierce – The Fire Chief said they are working on preparing for the annual fishing derby and will be monitoring ice thickness levels after Christmas. He said the training forms for the ARFF mission have been provided to the airport manager. Commissioner Pierce said they will be having an LEC meeting on Wednesday and thanked local law enforcement officers for their work on shop-with-a-cop.

Commissioner Uhlenkamp – The City Engineer said everything is going well in the Streets Department. He said the Streets Department is taking ownership of a new snowplow that was purchased over a year ago.

Commissioner Hach – the City Engineer said everything was going well in the Sanitation Department. The City Assessor said tax statements were sent out by the County and that the primary residence property tax credit application window is now open.

Commissioner Knowski – The City Engineer said they are working on some of the filters at the Water Treatment Plant. He said water quality is still good and that the work will be happening Wednesday and Thursday. The City Engineer said there will be no impact to the taste of the water.

President Moe – The Police Chief said everything was going well in the Police Department.

The City Administrator said the first municipal infrastructure bucket from “operation prairie dog” has been filled and that the second bucket looks to likely be filled in quarter 1 of 2025. He said he expects 2.5 million from the first bucket to be deposited in January. He said he has met with the Engineering Department on prospects for a remodel of City Hall that is budgeted for 2025. He requested the Commission delegate President Moe and Commissioner Hach to a City Hall Renovation Steering Group to help define scope and provide recommendation to the Commission.

President Moe asked the Commission their thoughts regarding a possible renovation of the current facility or renovation with addition to the west side of the building for a new Commission Chambers. The City Administrator said the ultimate goal is to get to action on something and avoid some of the analysis paralysis

The City Administrator said he, the Public Works Director, and Sanitation Supervisor met with Lake Region Corporation last week on the current and future outlook for the recycling program. He said it was a productive meeting and that Lake Region Corporation was generally acceptable to a potential future partnership that included just the bailing of cardboard and not curbside recycling pickup. The City Administrator said it would be a lot of change and it would need to occur in tandem with the transition to the automated truck and new cans to avoid residents having to purchase an additional can with the current programs service offering.

The City Attorney said everything was going well in his office.

The Mayor said all was going well with the transition of ownership of the hospital and that it looks like it should be officially approved near the beginning of February.

OLD BUSINESS

CONSENT AGENDA

NEW BUSINESS

- 1) Approval of Preliminary Report and Resolution Directing Preparation of Plans – Street Improvement District No. 81-25

Commissioner Pierce made a motion to approve the preliminary report and resolution directing preparation of plans for street improvement district No. 81-25. Commissioner Hach seconded the motion and the motion was carried unanimously.

- 2) Approval of Preliminary Report and Resolution Directing Preparation of Plans – Street Improvement District No. 82-25

Commissioner Knowski made a motion to approve the preliminary report and resolution directing preparation of plans for street improvement district No. 82-25. Commissioner Uhlenkamp seconded the motion and the motion was carried unanimously.

- 3) Approval of Preliminary Report and Resolution Directing Preparation of Plans – Street Improvement District No. 83-25

Commissioner Hach made a motion to approve the preliminary report and resolution directing preparation of plans for street improvement district No. 83-25. Commissioner Knowski seconded the motion and the motion was carried unanimously.

- 4) Approval of Preliminary Report and Resolution Directing Preparation of Plans – Street Improvement District No. 84-25

Commissioner Knowski made a motion to approve the preliminary report and resolution directing preparation of plans for street improvement district No. 84-25. Commissioner Hach seconded the motion and the motion was carried unanimously.

- 5) Approval of Preliminary Report and Resolution Directing Preparation of Plans – Street Improvement District No. 85-25

Commissioner Pierce made a motion to approve the preliminary report and resolution directing preparation of plans for street improvement district No. 85-25. Commissioner Uhlenkamp seconded the motion and the motion was carried unanimously.

- 6) Devils Lake Regional Airport Grant Closeout Budget Adjustments and City/Airport Cost Share

The City Administrator said the included budget adjustments are related to closing out the inactive grant accounts for the airport. He said normally the airport authority would receive a grant from the FAA and there would be a local match associated with the grant. The airport would request that the City supply the local match, which they traditionally have done through the city's infrastructure fund. He said that once the projects were over, if there was any money left over, the remaining funds would be transferred back into the City's infrastructure fund.

