



Monday, November 4, 2024
5:30PM CST

City Commission Meeting Agenda
Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Minutes – October 21, 2024

Awards and Proclamations

Public Hearings – 5:30 PM

- 1) Recommendation from Planning Commission – Conditional Use Permit for Prairie View Elementary

Bid Openings – 5:30 PM

Visitors or Delegations

**Limited to five minutes per guest, unless extended by presiding officer*

Commission Portfolios

- Engineering – Call for Bids – Sidewalk Snow Removal
- Auditing - Release of Budgeted Funds – Forward Devils Lake – \$50,000
- Auditing – Release of Budgeted Funds – Devils Lake Chamber - \$25,000
- Administration - City Office Hours for Friday 11/29/2024

Old Business

Consent Agenda

New Business

- 1) Transfer of Liquor License from Lake Region Hotel Group, LLC (Cobblestone) to DLC Hospitality Group
- 2) Pay Estimate #2 (Final) – Elshaug Construction - Curb, Gutter, and Sidewalk
- 3) Pay Estimate #4 – Mayo Construction – West Side Mill and Overlay
- 4) Pay Estimate #11 – Kemper Construction – Watermain 28-23 & 29-23
- 5) First Reading of Ordinance #1003 - City Municipal Code 10.16.442 – Secondary Enforcement

- 6) First Reading of Ordinance #1004 - City Municipal Code 10.16.441 – Use of Safety Belts Required in Certain Motor Vehicles
- 7) First Reading of Ordinance # 1005 - City Municipal Code 10.46.030 - Driving Under Influence of Intoxicating Liquor or Drugs Prohibited

Citizen Comment

EXECUTIVE SESSION: The Devils Lake City Commission will convene in Executive Session this meeting on November 04, 2024 to discuss the pending litigation of Fuller v. City of Devils Lake, et. al., United States District Court for the District of North Dakota Case Number 3:24-cv-130. The City Commission may convene into executive session for attorney consultation regarding this pending civil litigation pursuant to NDCC §§ 44-04-19.1 and 44-04-19.2.

Informational Items

- 1) Proposed 2025 City Calendar

Motion to approve payment of the list of bills as submitted.

The City of Devils Lake may convene in an executive session as provided by NDCC 44-04-19.2 to consider and discuss closed or confidential records and information, negotiating strategy or negotiating instructions as provided by NDCC 44-04-19.1, 44-04-19.2, 44-04-18.4.

**MEETING MINUTES OF THE CITY COMMISSION
OF THE CITY OF DEVILS LAKE, ND
October 21, 2024**

The regular meeting of the Devils Lake City Commission was held on October 21, 2024 with the following members present: President Moe and Commissioners Hach, Knowski, Pierce, and Uhlenkamp.

MEETING ITEMS

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Minutes – October 07, 2024

Commissioner Knowski made a motion to approve the meeting minutes from the October 07, 2024, regular meeting. Commissioner Hach seconded the motion, and the motion was carried unanimously.

AWARDS AND PROCLAMATIONS

PUBLIC HEARINGS – 5:30 PM

BID OPENINGS

VISITORS OR DELEGATIONS

COMMISSION PORTFOLIOS

Commissioner Knowski – The City Engineer said everything was good in the Utilities Department.

Commissioner Hach - The City Engineer said they are continuing to work on the grant application and submission to the USDA for the automated truck procurement.

The City Assessor said the Planning and Zoning Commission meets on 10/31/24 for the conditional use permit for the expansion at Prairie View Elementary. He added that the property information website is up and running and available to the public.

Commissioner Uhlenkamp – The City Engineer said everything was going in the Public Ways Department.

Commissioner Pierce – The Fire Chief said they will soon interview 4 applicants for the open position in the department and working on the fishing derby. Commissioner Pierce said they had a Law Enforcement Center board meeting. He said they have established a three person committee to explore the feasibility of a new corrections facility.

President Moe – The Police Chief said he is working on their new training policy for the department and that the new Detective Sergeant is back from training and has started.

The City Administrator and City Attorney said everything was going well in their offices.

Mayor Moe said he attended an open house for the completion of Phase 1 of the hospital's Emergency Room.

OLD BUSINESS

CONSENT AGENDA

NEW BUSINESS

1) Budget Amendments 24-07 & 25-01 – Re-Allocation of Sales Tax

Commissioner Uhlenkamp made a motion to approve Budget Amendments 24-07 and 25-01. Commissioner Pierce seconded the motion, and the motion was approved unanimously.

2) Health Insurance Renewal, Setting of Rates, and Budget Amendment 25-02

Commissioner Knowski made a motion to approve the health insurance renewal with Blue Cross Blue Shield North Dakota, setting of health, vision, and dental rates, and budget amendment 25-02. Commissioner Pierce seconded the motion, and the motion was approved unanimously.

3) Recommendation to Concur with NDDOT Award

The City Engineer reviewed the micro surfacing and striping work planned for College Drive South between Highway 2 and Highway 19. He said the plans entail reducing the stretch of roadway from 4 lanes to two lanes with a center turn lane. He said this is intended to help improve the flow of traffic, eliminate conflict areas, and assist in snow removal operations for City street crews.

Commissioner Pierce asked about the impact on area businesses and access to their properties. The City Engineer said the project will be completed quickly.

The City Engineer said the initial striping will be temporary. He said the permanent striping will be implemented the following year. He added there will be additional signage implemented. He said the City is paying for 10% of the project.

The City Engineer said with the initial striping being temporary, changes could be made before the permanent striping is put in.

Mayor asked about semis turning and the tough angles they may have to take with one lane on a right turn.

