



Monday, February 5, 2024
5:30PM CST

Devils Lake Jobs Development Authority

Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Growth Fund Financial Update
- 2) 20X20 Program & Business Training Program Overview
- 3) RWIP Program Update
- 4) Ramsey County Fair Board – Event Center Project

Directly following JDA Meeting

City Commission Meeting Agenda

Devils Lake City Hall Commission Chambers
423 6th St NE, Devils Lake, 58301

Meeting Items

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Minutes – January 16, 2024

Awards and Proclamations

- 1) N/A

Public Hearings – 5:30 PM

- 1) Petition to Suspend Liquor License – Nellies Bar and Lounge, Inc.

Bid Openings – 5:30 PM

- 1) 2024 Pickup

Visitors or Delegations

**Limited to five minutes per guest, unless extended by presiding officer*

- 1) Devils Lake Chamber and Tourism – Christmas Tree

Commission Portfolios

- 1) N/A

Old Business

- 1) N/A

Consent Agenda

- 1) N/A

New Business

- 1) Police Chief Amended Resignation & Appointment of Interim Police Chief
- 2) Designation of Polling Location for June 2024 City Election – Memorial Building
- 3) Airport Apron/Taxiway Project – City of Devils Lake Contribution
- 4) 2024 Residence Revitalization Program with Gate City Bank

- 5) Resolution Determining Insufficient Protests were Filed in St Imp District #79-24 –
17th St SE, 16th St SE, 8th Ave SE, 10th Ave SE
- 6) Pay Estimate #11 – City Project 220201 Water Main Replacement 27-22

Citizen Comment

- 1) N/A

Informational Items

- 1) N/A

Motion to approve payment of the list of bills as submitted.

The City of Devils Lake may convene in an executive session as provided by NDCC 44-04-19.2 to consider and discuss closed or confidential records and information, negotiating strategy or negotiating instructions as provided by NDCC 44-04-19.1, 44-04-19.2, 44-04-18.4.

ACCT #	DESCRIPTION	ACTUAL	ACTUAL	FORECAST	BUDGET	BUDGET	BUDGET	BUDGET
8013	LAKE REGION GROWTH FUND	2021	2022	2023	2024	2025	2026	2027
36100	INTEREST	0	0	0	0	0	0	0
36900	MISCELLANEOUS	137,107	0	0	0	0	0	0
36950	PRINCIPAL PAYMENTS ON LOANS	0	0	9,114	0	0	0	0
	PACE Loan Payback				37,286	25,714	36,405	41,543
	Housing				0	0	0	16,397
	Façade Loan Payback				8,528	8,528	8,280	3,500
	SBRLF	0	0	0	2,887	7,234	7,234	7,234
36960	INTEREST PAYMENTS ON LOANS	0	0	0	0	0	0	0
700	TRANSFER IN/OUT							
39930	SALES TAX TRANSFER (FROM 2034)	158,458	257,174	421,879	217,740	217,740	217,740	217,740
39990	TRANSFER IN	0	0	0	0	0	0	0
	TOTAL REVENUES	295,564	257,174	430,993	266,440	259,216	269,659	286,415
	EXPENSES							
43120	LEGAL FEES	0	0	0	0	0	0	0
43170	ADMINISTRATION FEES	0	0	0	0	0	0	0
43600	PUBLISHING & PRINTING	0	0	0	0	0	0	0
44900	MISCELLANEOUS	0	0	0	10,000	10,000	10,000	10,000
56280	REAL ESTATE TAXES	0	0	0	0	0	0	0
56320	LAND PURCHASE	47,904	33,962	0	0	0	0	0
57330	INTEREST BUYDOWN (PACE)	33,886	14,592	53,999	50,000	47,500	38,500	34,500
57380	AFFORD HOUSING INTEREST BUYDOWN	17,824	3,001	9,853	9,000	6,500	3,500	3,000
57440	FACADE LOAN POOL	0	0	20,000	20,000	20,000	20,000	20,000
57490	LOANS THIS YEAR	0	0	215,000	25,000	25,000	25,000	25,000
57860	MINI GRANT DEV. EXP.	0	0	0	0	0	0	0
57500	2020 PROGRAM	0	0	32,312	7,000	7,000	7,000	8,000
57510	BUSINESS TRAINING	0	0	27,918	5,000	5,000	5,000	0
57520	RWIP	0	0	15,000	20,000	0	0	0
57530	SPONSORSHIPS (DOCKSIDE)	0	0	0	25,000	25,000	25,000	25,000
57540	LOAN GUARANTY	0	0	343,027	0	0	0	0
58010	GRANTS THIS YEAR	0	0	0	0	0	0	0
700	TRANSFER IN/OUT							
43020	ADMINISTRATION (TO 1000)	1,200	1,200	1,200	1,200	1,200	1,200	1,200
57830	HANGAR LEASE SUBSIDY (TO 8015)	0	0	0	0	0	0	0
55100	CITY BEAUTIFICATION (TO 8008)	10,000	10,000	10,000	10,000	10,000	10,000	10,000
58410	SPECIAL ASSESSMENTS	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	110,813	62,756	728,308	182,200	157,200	145,200	136,700
	REVENUE OVER (UNDER) EXP	184,751	194,418	-297,315	84,240	102,016	124,459	149,715
	BEGINNING JANUARY BALANCE	388,296	573,047	767,465	470,150	554,390	656,407	780,866
	ACTUAL/ESTIMATED REVENUES	295,564	257,174	430,993	266,440	259,216	269,659	286,415
	ACTUAL/ESTIMATED EXPENDITURES	110,813	62,756	728,308	182,200	157,200	145,200	136,700
	ENDING DECEMBER BALANCE	573,047	767,465	470,150	554,390	656,407	780,866	930,581