He said the most significant of the adjustments pertain to grant 9029 and the roughly -\$233,000 cash balance in the account. The City Administrator said there was a land acquisition deal as part of a runway expansion project that ended up in mediation and a -\$533,000 cash balance on the City's books. The results of mediation are not recognized by the FAA so their was no reimbursement of the added expenses. He said the City received a grant for \$150,000, of which the City matched for another \$150,000, and transferred over to the negative balance to bring it to its current amount of -\$233,000. The City Administrator said the City and the airport authority have gone back and forth on how to address the negative balance over the past few months. He said he viewed it as an airport issue and they have adequate reserves in their operations account to clear the balance. He said the airport authority members were under the impression the City was going to cover the negative balance. The City Administrator said the frequent conversations over the past few months under the Mayor and Commissioner Hach's leadership occurred with the goal of finding a resolution acceptable to both the airport authority and the City. He said the City proposed to the airport authority that the City would match them dollar for dollar, splitting the amount 50/50. He said they presented that to the airport authority with the mindset that they were in the mess together and that they would solve it together, and that the airport authority was acceptable to the terms. President Moe said there really isn't a win for anyone with the situation and it is necessary to clean up the books. Commissioner Knowski made a motion to approve the budget adjustments and the cost share of Grant 9029. Commissioner Uhlenkamp seconded the motion, and the motion was carried unanimously on a roll call vote.

CITIZEN COMMENT

INFORMATIONAL ITEMS

- 1) November 2024 Financial Report

LIST OF BILLS

Commissioner Pierce made a motion to approve the List of Bills. Commissioner Uhlenkamp seconded the motion, and the motion was carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION

[Type here]



January 6, 2025

Spencer Halvorson

City of Devils Lake

423 6th St.

Devils Lake, ND 58301

As the director of the Lake Region Heritage Center, I am formally requesting funds for the first quarter of 2025. Continued funding will allow us to preserve and share the rich history and heritage of the Lake Region, connecting past and present. Thank you.

With sincerest appreciation,

Lisa Crosby, Director

Lake Region Heritage Center

502 4th St. NE

PO Box 245

Devils Lake, ND 58301

701-662-3701

CITY TAX COLLECTIONS				
Through 100% of Year				
	2022	2023	2024	YTD % Change
State Aid	\$ 643,748	\$ 728,042	\$ 714,446	-1.87%
Sales Tax (City Only)	\$ 4,065,728	\$ 4,145,693	\$ 4,327,631	4.39%
Highway Tax	\$ 352,426	\$ 362,039	\$ 360,996	-0.29%
Occupancy Tax	\$ 119,987	\$ 134,591	\$ 134,963	0.28%
Restaurant Tax	\$ 308,819	\$ 364,086	\$ 391,943	7.65%
TOTAL:	\$ 5,490,708	\$ 5,734,451	\$ 5,929,979	3.41%

TAX COLLECTION % OF BUDGET			
Through 100% of Year			
	2024	BUDGET	% OF BUDGET
State Aid	\$ 714,446	\$ 660,715	108%
Sales Tax (City Only)	\$ 4,327,631	\$ 4,182,000	103%
Highway Tax	\$ 360,996	\$ 360,000	100%
Occupancy Tax	\$ 134,963	\$ 130,000	104%
Restaurant Tax	\$ 391,943	\$ 315,000	124%
TOTAL:	\$ 5,929,979	\$ 5,647,715	105%

UTILITY COLLECTIONS				
Through 100% of Year				
	2022	2023	2024	YTD % Change
Water Collections	\$ 1,104,615	\$ 1,260,797	\$ 1,169,797	-7.22%
Sewer Collections	\$ 818,149	\$ 910,750	\$ 1,001,849	10.00%
Sanitation Collections	\$ 1,582,288	\$ 1,631,553	\$ 1,750,141	7.27%
: Special Pickups	\$ 87,997	\$ 73,386	\$ 86,834	18.33%
: Landfill/Outside Tipping	\$ 90,206	\$ 86,562	\$ 117,147	35.33%
: Roll-off Rental	\$ 181,221	\$ 189,966	\$ 216,944	14.20%
TOTAL:	\$ 3,864,476	\$ 4,153,014	\$ 4,342,712	4.57%