Commissioner Pierce made a motion to approve the Recommendation to Concur with NDDOT Award. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

CITIZEN COMMENT

INFORMATIONAL ITEMS

- 1) September 2024 Financial Report

LIST OF BILLS

Commissioner Knowski made a motion to approve the List of Bills. Commissioner Hach seconded the motion, and the motion was carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION

Mayor asked about semis turning and the tough angles they may have to take with one lane on a right turn.

Commissioner Pierce made a motion to approve the Recommendation to Concur with NDDOT Award. Commissioner Hach seconded the motion, and the motion was approved unanimously on a roll call vote.

CITIZEN COMMENT

INFORMATIONAL ITEMS

- 1) September 2024 Financial Report

LIST OF BILLS

Commissioner Knowski made a motion to approve the List of Bills. Commissioner Hach seconded the motion, and the motion was carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION

Notice of Public Hearing

The Devils Lake Planning Commission will hold a public hearing on October 31, 2024, 7:00 am, City Office, 423 6th St NE, Devils Lake, ND, to review a request for a conditional use permit to allow an addition to Prairie View School at 200 12th Ave SE. If special accommodations are needed, please contact city office.

Documents relating to the request are on file in the office of the City Engineer and may be viewed during regular working hours.

for legals: 10-24-24

Notice of Public Hearing

The Devils Lake City Commission will hold a public hearing on November 4, 2023, 5:30 pm, City Office, 423 6th St NE, Devils Lake, ND, to review a request for a conditional use permit to allow an addition to Prairie View School at 200 12th Ave SE. If special accommodations are needed, please contact city office.

Documents relating to the request are on file in the office of the City Engineer and may be viewed during regular working hours.

for legals: 10-24-24, 10-31-24



Date: August 31, 2024

To: President Moe and City Commissioners

From: Devils Lake Planning Commission 

Re: Conditional use permit for addition to Prairie View School

The Devils Lake Planning Commission took action at their August 31, 2024 meeting to recommend approval of a request for a conditional use permit that would allow an addition to Prairie View School located at 200 12th Ave NE.



Date: November 4, 2024

To: President Moe and City Commissioners 

From: Mike Grafsgaard, City Engineer/Public Works Director

Re: Authorize call for bids

The City's snow removal policy requiring City residents to clean snow from their sidewalks has been adjusted to allow City forces or the City's contractor to remove the snow and bill the property owner for sidewalks that have not been cleared within the allotted time following a snow event.

I hereby request authorization to call for bids for a sidewalk snow removal contractor for the 2024-2025 season.

Michael Grafsgaard, City Engineer/Public Works Director
Devin Gathman, Assistant City Engineer
Helen Carlson, Engineering Admin Tech

Date: 10/31/24

To: President Moe and City Commissioners

From: Michael Grafsgaard, City Engineer

Re: 2024 Curb, Gutter & Sidewalk - 4353-000-56600

Contract Amount: \$58,406.00



I hereby certify the work listed below has been completed and inspected and has been done in conformity with the plans and specifications for the above mentioned project. All work was completed by Elshaug Concrete, PO Box 478, Devils Lake, ND 58301.

Estimate No 2 - Final

Item Description	Quantity	Unit	Unit price	Bid Amount	QUANTITIES		AMOUNT	
					Current	Total to Date	Current	Total to Date
Saw Bituminous Surfacing	50.00	LF	\$3.50	\$175.00	62.00	62.00	\$217.00	\$217.00
Saw Concrete	100.00	LF	\$5.75	\$575.00	6.00	6.00	\$34.50	\$34.50
Removal of Concrete	360.00	SY	\$32.00	\$11,520.00	17.44	73.44	\$558.08	\$2,350.08
Removal of Block Sidewalk	20.00	SY	\$25.00	\$500.00	0.00	0.00	\$0.00	\$0.00
Removal of Curb & Gutter	120.00	LF	\$15.00	\$1,800.00	31.50	88.50	\$472.50	\$1,327.50
Removal of Retaining Wall	10.00	LF	\$13.00	\$130.00	0.00	0.00	\$0.00	\$0.00
Curb & Gutter - Type I	20.00	LF	\$74.00	\$1,480.00	0.00	0.00	\$0.00	\$0.00
Over 10'	100.00	LF	\$70.00	\$7,000.00	54.00	111.00	\$3,780.00	\$7,770.00
Valley Gutter - 8" Reinforced	5.00	SY	\$95.00	\$475.00	0.00	0.00	\$0.00	\$0.00
Over 3 SY	20.00	SY	\$94.00	\$1,880.00	10.33	10.33	\$971.02	\$971.02
4" Sidewalk Concrete	275.00	SY	\$68.00	\$18,700.00	16.17	82.70	\$1,099.56	\$5,623.60
4" Sidewalk Concrete – Reinforced	5.00	SY	\$64.00	\$320.00	0.00	0.00	\$0.00	\$0.00
6" Sidewalk/Driveway Concrete	60.00	SY	\$78.00	\$4,680.00	17.94	17.94	\$1,399.32	\$1,399.32
6" Sidewalk/Driveway Concrete – Rein	5.00	SY	\$77.00	\$385.00	0.00	0.00	\$0.00	\$0.00
8" Concrete	10.00	SY	\$95.00	\$950.00	0.00	0.00	\$0.00	\$0.00
8" Concrete - Reinforced	5.00	SY	\$98.00	\$490.00	0.00	0.00	\$0.00	\$0.00
Detectable Warning Panel (Cast Iron)	32.00	SF	\$103.00	\$3,296.00	0.00	8.00	\$0.00	\$824.00
Earthen Excavation	10.00	CY	\$30.00	\$300.00	0.00	0.00	\$0.00	\$0.00
Earthen Embankment	10.00	CY	\$30.00	\$300.00	0.00	0.00	\$0.00	\$0.00
Gravel Base	10.00	CY	\$50.00	\$500.00	0.00	0.00	\$0.00	\$0.00
Topsoil and Seeding	25.00	SY	\$30.00	\$750.00	0.00	0.00	\$0.00	\$0.00
Concrete Full Depth Street Repair	10.00	SY	\$220.00	\$2,200.00	0.00	0.00	\$0.00	\$0.00
Total Bid Amount:				\$58,406.00			\$8,531.98	
Total Work Completed:				\$20,517.02				
Retainage @ 4%				\$0.00				
Previous Payments:				\$11,505.64				
Total Due This Estimate				\$9,011.38				