LAST UPDATE: 02.02.24

ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET
8013	20x20 PROGRAM & BUSINESS TRAINING	2019	2020	2021	2022	2023	2024
39990	COMMITMENT	30,000	30,000	30,000	30,000	0	0
	TOTAL REVENUES	30,000	30,000	30,000	30,000	0	0
	EXPENSES						
57500	20x20 Program	12,000	18,000	9,619	23,361	8,951	7,000
43170	Business Training	0	0	0	20,228	7,690	5,000
	TOTAL EXPENDITURES	12,000	18,000	9,619	43,589	16,641	12,000
	REVENUE OVER (UNDER) EXP	18,000	12,000	20,381	-13,589	-16,641	-12,000
	BEGINNING JANUARY BALANCE	0	18,000	30,000	50,381	36,792	20,151
	ACTUAL/ESTIMATED REVENUES	30,000	30,000	30,000	30,000	0	0
	ACTUAL/ESTIMATED EXPENDITURES	12,000	18,000	9,619	43,589	16,641	12,000
	ENDING DECEMBER BALANCE	18,000	30,000	50,381	36,792	20,151	8,151

Agenda Item: Ramsey County Fair Board Project

Submitted By: Spencer Halvorson, City Administrator/Auditor

Staff Recommended Action: Consider the contribution to the Ramsey County Fair Board Peterson Arena Expansion Project

The City Commission has had multiple discussions with Ramsey County Fair Board officials regarding a City contribution to their events center expansion project.

A contribution of \$125,000 over 5 years (\$25,000 per year) is proposed for consideration.

Attached:

- Growth Fund Projections Now
- Growth Fund Projection with Contribution

w/out
sponsorship

ACCT #	DESCRIPTION	ACTUAL 2021	ACTUAL 2022	FORECAST 2023	BUDGET 2024	BUDGET 2025	BUDGET 2026	BUDGET 2027
8013	LAKE REGION GROWTH FUND							
36100	INTEREST	0	0	0	0	0	0	0
36900	MISCELLANEOUS	137,107	0	0	0	0	0	0
36950	PRINCIPAL PAYMENTS ON LOANS	0	0	9,114	0	0	0	0
	PACE Loan Payback				37,286	25,714	36,405	41,543
	Housing				0	0	0	16,397
	Façade Loan Payback				8,528	8,528	8,280	3,500
	SBRLF	0	0	0	2,887	7,234	7,234	7,234
36960	INTEREST PAYMENTS ON LOANS	0	0	0	0	0	0	0
700	TRANSFER IN/OUT							
39930	SALES TAX TRANSFER (FROM 2034)	158,458	257,174	421,879	217,740	217,740	217,740	217,740
39990	TRANSFER IN	0	0	0	0	0	0	0
	TOTAL REVENUES	295,564	257,174	430,993	266,440	259,216	269,659	286,415
	EXPENSES							
43120	LEGAL FEES	0	0	0	0	0	0	0
43170	ADMINISTRATION FEES	0	0	0	0	0	0	0
43600	PUBLISHING & PRINTING	0	0	0	0	0	0	0
44900	MISCELLANEOUS	0	0	0	10,000	10,000	10,000	10,000
56280	REAL ESTATE TAXES	0	0	0	0	0	0	0
56320	LAND PURCHASE	47,904	33,962	0	0	0	0	0
57330	INTEREST BUYDOWN (PACE)	33,886	14,592	53,999	50,000	47,500	38,500	34,500
57380	AFFORD HOUSING INTEREST BUYDOWN	17,824	3,001	9,853	9,000	6,500	3,500	3,000
57440	FACADE LOAN POOL	0	0	20,000	20,000	20,000	20,000	20,000
57490	LOANS THIS YEAR	0	0	215,000	25,000	25,000	25,000	25,000
57860	MINI GRANT DEV. EXP.	0	0	0	0	0	0	0
57500	2020 PROGRAM	0	0	32,312	7,000	7,000	7,000	8,000
57510	BUSINESS TRAINING	0	0	27,918	5,000	5,000	5,000	0
57520	RWIP	0	0	15,000	20,000	0	0	0
57530	SPONSORSHIPS (DOCKSIDE)	0	0	0	25,000	25,000	25,000	25,000
57540	LOAN GUARANTY	0	0	343,027	0	0	0	0
58010	GRANTS THIS YEAR	0	0	0	0	0	0	0
700	TRANSFER IN/OUT							
43020	ADMINISTRATION (TO 1000)	1,200	1,200	1,200	1,200	1,200	1,200	1,200
57830	HANGAR LEASE SUBSIDY (TO 8015)	0	0	0	0	0	0	0
55100	CITY BEAUTIFICATION (TO 8008)	10,000	10,000	10,000	10,000	10,000	10,000	10,000
58410	SPECIAL ASSESSMENTS	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	110,813	62,756	728,308	182,200	157,200	145,200	136,700
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w/ Sponsorship.

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43600	PUBLISHING & PRINTING	0	0	0	0	0	0	0
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56320	LAND PURCHASE	47,904	33,962	0	0	0	0	0
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57510	BUSINESS TRAINING	0	0	27,918	5,000	5,000	5,000	0
57520	RWIP	0	0	15,000	20,000	0	0	0
57530	SPONSORSHIPS (DOCKSIDE)	0	0	0	25,000	25,000	25,000	25,000
57530	SPONSORSHIPS (FAIR BOARD EXPANSION)	0	0	0	25,000	25,000	25,000	25,000
57540	LOAN GUARANTY	0	0	343,027	0	0	0	0
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	BEGINNING JANUARY BALANCE	388,296	573,047	767,465	470,150	529,390	606,407	705,866
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	ACTUAL/ESTIMATED EXPENDITURES	110,813	62,756	728,308	207,200	182,200	170,200	161,700
	ENDING DECEMBER BALANCE	573,047	767,465	470,150	529,390	606,407	705,866	830,581

Minutes of the Devils Lake City Commission
January 16, 2024

The regular meeting of the Devils Lake City Commission was held on January 16, 2024 with the following members present: President Moe, Jason Pierce, Dale Robbins, and Rob Hach.

Commissioner Pierce moved to approve the minutes of the regular Commission meeting held on January 2, 2024. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Lake Region Heritage Center – Lisa Crosby gave an update on the Lake Region Heritage Center and the Lake Regions Arts Center. She communicated that she has not had many issues at the Heritage Center, unlike last year at this time. She also mentioned that the Arts Center is going well and they sold their first piece of art. She also encouraged everyone to go check out the building. The City Administrator recommended quarter 1 release of funds in the amount of \$9,639.50. Commissioner Pierce made a motion to approve the recommendation. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Ramsey County Fair Board – Margaret Kvalevog and Paul Becker gave an update on the Ramsey County Fair Foundation's Multi-Purpose Event Center. Margaret went through a few donations that they have already received, the purpose of the building, and events they can hold. She communicated that they are requesting \$250,000 from the City. The City Administrator communicated that if this is something the Commission would like to move forward with, there will be trades with needs that the City itself needs. Commissioner Robbins mentioned that it would be nice to see numbers at a future meeting to see if this is something the City can do over the course of 5-10 years. Margaret communicated that the donation can be pledged, so they would not need all of that money upfront. The City Administrator communicated that he will work up the numbers and have them at the next commission meeting.