UTILITY % OF BUDGET			
Through 100% of Year			
	2024	BUDGET	% OF BUDGET
Water Collections	\$ 1,169,797	\$ 1,220,000	96%
Sewer Collections	\$ 1,001,849	\$ 975,000	103%
Sanitation Collections	\$ 1,750,141	\$ 1,785,000	98%
: Special Pickups	\$ 86,834	\$ 91,000	95%
: Landfill/Outside Tipping	\$ 117,147	\$ 85,000	138%
: Roll-off Rental	\$ 216,944	\$ 189,000	115%
TOTAL:	\$ 4,342,712	\$ 4,345,000	100%

2024 Equipment Reserve CD		65% to PD - 35% to FD		2012,000.36100													
Description	Type	Maturity Date	Amount	Rate	Frequency	January	February	March	April	May	June	July	August	September	October	November	December
Bank Hapoolim B M New York BKH	CD	5/21/2024	\$ 243,000	4.85%	Semi Annual					\$ 5,876.61							
Morgan Stanley Private BK NATL	CD	12/21/2026	\$ 243,000	5.05%	Semi Annual												\$ 6,152.56
Capital One Natl Assn Mclean	CD	11/3/2025	\$ 244,000	4.80%	Semi Annual					\$ 5,839.95						\$ 5,904.13	
City Natl Bk Los Angeles	CD	11/24/2025	\$ 243,000	4.90%	Semi Annual					\$ 5,937.19						\$ 6,002.43	
Discover BK Greenwood Del	CD	11/30/2027	\$ 243,000	4.90%	Semi Annual					\$ 5,937.19							\$ 6,002.43
Horizon BK Natl Assn Mich City	CD	11/8/2024	\$ 249,000	4.75%	Monthly	\$ 1,004.53	\$ 1,004.53	\$ 939.72	\$ 1,004.53	\$ 972.12	\$ 1,004.53	\$ 972.12	\$ 1,004.53	\$ 1,004.53	\$ 972.12	\$ 1,004.53	
UBS BK USA Salt Lake City UT	CD	11/17/2025	\$ 248,000	4.95%	Monthly	\$ 1,042.62	\$ 1,042.62	\$ 975.35	\$ 1,042.62	\$ 1,008.99	\$ 1,042.62	\$ 1,008.99	\$ 1,042.62	\$ 1,042.62	\$ 1,008.99	\$ 1,042.62	\$ 1,008.99
Wells Fargo BK N A Sioux Falls	CD	11/29/2024	\$ 248,000	4.85%	Monthly	\$ 1,021.55	\$ 1,021.55	\$ 955.65	\$ 1,021.55	\$ 988.60	\$ 1,021.55	\$ 988.60	\$ 1,021.55	\$ 1,021.55	\$ 988.60	\$ 1,054.51	
First Citizens Community Bank	CD	11/1/2024	\$ 234,000	5.45%	At Maturity											\$ 12,826.76	
US Treasury Note	US Treasury	11/30/2026	\$ 258,000	1.63%	Semi Annual												\$ 2,096.25
US Treasury Note	US Treasury	11/30/2027	\$ 234,000	4.08%	Semi Annual												\$ 4,572.50
Interest on Credit Balance & Other					Monthly			\$ 0.69	\$ 0.93	\$ 0.81				\$ 0.37		\$ 78.64	
TOTAL MONTHLY EARNINGS						\$ 3,069.39	\$ 3,069.63	\$ 2,871.53	\$ 3,068.70	\$ 26,560.65	\$ 3,068.70	\$ 2,969.71	\$ 3,068.70	\$ 3,069.01	\$ 2,969.71	\$ 27,913.62	\$ 19,832.73
TOTAL YEAR TO DATE						\$ 3,069.39	\$ 4,139.02	\$ 9,010.55	\$ 12,079.25	\$ 38,639.90	\$ 41,708.60	\$ 44,678.31	\$ 47,747.01	\$ 50,814.02	\$ 53,785.73	\$ 81,699.35	\$ 101,532.08