Date: 10/31/2024
To: President Moe and City Commissioners
From: Michael Grafsgaard, City Engineer 
Re: City Project 240102 - Mill and Overlay 8th St NW, 9th St NW, 10th St NW, 11th St NW, 12th St NW, 13th St NW, etc - 4534-000-56600
Contract Cost: \$1,775,424.75



I hereby certify the work listed below has been completed and inspected and has been done in conformity with the plans and specifications for the above mentioned project. All work was completed by Mayo Construction, PO Box 310, Cavalier ND 58220.

Estimate 4 - Final

SPEC	CODE	ITEM DESCRIPTION	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT		
							Current	Total to Date	Current	Total to Date	
103	0100	CONTRACT BOND	1	L SUM	\$6,721.00	\$6,721.00	0.27	1.00	\$1,814.67	\$6,721.00	100.00%
107	0100	RAILWAY PROTECTION INSURANCE	1	L SUM	\$2,500.00	\$2,500.00	0.00	1.00	\$0.00	\$2,500.00	100.00%
202	0114	REMOVAL OF CONCRETE PAVEMENT	57	SY	\$86.00	\$4,902.00	0.00	51.00	\$0.00	\$4,386.00	89.47%
202	0130	REMOVAL OF CURB & GUTTER	419	LF	\$21.00	\$8,799.00	0.00	496.00	\$0.00	\$10,416.00	118.38%
203	0113	COMMON EXCAVATION - WASTE	3,195	CY	\$16.00	\$51,120.00	0.00	2401.50	\$0.00	\$38,424.00	75.16%
302	0120	AGGREGATE BASE COURSE CL 5	5,990	TON	\$23.00	\$137,770.00	0.00	5255.34	\$0.00	\$120,872.82	87.74%
401	0050	TACK COAT	3,692	GAL	\$3.00	\$11,076.00	0.00	3741.00	\$0.00	\$11,223.00	101.33%
411	0105	MILLING PAVEMENT SURFACE	53,549	SY	\$1.75	\$93,710.75	0.00	55801.00	\$0.00	\$97,651.75	104.21%
411	0118	MILLING PAVEMENT SURFACE - 4 INCH	9,584	SY	\$8.00	\$76,672.00	0.00	7561.00	\$0.00	\$60,488.00	78.89%
430	0043	SUPERPAVE FAA 43	8,737	TON	\$84.00	\$733,908.00	0.00	8190.83	\$0.00	\$688,029.72	93.75%
430	5803	PG 58S-28 ASPHALT CEMENT	524	TON	\$475.00	\$248,900.00	0.00	474.01	\$0.00	\$225,154.75	90.46%
702	0100	MOBILIZATION	1	L SUM	\$230,000.00	\$230,000.00	0.00	1.00	\$0.00	\$230,000.00	100.00%
704	0001	TRAFFIC CONTROL	1	L SUM	\$38,000.00	\$38,000.00	0.00	1.00	\$0.00	\$38,000.00	100.00%
706	0600	CONTRACTOR'S LABORATORY	1	EA	\$3,500.00	\$3,500.00	0.00	1.00	\$0.00	\$3,500.00	100.00%
708	1540	INLET PROTECTION-SPECIAL	66	EA	\$133.00	\$8,778.00	0.00	68.00	\$0.00	\$9,044.00	103.03%
709	0100	GEOSYNTHETIC MATERIAL TYPE G	9,584	SY	\$2.50	\$23,960.00	0.00	7133.00	\$0.00	\$17,832.50	74.43%
722	6140	ADJUST GATE VALVE BOX	49	EA	\$300.00	\$14,700.00	0.00	47.00	\$0.00	\$14,100.00	95.92%
722	6200	ADJUST MANHOLE	49	EA	\$600.00	\$29,400.00	0.00	53.00	\$0.00	\$31,800.00	108.16%
748	0140	CURB & GUTTER - TYPE 1	419	LF	\$88.00	\$36,872.00	0.00	496.00	\$0.00	\$43,648.00	118.38%
748	1020	VALLEY GUTTER 36IN	57	SY	\$248.00	\$14,136.00	0.00	31.00	\$0.00	\$7,688.00	54.39%
100	9952	PS-1: BITUMINOUS MIXTURE	34.04	TON	\$195.00	\$6,637.80	0.00	34.04	\$0.00	\$6,637.80	
748	9999	VALLEY GUTTER 36IN - DEDUCT	1	L SUM	-\$1,553.08	-\$1,553.08	1.00	1.00	-\$1,553.08	-\$1,553.08	0.10%
Total Current Amount:									\$1,814.67		0.10%
Total Bid Amount:							\$1,775,424.75			\$1,666,564.26	93.87%
Total Work completed:						\$1,666,564.26					
Retainage @ 4%:						\$0.00					
Liquidated Damages - 5 Days @ \$1,600:						\$8,000.00					
Previous Payments:						\$1,591,650.56					
Total Due This Estimate:						\$66,913.70					

Date: 10/31/2024
 To: President Moe and City Commissioners
 From: Michael Grafsgaard, City Engineer
 Re: City Project 230201 - Water Main Replacement 28-23 & 29-23 - 4315-000-56600
 Contract Cost: \$2,759,082.50



I hereby certify the work listed below has been completed and inspected and has been done in conformity with the plans and specifications for the above mentioned project. All work was completed by Kemper Construction, PO Box 8, Minot ND 58702.