Commissioner Hach – The City Engineer communicated that there is not an update for the Sanitation Department. The City Assessor communicated that he will be at the library on the first and third Wednesdays of January to help residents with the homestead credit application and the property tax application.

Commissioner Hamre - The City Engineer communicated that the Utility Department will be working on service line inventories.

Commissioner Robbins – The City Engineer communicated that there is not an update for the Street Department or the Engineering Department.

Commissioner Pierce – The Fire Chief communicated that the NDFA Fire Convention will be in town June 6-8. He was asked to request funding for a keynote speaker in the amount of \$6,500. Commissioner Pierce made a motion to pay the full amount for the keynote speaker. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote. He also communicated that over \$300,000 was spent on prizes for the fishing derby, and around \$293,000 was spent locally.

The Police Chief communicated that there is not an update for the Police Department.

The City Administrator communicated that we received the 3.6-million-dollar reimbursement from the FAA for the airport and we will be receiving another \$922,000 from the State Aeronautics.

Termination of Agreement with Forward Devils Lake – The City Administrator communicated that the Forward Devils Lake Board and the City Commission have both informally agreed to pursue further due diligence on reforming out Jobs Development Authority practices where Forward Devils Lake will still play an active part with recommendation and limited approval authority. Commissioner Pierce made a motion to approve the terminating of agreement with Forward Devils Lake. Commissioner Hach seconded the motion, and the motion carried unanimously.

New Single Family Dwelling Construction Property Tax Exemption – The City Assessor communicated that the new single family dwelling construction property tax exemption resolution has not been updated, to his knowledge, since 1997. He communicated a few changes that he made to the resolution and recommends approval. Commissioner Robbins made a motion to approve the resolution as presented. Commissioner Pierce seconded the motion, and the motion carried unanimously.

Authorize Call for Bids – Utility Pickup – The City Engineer communicated that the Utility Superintendent would like to request to call for bids for a new utilities pickup. He communicated that there are two (2) budgeted for in 2024. Commissioner Pierce made a motion to approve the authorize call for bids for a utility pickup. Commissioner Robbins seconded the motion, and the motion carried unanimously.

Approval of Land Acquisition – Levee – Hanson – The City Engineer communicated that this agreement is for the purchase for a small piece of property. After construction of the flood protection, the Corps determined that additional property was required for the flood protection to ensure the property acquired met requirements outlines by the Corps. For this agreement, the parcel to be acquired is 0.33 acres. Because it is sch a small tract, Landowners agree to waive the requirement to have an appraisal completed and will sign the attached waiver form. The City will pay Landowners \$3,044.40 and in exchange the landowners will sign a quit claim deed conveying the property outlined. Commissioner Robbins made a motion to approve the agreement for Hanson. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Approval of Land Acquisition – Levee – Weed – The City Engineer communicated that this agreement is for the purchase for a small piece of property. After construction of the flood protection, the Corps determined that additional property was required for the flood protection to ensure the property acquired met requirements outlines by the Corps. For this agreement, the parcel to be acquired is 0.64 acres. Because it is sch a small tract, Landowners agree to waive the requirement to have an appraisal completed and will sign the attached waiver form. The City will pay Landowners \$4,253.28 and in exchange the landowners will sign a quit claim deed conveying the property outlined. Commissioner Pierce made a motion to approve the agreement for Hanson. Commissioner Hach seconded the motion. The motion carried unanimously on a roll call vote.

Approval of Land Acquisition – ROW – Bingham – The City Engineer communicated that this agreement outlines the terms of the acquisition. This lot is immediately adjacent to the section line. The landowner is willing to provide the property in exchange for the City to pave some of 8th Ave. In the event that the project to install asphalt pavement is not completed, the City will pay the landowner \$2,625 for the 10 foot strip of property and the temporary easement will not be utilized by the City. Commissioner Pierce made a motion to approve the agreement. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote.