2024 WATER SOURCE REPLACEMENT FUND		6006,000.36100															
Description	Type	Maturity Date	Amount	Rate	Frequency	January	February	March	April	May	June	July	August	September	October	November	December
First West BK & TR Minot	CD	2/18/2025	\$ 249,000	4.50%	Monthly	\$ 951.66	\$ 951.66	\$ 890.26	\$ 951.66	\$ 920.96	\$ 951.66	\$ 920.96	\$ 951.66	\$ 951.66	\$ 920.96	\$ 951.66	\$ 920.96
Raymond James BK Natl Assn	CD	2/18/2025	\$ 244,000	4.55%	Semi Annual		\$ 5,596.62							\$ 5,535.79			
Georgia BKG CO Atlanta GA	CD	2/18/2025	\$ 187,000	4.50%	Semi Annual		\$ 4,242.08						\$ 4,195.97				
US Treasury Note	US Treasury	2/29/2024	\$ 1,367,605	4.85%	Semi Annual		\$ 10,545.00										
Kilbuck SVGS BK CO OHIO	CD	3/2/2026	\$ 244,000	4.30%	Semi Annual			\$ 5,231.63						\$ 5,289.12			
CIBC MK USA	CD	2/24/2026	\$ 244,000	4.35%	Semi Annual		\$ 5,350.62						\$ 5,292.46				
MORGAN STANLEY BK	CD	2/23/2026	\$ 244,000	4.35%	Semi Annual		\$ 5,352.62						\$ 5,292.46				
Bank of MO PERRYVILLE	CD	2/27/2026	\$ 249,000	4.40%	Monthly	\$ 930.51	\$ 930.51	\$ 870.48	\$ 930.51	\$ 900.49	\$ 930.51	\$ 900.49	\$ 930.51	\$ 900.49	\$ 930.51	\$ 900.49	\$ 900.49
First Merchants BK	CD	3/3/2026	\$ 244,000	4.60%	Semi Annual			\$ 5,596.62					\$ 5,658.13				
Ally BK Sandy Utah	CD	3/23/2026	\$ 138,000	5.05%	Semi Annual			\$ 3,474.95					\$ 3,513.14				
US Treasury Note	US Treasury	2/28/2025	\$ 726,000	5.00%	Semi Annual								\$ 4,083.75				
US Treasury Note	US Treasury	2/15/2026	\$ 710,000	4.67%	Semi Annual								\$ 14,200.00				
Interest on Credit Balance								\$ 8.32									
TOTALS			\$ 3,479,000			\$ 1,882.17	\$ 26,507.86	\$ 24,617.26	\$ 1,882.17	\$ 1,821.45	\$ 1,882.17	\$ 1,821.45	\$ 34,398.85	\$ 20,426.31	\$ 1,821.45	\$ 1,882.17	\$ 1,821.45
TOTAL YEAR TO DATE						\$ 1,882.17	\$ 28,390.03	\$ 55,007.29	\$ 56,889.46	\$ 58,710.91	\$ 40,593.08	\$ 62,414.53	\$ 98,813.38	\$ 119,239.69	\$ 121,061.14	\$ 122,943.31	\$ 124,764.76