Estimate No 11

WM 28-23 - 3rd St SE, 4th St SE, 5th St SE, 6th St SE, 6th Ave SE, 7th Ave SE

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Date	Current	Total to Date
103	0100	CONTRACT BOND	0.6	L SUM	\$23,000.00	\$13,800.00	0.01	0.60	\$230.00	\$13,685.00
202	0114	REMOVAL OF CONCRETE	10	SY	\$190.00	\$1,900.00	0.00	15.40	\$0.00	\$2,926.00
202	0130	REMOVAL OF CURB & GUTTER	60	LF	\$58.00	\$3,480.00	29.00	231.50	\$1,682.00	\$13,427.00
203	0138	COMMON EXCAVATION - SUBCUT	365	CY	\$60.25	\$21,991.25	0.00	0.00	\$0.00	\$0.00
430	0001	FULL DEPTH HMA REPLACEMENT	609	SY	\$150.00	\$91,350.00	0.00	613.00	\$0.00	\$91,950.00
702	0100	MOBILIZATION	0.6	L SUM	\$70,400.00	\$42,240.00	0.00	0.60	\$0.00	\$42,240.00
704	0001	TRAFFIC CONTROL	0.6	L SUM	\$26,720.00	\$16,032.00	0.00	0.60	\$0.00	\$16,032.00
724	0300	GATE VALVE & BOX 6IN	2	EA	\$5,187.00	\$10,374.00	0.00	3.00	\$0.00	\$15,561.00
724	0310	GATE VALVE & BOX 8IN	20	EA	\$5,760.00	\$115,200.00	0.00	21.00	\$0.00	\$120,960.00
724	0411	6IN HYDRANT	13	EA	\$9,852.00	\$128,076.00	0.00	13.00	\$0.00	\$128,076.00
724	0430	REMOVE HYDRANT	5	EA	\$2,662.00	\$13,310.00	0.00	5.00	\$0.00	\$13,310.00
724	0611	WATER SERVICE LINE 1IN	1,540	LF	\$63.00	\$97,020.00	0.00	1685.00	\$0.00	\$106,155.00
724	0621	WATER SERVICE LINE 2IN	42	LF	\$90.50	\$3,801.00	0.00	0.00	\$0.00	\$0.00
724	0800	WATERMAIN 6IN PE/PVC	192	LF	\$121.00	\$23,232.00	0.00	162.00	\$0.00	\$19,602.00
724	0820	WATERMAIN 8IN PE/PVC	5,825	LF	\$76.00	\$442,700.00	0.00	5721.00	\$0.00	\$434,796.00
724	0830	WATERMAIN 8IN PVC	-	LF	\$124.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0944	CONNECTION TO EXISTING MAIN	12	EA	\$4,485.00	\$53,820.00	0.00	9.00	\$0.00	\$40,365.00
724	0947	TEMPORARY CONNECTION TO EXISTING MAIN	2	EA	\$5,000.00	\$10,000.00	0.00	2.00	\$0.00	\$10,000.00
724	0955	WATER SERVICE CONNECTION 1IN	59	EA	\$3,858.00	\$227,622.00	0.00	61.00	\$0.00	\$235,338.00
724	0960	WATER SERVICE CONNECTION 2IN	1	EA	\$3,296.00	\$3,296.00	0.00	0.00	\$0.00	\$0.00
724	6013	ABANDON GATE VALVE	9	EA	\$1,132.00	\$10,188.00	0.00	7.00	\$0.00	\$7,924.00
724	6980	8IN X 8IN X 6IN TEE	12	EA	\$3,541.00	\$42,492.00	0.00	14.00	\$0.00	\$49,574.00
724	7010	8IN X 6IN REDUCER	1	EA	\$1,238.00	\$1,238.00	0.00	1.00	\$0.00	\$1,238.00
724	7011	8IN TEE	4	EA	\$4,265.00	\$17,060.00	0.00	3.00	\$0.00	\$12,795.00
724	7012	8IN CROSS	2	EA	\$3,167.00	\$6,334.00	0.00	1.00	\$0.00	\$3,167.00
724	7015	8IN 90DEG BEND	3	EA	\$1,950.00	\$5,850.00	0.00	2.00	\$0.00	\$3,900.00
724	7029	1IN CURB STOP & BOX	59	EA	\$2,621.00	\$154,639.00	0.00	42.00	\$0.00	\$110,082.00
724	7031	2IN CURB STOP & BOX	1	EA	\$4,205.00	\$4,205.00	0.00	0.00	\$0.00	\$0.00
724	9997	SEWER MAIN VIDEO	5,429	LF	\$2.50	\$13,572.50	0.00	4918.00	\$0.00	\$12,295.00
724	9998	SEWER SERVICE VIDEO LAUNCH	65	EA	\$200.00	\$13,000.00	0.00	51.00	\$0.00	\$10,200.00
724	9999	THRUST RESTRAINT	5	EA	\$1,398.00	\$6,990.00	0.00	4.00	\$0.00	\$5,592.00
748	0140	INSTALL CURB & GUTTER	60	LF	\$178.50	\$10,710.00	78.00	226.50	\$13,923.00	\$40,430.25
Total Current Amount:									\$15,835.00	
						Total Bid Amount:	\$1,605,522.75			\$1,561,620.25