Preliminary Report and Directing #80-24 – 8th St NW, 9th St NW, 10th St NW, 11th St NW – The City Engineer communicated that this report outlines roadways west of College Dr and south of 14th St NW. He communicated that a lot of these roadways require a lot of work from our Street department. The proposed work would include milling and overlaying the roadway surfaces in an effort to improve overall roadway drainage. The preliminary cost estimate for this project is approximately \$2.55 million. Of this amount, approximately \$2.2 million is estimated for construction and \$0.35 million is estimated for contingencies,

administrative, legal, and engineering related costs. The roadways included with this project are on our local road system and no federal cost-share will be provided. The project cost will be split through the standard City policy of 75% City share and 25% special assessed to benefiting properties. With the cost-share, the City would pay approximately \$1.9 million and property owners approximately \$0.65 million through special assessment. Commissioner Hach made a motion to approve the preliminary report and directing #80-24. Commissioner Robbins seconded the motion, and the motion carried unanimously.

Pay Estimate #10 – City Project 220201 Watermain Replacement 27-22 – The City Engineer communicated that this pay estimate is for \$16,111.68 and will be paid to Kemper Construction. Commissioner Pierce made a motion to approve pay estimate #10. Commissioner Robbins seconded the motion. The motion carried unanimously on a roll call vote.

Commissioner Robbins moved to approve the list of bills as submitted. The motion was seconded by Commissioner Hach. The motion carried unanimously on a roll call vote.

SPENCER HALVORSON
CITY ADMINISTRATOR/AUDITOR

JIM MOE
PRESIDENT OF CITY COMMISSION



Yunker Law

Jonathon (Jack) F. Yunker

424 5th St. NE
PO Box 152
Devils Lake, ND 58301

O: (701) 662-1840

C: (701) 740-5525

jack@yunkerlaw.us

www.yunkerlaw.us

January 25, 2024

Nellies Bar and Lounge, Inc.
c/o Charles A. Nelson
PO Box 890
Devils Lake, ND 58301

Re: Petition for Suspension of Liquor License

Dear Charles:

Enclosed and served upon you please find the following documents:

1. Petition for Suspension of Liquor License;
2. November 3, 2023, police report;
3. December 22, 2023, police report; and
4. Declaration of Service

If you wish to obtain or review the body cam footage from the November and December incidents, please contact my office and the same will be provided to you or arranged for viewing.

The witness for the City of Devils Lake will be Officer Darin Rixen.

Thank you for your attention to this matter.

Respectfully,

Jonathon (Jack) F. Yunker

JFY/alj

Enclosure

City of Devils Lake,

Petitioner,

vs.

Nellie's Bar and Lounge, Inc.,

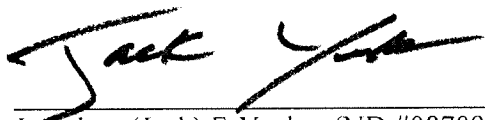
Respondent.

PETITION FOR SUSPENSION OF LIQUOR LICENSE

The City of Devils Lake hereby petitions its City Commission to suspend the liquor license of Respondent, Nellie's Bar and Lounge, Inc. due to repeated violations of the Devils Lake Municipal Code Section 5.24.130. On November 3, 2023, the Respondent served alcohol on the premises after 2:00 a.m. in violation of said section. Additionally, there were also visibly intoxicated individuals present who should not have been served. Again, on December 22, 2023, the Respondent allowed patrons in the bar after 2:00 a.m. On this occasion four individuals remained in the bar. As direct violations of this Municipal Code, it is hereby requested the City Commission suspend the liquor license of the Respondent for a period of time it deems appropriate. Such suspension is authorized pursuant to Devils Lake Municipal Code Section 5.24.110.

PLEASE TAKE NOTICE that this Petition for Suspension of Liquor License will be heard at a hearing before the Devils Lake City Commission on February 5, 2024, at 5:30 p.m. The hearing will take place at the Devils Lake City Offices, 423 6th St NE, Devils Lake, ND. The hearing will be based upon the request for suspension of the Respondent's liquor license on the grounds of the aforementioned violation of City Ordinance 5.24.130. Respondent has the right to appear at this hearing and have an opportunity to represent its case.

DATED January 25, 2024.