2024 GENERAL FUND		1000,000.36100															
Description	Type	Maturity Date	Amount	Rate	Frequency	January	February	March	April	May	June	July	August	September	October	November	December
Community Heritage Financial	CD	5/10/2027	\$ 249,000	4.40%	Monthly	\$ 930.51	\$ 930.51	\$ 870.48	\$ 930.51	\$ 900.49	\$ 930.51	\$ 900.49	\$ 930.51	\$ 930.51	\$ 900.49	\$ 930.51	\$ 900.49
Univest Natl Bank	CD	5/5/2028	\$ 249,000	4.10%	Monthly	\$ 867.07	\$ 867.07	\$ 811.12	\$ 867.07	\$ 839.10	\$ 867.07	\$ 839.10	\$ 867.07	\$ 867.07	\$ 839.10	\$ 867.07	\$ 839.10
Pinnacle Bank Nashville TN	CD	5/8/2026	\$ 244,000	4.60%	Semi-Annual					\$ 5,596.62							\$ 5,658.13
Huntington Natl Bank Columbus	CD	5/5/2025	\$ 244,000	4.80%	Semi-Annual					\$ 5,839.95							\$ 5,904.13
BMO Harris BK	CD	5/8/2026	\$ 244,000	4.60%	Semi-Annual					\$ 5,596.62							\$ 5,658.13
Gulf Cap BK Houston TX	CD	5/18/2026	\$ 244,000	4.55%	Semi-Annual					\$ 5,535.79							\$ 5,596.62
American Express Natl BK	CD	5/24/2028	\$ 24,000	4.45%	Semi-Annual					\$ 576.92							\$ 583.25
Interest on Credit Balance						\$ 1.84	\$ 2.48	\$ 2.16									
TOTALS			\$ 1,500,000			\$ 1,799.42	\$ 1,800.06	\$ 1,683.76	\$ 1,797.58	\$ 24,885.49	\$ 1,797.58	\$ 1,739.59	\$ 1,797.58	\$ 1,797.58	\$ 1,739.59	\$ 25,197.84	\$ 1,739.59
TOTAL YEAR TO DATE						\$ 1,799.42	\$ 3,599.48	\$ 5,283.24	\$ 7,080.82	\$ 31,966.31	\$ 33,763.89	\$ 35,503.48	\$ 37,301.06	\$ 39,098.64	\$ 40,838.23	\$ 66,036.07	\$ 67,775.66

Mike Grafsgaard – City Engineer
 Devin Gathman – Assistant City Engineer
 Helen Carlson – Engineering Admin