WM 29-23 - 2nd St NE between 6th Ave and 12th Ave

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Date	Current	Total to Date
103	0100	CONTRACT BOND	0.4	L SUM	\$23,000.00	\$9,200.00	0.01	0.40	\$230.00	\$9,200.00
202	0114	REMOVAL OF CONCRETE	-	SY	\$190.00	\$0.00	0.00	0.00	\$0.00	\$0.00
202	0130	REMOVAL OF CURB & GUTTER	40	LF	\$58.00	\$2,320.00	0.00	52.00	\$0.00	\$3,016.00
203	0138	COMMON EXCAVATION - SUBCUT	195	CY	\$60.25	\$11,748.75	0.00	0.00	\$0.00	\$0.00
430	0001	FULL DEPTH HMA REPLACEMENT	286	SY	\$150.00	\$42,900.00	0.00	312.00	\$0.00	\$46,800.00
702	0100	MOBILIZATION	0.4	L SUM	\$70,400.00	\$28,160.00	0.00	0.40	\$0.00	\$28,160.00
704	0001	TRAFFIC CONTROL	0.4	L SUM	\$26,720.00	\$10,688.00	0.00	0.40	\$0.00	\$10,688.00
724	0300	GATE VALVE & BOX 6IN	3	EA	\$5,187.00	\$15,561.00	0.00	3.00	\$0.00	\$15,561.00
724	0310	GATE VALVE & BOX 8IN	9	EA	\$5,760.00	\$51,840.00	0.00	8.00	\$0.00	\$46,080.00
724	0411	6IN HYDRANT	7	EA	\$9,852.00	\$68,964.00	0.00	7.00	\$0.00	\$68,964.00
724	0430	REMOVE HYDRANT	-	EA	\$2,662.00	\$0.00	0.00	2.00	\$0.00	\$5,324.00
724	0611	WATER SERVICE LINE 1IN	1,852	LF	\$63.00	\$116,676.00	0.00	1964.00	\$0.00	\$123,732.00
724	0621	WATER SERVICE LINE 2IN	-	LF	\$90.50	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0800	WATERMAIN 6IN PE/PVC	118	LF	\$121.00	\$14,278.00	0.00	110.00	\$0.00	\$13,310.00
724	0820	WATERMAIN 8IN PE/PVC	2,750	LF	\$76.00	\$209,000.00	0.00	2752.00	\$0.00	\$209,152.00
724	0830	WATERMAIN 8IN PVC	-	LF	\$124.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0944	CONNECTION TO EXISTING MAIN	6	EA	\$4,485.00	\$26,910.00	0.00	6.00	\$0.00	\$26,910.00
724	0955	WATER SERVICE CONNECTION 1IN	68	EA	\$3,858.00	\$262,344.00	0.00	69.00	\$0.00	\$266,202.00
724	0960	WATER SERVICE CONNECTION 2IN	-	EA	\$3,296.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	6013	ABANDON GATE VALVE	-	EA	\$1,132.00	\$0.00	0.00	1.00	\$0.00	\$1,132.00

724	6980	8IN X 8IN X 6IN TEE	9	EA	\$3,541.00	\$31,869.00	0.00	9.00	\$0.00	\$31,869.00
724	7010	8IN X 6IN REDUCER	-	EA	\$1,238.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7011	8IN TEE	-	EA	\$4,265.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7012	8IN CROSS	1	EA	\$3,167.00	\$3,167.00	0.00	1.00	\$0.00	\$3,167.00
724	7015	8IN 90DEG BEND	-	EA	\$1,950.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7029	1IN CURB STOP & BOX	68	EA	\$2,621.00	\$178,228.00	0.00	69.00	\$0.00	\$180,849.00
724	7031	2IN CURB STOP & BOX	-	EA	\$4,205.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	9997	SEWER MAIN VIDEO	2,488	LF	\$2.50	\$6,220.00	0.00	2473.00	\$0.00	\$6,182.50
724	9998	SEWER SERVICE VIDEO LAUNCH	71	EA	\$200.00	\$14,200.00	0.00	58.00	\$0.00	\$11,600.00
724	9999	THRUST RESTRAINT	2	EA	\$1,398.00	\$2,796.00	0.00	2.00	\$0.00	\$2,796.00
748	0140	INSTALL CURB & GUTTER	40	LF	\$178.50	\$7,140.00	0.00	52.00	\$0.00	\$9,282.00
Total Current Amount:									\$230.00	
Total Bid Amount:						\$1,114,209.75				\$1,119,976.50

Change Order #3 - 10th St NE Hospital Tie-in/looping

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Date	Current	Total to Date
702	100	MOBILIZATION	1	L SUM	\$2,025.00	\$2,025.00	1.00	1.00	\$2,025.00	\$2,025.00
724	300	GATE VALVE & BOX 6IN	1	EA	\$5,187.00	\$5,187.00	1.00	1.00	\$5,187.00	\$5,187.00
724	310	GATE VALVE & BOX 8IN	1	EA	\$5,760.00	\$5,760.00	1.00	1.00	\$5,760.00	\$5,760.00
724	820	DIRECTIONAL DRILL 8IN HDPE DR11 WATERMAIN	110	LF	\$58.00	\$6,380.00	112.00	112.00	\$6,496.00	\$6,496.00
724	944	CONNECTION TO EXISTING MAIN	4	EA	\$4,999.50	\$19,998.00	4.00	4.00	\$19,998.00	\$19,998.00
Total Current Amount:									\$39,466.00	
Total Bid Amount:						\$39,350.00				\$39,466.00
Total Work Completed:						\$2,721,062.75				
Retainage @ 4%:						\$108,842.51				
Previous Payments:						\$2,558,910.48				
Total Due This Estimate:						\$53,309.76				

Charge 10th St Hospital cost to infrastructure
 Charge remaining cost to Project 230201

\$39,466.00 2033-000-56600
\$13,843.76 4315-000-56600

ORDINANCE NO. _____

AN ORDINANCE WHICH UPON ADOPTION SHALL AMEND, MODIFY, AND ADD TO WHAT HAS BEEN CODIFIED AS SECTION 10.16.442 OF THE DEVILS LAKE MUNICIPAL CODE, AND IN ITS PLACE INCLUDE THE FOLLOWING:

BE IT ORDAINED by the Board of Commissioners for the City of Devils Lake, North Dakota, pursuant to the Home Rule Charter that Section 10.16.442 of the Devils Lake Municipal Code shall be amended, modified, added to as follows:

10.16.442 - Secondary enforcement.