Jonathon (Jack) F. Yunker (ND #08709)
DEVILS LAKE CITY PROSECUTOR
424 5th St NE – P.O. Box 152
Devils Lake, ND 58301
Telephone: (701) 504-1460
Email: jack@yunkerlaw.us

**DEVILS LAKE POLICE DEPARTMENT**

222 Walnut St W
Devils Lake, ND 58301
(701) 662 - 0700

Case DLPD23-00311 - UNAPPROVED DRAFT

Printed on November 3, 2023

Status	Pending
Report Type	Incident Report
Primary Officer	Darin Rixen
Investigator	None
Records Technician	
Reported At	11/03/23 02:04
Incident Date	11/03/23 02:04
Incident Code	LIQUOR : Liquor Violation
Location	301 4TH AVE NE, DEVILS LAKE, ND 58301
Zone	
Beat	
Disposition	Unknown
Disposition Date/Time	11/03/23 02:04
Review for Gang Activity	None

Dispatch Information

CFS #	2311030004						
Location	301 4TH AVE NE, DEVILS LAKE, ND 58301						
Incident Code	LIQUOR : Liquor Violation						
Occurred Between	11/03/23 02:04:47 and						
Assigned	02:04:47	Enroute	02:04:47	On Scene	02:04:47	Completed	02:10:44

Offender**NELLIES BAR & L**

301 4TH AVE NE
DEVILS LAKE, ND 58301
(701) 662-7560 Business

INFORMATION

Suspect**NELLIES BAR & L**

301 4TH AVE NE
DEVILS LAKE, ND 58301
(701) 662-7560 Business

INFORMATION

Other**OWLBOY, PETER JAMES, JR**

Male, DOB [REDACTED]/84

Employee: INFORMATION

[REDACTED]
DEVILS LAKE, ND 58301

[REDACTED] Cell

Initial Narrative By Darin Rixen, 11/03/23 02:27

On 11/03/2023 at approx. 0204 hrs. I, Officer Rixen, was on routine patrol in the downtown area. I observed a red Acura Sedan park in front of Nellie's Bar. I watched the driver exit the vehicle and walk inside the bar. This was alarming as it was past bar close and individuals were not allowed in the bar after 0200 hrs.

I pulled up to the front of the bar and looked in the front window. I observed several individuals inside the bar again, after 0200 hrs. I radioed Officer Anthony to come to my location and entered the bar. As I walked in, I observed 10 individuals inside the bar, most still consuming alcoholic beverages. As soon as I walked in, the bartender, identified as Peter Owlboy Jr, told everyone that they needed to leave. I also informed everyone that they needed to leave and everyone in the bar was escorted outside. Most of the individuals were clearly intoxicated and should not have been served in the first place.

Peter began to tell me that he tried to kick everyone out. I explained to Peter that he shouldn't have served them in the first place as it was clearly past bar closure and nobody was allowed in the bar after hours.

This report will be submitted to the DL City Attorney and DLPD Chief Knowski for review as this was clearly a liquor license violation.

Incident was recorded via Body Camera

End of Report

Darin Rixen
DLPD #17



DEVILS LAKE POLICE DEPARTMENT

222 Walnut St W
Devils Lake, ND 58301
(701) 662 - 0700

Name Card - NELLIES BAR & L

Printed on November 3, 2023

NELLIES BAR & L

Business

Street Address

301 4TH AVE NE
DEVILS LAKE, ND 58301

Mailing Address

Business (701) 662-7560 Last Modified 8/15/23

Contact People

Building

Year Built

Square Footage 0

Number of Rooms 0

Number of Floors 0

Occupancy Number 0

Alarm Company

Name

Vehicles



DEVILS LAKE POLICE DEPARTMENT

222 Walnut St W
Devils Lake, ND 58301
(701) 662 - 0700

OWLBOY, PETER JAMES, JR

No Picture		Race		[REDACTED]	
Sex	Male	Ethnicity		[REDACTED]	
DOB	[REDACTED]/84	Eye Color		Unknown	
Current Age	39	Hair Color			
Height		Build			
Weight	lbs	Complexion			
Deceased	No				
Distinctive Markings					
None					

Contact Information

Street Address [REDACTED], DEVILS LAKE, ND 58301	
Emergency Contact	Phone #'s
Employer	Cell [REDACTED] Last Modified 8/3/23
Occupation	BAR TENDER AT NELLIES

Identification

Background

Last Grade	Marital Status	Religion
Citizenship	Place of Birth	
State of Birth	Country of Birth	