To: President Moe and City Commissioners

From: Mike Grafsgaard, City Engineering/Public Works Director



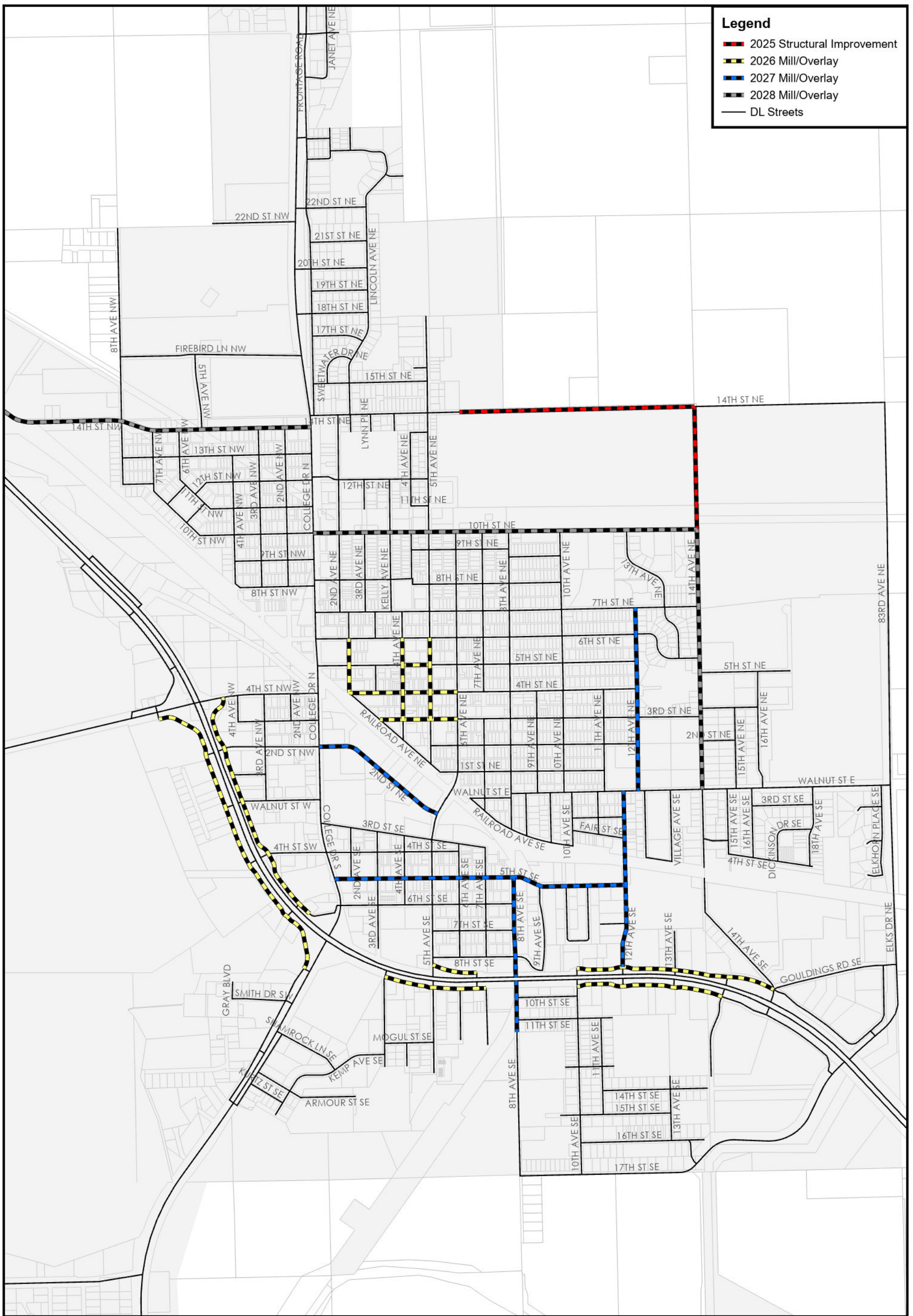
Date: January 2, 2025

Re: Urban Roads Project Submittal

The Engineering Department has prepared a list of proposed projects for the ND Department of Transportation's Urban Roads Program. Careful consideration has been used in the selection of upcoming projects and estimating the costs of those projects. I recommend City Commission approval of the Urban Roads Program submissions as listed below and shown on the attached map.

PROJECT SUBMITTAL LIST

FISCAL YEAR	TYPE OF WORK ⁽⁴⁾	PROJECT LOCATION	PROJECT COST		
			TOTAL	FEDERAL	LOCAL
2025	HMA Overlay (4.5")	14th Ave NE (from 10th St NE to 14th St NE) 14th St NE (from 5th Ave NE to 14th Ave NE)	\$ 1,050,000	\$ 705,600	\$ 344,400
2026	Mill & Overlay	US Hwy 2 Frontage Roads North Side (from ND Hwy 19 to Gouldings Rd SE) South Side (from ND Hwy 19 to 14th Ave SE)	\$ 1,750,000	\$ 1,176,000	\$ 574,000
2026	Concrete Mill & HMA Overlay	Downtown Business District 2nd Ave NE (from 4th St NE to 6th St NE) 3rd Ave NE (from 4th St NE to 5th St NE) 4th Ave NE (3rd St NE to 6th St NE) 3rd St NE (Railroad Ave NE to 6th Ave NE) 4th St NE (Railroad Ave NE to 6th Ave NE) 5th St NE (College Dr N to 3rd Ave NE)	\$ 875,000	\$ 588,000	\$ 287,000
2027	Mill & Overlay	8th Ave SE (from 11th St SE to 5th St SE) 12th Ave SE (from US Hwy 2 to Walnut St E) 12th Ave NE (from Walnut St E to 7th St NE) 2nd St NE (from College Dr S to 5th Ave SE) 5th St SE (from College Dr S to 12th Ave SE)	\$ 1,620,000	\$ 1,088,640	\$ 531,360
2028	Mill & Overlay	10th St NE (from College Dr N to 14th Ave NE) 14th St NW (from College Dr N to 8th Ave NW) 14th Ave NE (from Walnut St E to 10th St NE)	\$ 1,700,000	\$ 1,142,400	\$ 557,600



Urban Roads Program 2026-2029

Created By: City Engineering Department

Updated: December 27th, 2024