Repealed.

ORDINANCE NO. _____

AN ORDINANCE WHICH UPON ADOPTION SHALL AMEND, MODIFY, AND ADD TO WHAT HAS BEEN CODIFIED AS SECTION 10.16.441 OF THE DEVILS LAKE MUNICIPAL CODE, AND IN ITS PLACE INCLUDE THE FOLLOWING:

BE IT ORDAINED by the Board of Commissioners for the City of Devils Lake, North Dakota, pursuant to the Home Rule Charter that Section 10.16.441 of the Devils Lake Municipal Code shall be amended, modified, added to as follows:

10.16.441 - Use of safety belts required in certain motor vehicles – Enforcement - Evidence.

- A. Subject to the limitations of this section, a driver may not operate upon a highway a motor vehicle designed for carrying fewer than eleven (11) passengers, which was originally manufactured with safety belts unless each front seat occupant is wearing a properly adjusted and fastened safety belt. This section does not apply to a child in a child restraint or safety belt in accordance with section 10.16.440; to drivers of implements of husbandry; to operators of farm vehicles as defined in subsection 5 of NDCC Section 39-04-19; to rural mail carriers while on duty delivering mail; to an occupant with a medical or physically disabling condition that prevents appropriate restraint in a safety belt, if a qualified physician, physician assistant, or advanced practice registered nurse states in a signed writing the nature of the condition and the reason restraint is inappropriate; or when all front seat safety belts are in use by other occupants. A physician, physician assistant, or advanced practice registered nurse who, in good faith, provides a statement that restraint would be inappropriate is not subject to civil liability.
- B. A violation for not wearing a safety belt under this section is not, in itself, evidence of negligence. The fact of a violation of this section is not admissible in any proceeding other than one charging the violation.
- C. Violation of this section is punishable by a fine not to exceed twenty dollars (\$20.00).

ORDINANCE NO. _____

AN ORDINANCE WHICH UPON ADOPTION SHALL AMEND, MODIFY, AND ADD TO WHAT HAS BEEN CODIFIED AS SECTION 10.46.030 OF THE DEVILS LAKE MUNICIPAL CODE, AND IN ITS PLACE INCLUDE THE FOLLOWING:

BE IT ORDAINED by the Board of Commissioners for the City of Devils Lake, North Dakota, pursuant to the Home Rule Charter that Section 10.46.030 of the Devils Lake Municipal Code shall be amended, modified, added to as follows:

10.46.030 - Driving under influence of intoxicating liquor or drugs prohibited.

- A. A person may not drive or be in actual physical control of any vehicle upon the roadways or upon public or private areas to which the public has access within the City of Devils Lake if any of the following apply:
1. That person has a blood alcohol concentration of at least eight one-hundredths of one percent by weight at the time of the performance of a chemical test within two hours after the driving or being in actual physical control of a vehicle.
 2. That person is under the influence of intoxicating liquor.
 3. That person is under the influence of a drug or substance or combination of drugs and/or substances to a degree which renders that person incapable of safely driving.
 4. That person is under the combined influence of alcohol and any other drugs and substances to a degree which renders that person incapable of safely driving.
 5. That individual refuses to submit to any of the following:
 - a. A chemical test, or tests, of the individual's blood, breath, or urine to determine the alcohol concentration or presence of other drugs, or combination thereof, in the individual's blood, breath, or urine, at the direction of a law enforcement officer under N.D.C.C. § 39-06.2-10.2 if the individual is driving or is in actual physical control of a commercial motor vehicle; or
 - b. A chemical test, or tests, of the individual's blood, breath, or urine to determine the alcohol concentration or presence of other drugs, or combination thereof, in the individual's blood, breath, or urine, at the direction of a law enforcement officer under N.D.C.C. § 39-20-01.

6. Subsection 5 does not apply to an individual unless the individual has been advised of the consequences of refusing a chemical test consistent with the Constitution of the United States and the Constitution of North Dakota.
 7. The fact that any person charged with violating this section is or has been legally entitled to use alcohol or other drugs or substances is not a defense against any charge for violating this section. It is an affirmative defense that a drug was used only as directed or cautioned by a practitioner who legally prescribed or dispensed the drug to that person. If the individual violated subsections 1, 2, 3 or 4 and 5 of this subsection and the violations arose from the same incident, for purposes of suspension or revocation of an operator's license, the violations are deemed a single violation and the court shall forward to the department of transportation only the conviction for driving under the influence or actual physical control.
- B. The court shall take judicial notice of the fact that a conviction would be a subsequent conviction if indicated by the records of the director of the department of transportation or may make such finding based on other evidence.
 - C. Upon conviction of a second offense within seven years, the court may order the motor vehicle number plates of the motor vehicle owned and operated by the offender at the time of the offense to be impounded by the Devils Lake Police Department. The impounded number plates must be sent to the director of the North Dakota Department of Transportation who must retain them for the period of suspension or revocation, subject to their disposition by the court. The court may make an exception to this subsection, on an individual basis, to avoid undue hardship to an individual who is completely dependent on the motor vehicle for the necessities of life, including a family member of the convicted individual and a co-owner of the motor vehicle, or if the offender is participating in the twenty-four seven sobriety program.
 - D. An individual who operates a motor vehicle on a highway or on public or private areas to which the public has a right of access for vehicular use in this state who refuses to submit to a chemical test, or tests required under N.D.C.C. § 39-06.2-10.2 or 39-20-01, is guilty of an offense under this section.
 - E. A person violating this section, or equivalent state statute, for the first or second conviction in a seven-year period shall be charged under this section. A third or subsequent violation of this section, or equivalent state statute, shall be charged in state court.
 - F. A person convicted of violating this section must be sentenced in accordance with North Dakota Century Code § 39-08-01(5).

JANUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1 No garbage pickup No recycling pickup HOLIDAY NEW YEAR'S DAY	*R 2 Wed & Thu garbage picked up *Wed recy picked up	R 3	4
<p>PERSONS 65 OR OLDER, DISABLED PERSONS OR DISABLED VETERANS may submit applications for real estate tax credit to City Office by February 1. Call Rob Johnson at 662-7600, ext 227 to get more information on qualifications for the credit.</p>						
5	6 5:30 pm City Co mtg	R 7	8	R 9	10	11
<p> <i>Christmas tree pickup begins January 6 and continues until all are picked up. Trees are picked up separately from your garbage.</i> </p>						
12	R 13	14	R 15	16	R 17	18
19	No garbage pickup HOLIDAY M L KING DAY	R 21 5:30 pm City Co mtg Mon & Tue garbage picked up	22	R 23	24	25
26	R 27	28	R 29	30	R 31	1
						R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".

FEBRUARY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
 <p>Garbage not placed in your can will not be picked up. If you have extra garbage, special blue City bags are available at Leavers or City Office. Place beside your regular garbage can.</p>						
2	3 5:30 pm City Co mtg	R 4	5	R 6	7	8
9	R 10	11	R 12	13	R 14	15
16	17 No garbage pickup HOLIDAY PRESIDENTS DAY	R 18 5:30 pm City Co mtg Mon & Tue garbage picked up	19	R 20	21	22
23	R 24	25	R 26	27	R 28	1
						<p>R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each</p>

MARCH 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3 5:30 pm City Co mtg	R 4	5	R 6	7	1 8
9	R 10	11	R 12	13	R 14	15
16	17 5:30 pm City Co mtg	R 18	19	R 20	21	22
23	R 24	25	R 26	27	R 28	29
30	31	1	2	3	4	5 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".



Each year the Fire Department provides \$125 vouchers to be used towards the purchase of trees from a local greenhouse. The vouchers are available to homeowners who agree to plant and maintain a tree on the boulevard. Call the Fire Department at 662-3913 for more information.

APRIL 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".	31 Cemetery information and spaces are available by calling 662-7600, ext 1.	R 1	2	R 3	4	5
6	R 7 5:30 pm City Co mtg	8	R 9	10	R 11	12
13	14	R 15	16	R 17	18 No garbage pickup HOLIDAY GOOD FRIDAY	19
20	R 21 5:30 pm City Co mtg Fri & Mon garbage picked up	22	R 23	24	R 25	26
Free landfill dumping for City residents by appointment 9:00 am or 1:00 pm, Monday-Friday						
EASTER SUNDAY						
27	28 SPECIAL PICKUP AREA 1	R 29	30	1 	2	3 DOES YOUR SIDEWALK NEED TO BE REPLACED? Call City Office at 662-7600, ext 2, to get more information on the possibility of the City sharing in the cost of your sidewalk replacement.

MAY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".	28 	29 Flowers may be placed in the cemetery 5 days prior to Memorial Day and must be removed by the 2nd Monday following Memorial Day. Cemetery hours are 7 am to 11 pm. Pets are not allowed in the cemetery.	30	R 1	2	3
4	R 5 5:30 pm City Co mtg SPECIAL PICKUP AREA 2	6	R 7	8	R 9	10 9:00 am-1:00 pm Landfill open
11	12 SPECIAL PICKUP AREA 3	R 13	14	R 15	16	17
18	R 19 5:30 pm City Co mtg SPECIAL PICKUP AREA 4	20	R 21	22	R 23	24
25	26 No garbage pickup HOLIDAY MEMORIAL DAY	R 27 Mon & Tue garbage picked up	28	R 29	30	31

JUNE 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY			
1	R 5:30 pm City Co mtg	2	3	R	4	5	R	6	7
8	9 Remove cemetery flowers by today	R	10	11	R	12	13	14 9:00 am-1:00 pm Landfill open	
15	R 5:30 pm City Co mtg	16	17	R	18	19	R	20	21
22	23	R	24	25	R	26	27	28	
29	R	30	1	2	3	4	5		
				<p>The City ground sprays for mosquitos when weather conditions allow and dispenses larvicide briquettes at breeding sites. Depending on mosquito counts, the City contracts for aerial spraying around the 4th of July holiday and Labor Day.</p>			<p>R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".</p>		

JULY 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".	30  Like us on Facebook at City of Devils Lake- Public Works	1	R 2	3	4 No garbage pickup No recycling pickup HOLIDAY INDEPENDENCE DAY	5
6	*R 7 5:30 pm City Co mtg Fri & Mon garbage picked up *Friday recycling picked up	R 8	9	R 10	11	12 9:00 am-1:00 pm Landfill open
13	R 14	15	R 16	17	R 18	19
20	21 5:30 pm City Co mtg	R 22	23	R 24	25	26
27	R 28	29	R 30	31	1	2
 <p style="text-align: center;">www.dvlnd.com Check the City's web page for updates on City projects, contact information, fees and rates, job opportunities, meeting dates, permits and more!!!</p>						

AUGUST 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".	28 	29	30	31	R 1	2
3	4 5:30 pm City Co mtg	R 5	6	R 7	8	9 9:00 am-1:00 pm Landfill open
10	R 11	12	R 13	14	R 15	16
17	18 5:30 pm City Co mtg	R 19	20	R 21	22	23
24	R 25	26	R 27	28	R 29	30
31						

City residents ONLY may take grass clippings and leaves to the Recycling Center at 205 2nd St NE. Please do not leave plastic bags or boxes. This site is not available to contractors or non City residents.

SEPTEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".	1 No garbage pickup HOLIDAY LABOR DAY	R 2 5:30 pm City Co mtg Mon & Tue garbage picked up	3	R 4	5	6
7	R 8	9	R 10	11	R 12	13 9:00 am-1:00 pm Landfill open
Free landfill dumping for City residents by appointment 9:00 am or 1:00 pm, Monday-Friday						
14	15 5:30 pm City Co mtg SPECIAL PICKUP AREA 1	R 16	17	R 18	19	20
21	R 22 SPECIAL PICKUP AREA 2	23	R 24	25	R 26	27
28	29 SPECIAL PICKUP AREA 3	R 30	1	2	3	4

OCTOBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	R 2	3	4
 <p>Sump pumps may be discharged into yards or gutters as long as they don't obstruct pedestrian traffic. Pumps may discharge into sanitary sewers in the winter.</p>						
5	R 6 5:30 pm City Co mtg SPECIAL PICKUP AREA 4	7	R 8	9	R 10	11
12	13	R 14	15	R 16	17	18
19	R 20 5:30 pm City Co mtg	21	R 22	23	R 24	25
26	27	R 28	29	R 30	31	1
						<p>R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".</p>

NOVEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
2	R 3 5:30 pm City Co mtg	4	R 5	6	R 7	1 8	
9	10	11 No garbage pickup No recycling pickup HOLIDAY VETERANS DAY	*R 12 Tues & Wed garbage picked up *Tue recycling picked up	R 13	14	15	
16	R 17 5:30 pm City Co mtg	18	R 19	20	R 21	22	
23	24	R 25	26	27 No garbage pickup No recycling pickup HOLIDAY THANKSGIVING DAY	*R 28 Thu & Fri garbage picked up *Fri recycling picked up	29	
30	1	2	3	4	5	6	
<p style="text-align: center;">RECYCLING FOR THE HOLIDAYS AND YEAR ROUND</p> <p style="text-align: center;">Food or beverage cans go with aluminum/tin (rinse, remove labels and flatten); greeting cards and office paper go with newspaper (bundle to avoid blowing around); <u>corrugated</u> boxes only go with cardboard (flatten boxes); glass bottles and jars go with glass (rinse, remove covers and labels); narrow neck plastic bottles and small plastic containers go with plastic (rinse, remove caps and labels).</p> <p style="text-align: center;">Not acceptable for recycling: wrapping paper, glossy paper or magazines, food or pop boxes, glassware.</p>							<p>R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".</p>

DECEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30 R=Recycling pickup. For example, if your garbage is picked up on Monday, put your recyclables beside your garbage on each Monday with an "R".	R 1 5:30 pm City Co mtg	2	R 3	4	R 5	6
7	8	R 9	10	R 11	12	13
14	R 15 5:30 pm City Co mtg	16	R 17	18	R 19	20
21	22	R 23	24	25 No garbage pickup No recycling pickup 1/2 HOLIDAY CHRISTMAS EVE	*R 26 Thu & Fri garbage picked up *Thu recycling picked up	27
28	R 29	30	R 31	1	2	3

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
4-Nov-24

VENDOR	AMOUNT DUE
AIRPORT	
Capital One-Walmart	\$14.85
Capital One Trade Credit-Mac's	\$53.01
Midco	\$287.00
RDO Equipment	\$415,575.00
CITY	
Advanced Business Methods	\$116.45
Ag Spray Equipment	\$10.13
Alken Glass Unlimited	\$70.00
ASCAP	\$445.67
AT & T	\$501.69
Bergstrom Electric	\$642.32
Capital One Trade Credit-Mac's	\$1,909.50
Corporate Technologies	\$3,935.00
D & D Roofing	\$50,943.00
Devils Lake Park Board	\$49,426.60
DL Chamber of Commerce/Tourism	\$46,547.03
Elshaug Concret Construction	\$9,011.38
Exhaust Pros	\$49.95
Gessner Iron Works	\$2,708.22
Grand Forks Fraternal Order of Police	\$630.00
HACH	\$747.99
Howler Electric	\$13,205.56
JB Vending	\$91.19
Kemper Construction	\$53,309.76
Lakeside Surveillance Lock & Key	\$8.50
Lake Region Corporation	\$8,244.00
Leon's Building Center	\$67.38

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
4-Nov-24

VENDOR	AMOUNT DUE
Mark's Greenhouse	\$40.00
Mayo Construction	\$66,913.70
Mid-Land Excavating	\$10,075.00
Newby's Ace Hardware	\$147.31
ND Fraternal Order of Police-State	\$2,835.00
O'Reilly's Automotive	\$190.82
Razor Tracking	\$150.00
Reslock Printing Services	\$503.94
Samanth Rodriguez-Flores	\$53.00
Service Tire	\$3,129.80
Stone's Mobile Radio	\$826.03
Sue Schwab	\$14.00
Tanya Weiler	\$1,000.00
Traffic Logix Corporation	\$7,833.00
Tri-State Paving	\$2,166.00
Usable Life	\$604.14
Verizon Wireless	\$75.00
Xtreme Signs & Graphix	\$175.00
TOTAL LIST OF BILLS	\$755,282.92