Comments

Vehicles

**DEVILS LAKE POLICE DEPARTMENT**

222 Walnut St W
Devils Lake, ND 58301
(701) 662 - 0700

Case DLPD23-00452

Printed on January 25, 2024

Status	Approved
Report Type	Incident Report
Primary Officer	Darin Rixen
Investigator	None
Records Technician	
Reported At	12/22/23 02:04
Incident Date	12/22/23 02:04
Incident Code	LIQUOR : Liquor Violation
Location	301 4TH AVE NE, DEVILS LAKE, ND 58301
Zone	
Beat	
Disposition	Closed - Resolved
Disposition Date/Time	12/22/23 05:27
Review for Gang Activity	None

Dispatch Information

CFS #	2312220002					
Location	301 4TH AVE NE, DEVILS LAKE, ND 58301					
Incident Code	LIQUOR : Liquor Violation					
Occurred Between	12/22/23 02:04:27 and					
Assigned	02:04:27	Enroute	02:04:27	On Scene	02:04:27	Completed 02:11:57

Offender**NELLIES BAR & L**

301 4TH AVE NE
DEVILS LAKE, ND 58301
(701) 662-7560 Business

5.24.130 - Limitation on hours and days of sale

Other**OWLBOY, PETER JAMES, JR**

Male, DOB [REDACTED]/84

NELLIES BAR
DEVILS LAKE, ND 58301

[REDACTED] Cell

Employee: 5.24.130 - Limitation on hours and days of sale

Initial Narrative By Darin Rixen, 12/22/23 02:24

On 12/22/2023 at approx. 0204 hrs. I, Officer Rixen, along with Officer Brokke, were on routine patrol in the downtown area. As I drove by Nellie's bar, I could see 3 people inside the bar, along with loud music playing. I found this suspicious as bar close is at 0200 hrs.

Officer's parked on 3rd St NE and approached the bar. I opened the door, which was still unlocked, and observed a male and female subject, standing at the bar. The bartender, whom I knew as Peter Owlboy, was behind the bar, making no attempt to get the 2 subjects to leave. I advised the subjects to exit the bar. They complied and left. Peter stated 2 more individuals were still in the bathroom. 2 ladies were located in the bathroom. They were instructed to

leave the bar, and complied.

Peter was reminded that this was in violation of the bar's Liquor License and asked why he has people inside after closing. Peter didn't provide an explanation just stated he was sorry. Peter was advised this would be written up as a Liquor License Violation and strongly advised to have people out of the bar by 0150 hrs to avoid further violations.

It should be noted the last violation Nellie's had was on 11/03/2023, involving the same bartender.

This report will be forwarded to DLPD Chief Knowski and DL City Attorney Yunker for review.

5.24.130 - Limitation on hours and days of sale.

No licensee shall dispense or permit the consumption of alcoholic beverages on licensed premises or permit other persons to remain on such licensed premises after two a.m. on Sundays, before eleven a.m. on Sundays, or between the hours of two a.m. and eight a.m. on all other days of the week, nor shall licensee dispense alcoholic beverages or permit consumption thereof on the licensed premises on Christmas Day, after two a.m. on Thanksgiving Day, or after six p.m. on Christmas Eve.

(Ord. 869, 2005; Ord. 780, 1993)

End of Report

Darin Rixen
DLPD #17



DEVILS LAKE POLICE DEPARTMENT

222 Walnut St W
Devils Lake, ND 58301
(701) 662 - 0700

Name Card - NELLIES BAR & L

Printed on January 25, 2024

NELLIES BAR & L

Business

Street Address

301 4TH AVE NE
DEVILS LAKE, ND 58301

Mailing Address

Business (701) 662-7560 Last Modified 8/15/23

Contact People

Building

Year Built

Square Footage 0

Number of Rooms 0

Number of Floors 0

Occupancy Number 0

Alarm Company

Name

Vehicles

**DEVILS LAKE POLICE DEPARTMENT**

222 Walnut St W
Devils Lake, ND 58301
(701) 662 - 0700

OWLBOY, PETER JAMES, JR

No Picture			Race	
	Sex	Male		
	DOB	/84	Ethnicity	
	Current Age	39		
	Height		Eye Color	Unknown
	Weight	lbs	Hair Color	
	Deceased	No	Build	
			Complexion	
	Distinctive Markings			
	None			

Contact Information

Street Address NELLIES BAR, DEVILS LAKE, ND 58301

Emergency Contact

Employer

Occupation BAR TENDER AT NELLIES

Phone #'s

Cell (701) 230-7288 Last Modified 3/3/23

Identification

Background

Last Grade

Citizenship

State of Birth

Marital Status

Place of Birth

Country of Birth

Religion

Comments

Vehicles

City of Devils Lake,

Petitioner,

vs.

Nellie's Bar and Lounge, Inc.,

Respondent.

[¶1] I, Andrea Johnson, hereby certify and swear that I am of legal age, a resident of Devils Lake, Ramsey County, North Dakota, not a party to nor interested in the action.

[¶2] On January 25, 2024, the following document(s) were served:

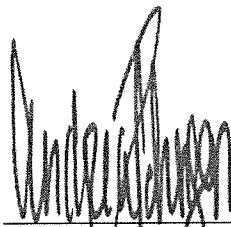
1. Petition for Suspension of Liquor License;
2. November 3, 2023, police report;
3. December 22, 2023, police report; and
4. Correspondence from Attorney Jack Yunker dated January 25, 2023.

with service via certified U.S. Mail with postage duly prepaid upon the following person who is intended to be served:

Nellie's Bar and Lounge, Inc.
c/o Charles A. Nelson
PO Box 890
Devils Lake, ND 58301

[¶3] I declare, under penalty of perjury under the law of North Dakota, that the foregoing is true and correct.

[¶4] DATED this 25th day of January, 2024, at Devils Lake, North Dakota.



Andrea Johnson, Paralegal
YUNKER LAW, P.C.
Email: andrea@yunkerlaw.us

CALL FOR PROPOSALS

Proposals will be received by the Board of City Commissioners until 5:00 pm, February 5, 2024 for "Proposal for New Pickup." Proposals will be opened and publicly read in the City Commissioner's room in the City Offices, 423 6th St NE, Devils Lake, ND, at 5:30 pm, February 5, 2024.

Proposal includes direct purchase of a current model pickup. Proposal information may be obtained from the office of the City Engineer, 423 6th St NE, Devils Lake, ND. 701-662-7600, ext 2. The Board of City Commissioners reserve the right to reject any or all proposals, to waive technicalities, or to award the proposal that is deemed in the best interest of the City.

Each proposal must be labeled on the outside of the envelope with the following:

1. Name of the person/firm submitting proposal.
2. Must be marked "Proposal for New Pickup."

Dated at my office this January 16, 2024.

Spencer Halvorson
City Administrator/Auditor

For legals: 1-25-24, 2-1-24

Agenda Item: Appointment of Interim Police Chief

Submitted By: Spencer Halvorson, City Administrator/Auditor

Staff Recommended Action: Appoint Captain Jason Toso as Interim Police Chief upon the resignation of current Police Chief Joe Knowski, to include an additional \$1,250 per month for the additional responsibility.

Police Chief Joe Knowski has advanced the timeline of his intended resignation from May 1, 2024 to February 23, 2024.

The City released and posted the opening for the Police Chief position on Friday, February 2nd with a closing date of Friday, February 23rd.

It will be necessary to appoint an Interim Police Chief upon the resignation of the current Chief. It is recommended that the City Commission appoint Police Captain Jason Toso to fill the position until a new chief is officially employed.

It is standard practice that employees filling interim supervisory roles receive a pay adjustment to accommodate the additional responsibilities. It is recommended that an additional \$1,250 per month in pay be remitted to Captain Toso for the time period serving as Interim Police Chief.

RESOLUTION DESIGNATING POLLING LOCATION FOR JUNE 2024 CITY ELECTION

WHEREAS, by North Dakota Century Code 40-21-03.1, it is necessary for the governing body of the City to designate the polling location for the election of City officials to be held on June 11, 2024

WHEREAS, the City of Devils Lake partners with Ramsey County in the administration of such election.

WHEREAS, Ramsey County officials intend to hold the June 11, 2024 election at the Memorial Building with an address of 508 4th Ave NE, Devils Lake, ND 58301

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- I. That pursuant to Chapter 40-21-03.1 of the North Dakota Century Code, the Devils Lake City Commission designates the Memorial Building, with an address of 508 4th Ave NE, Devils Lake, ND 58301, as the polling location for the election of municipal officials for June 11, 2024.

Adopted this 5th day of February, 2024.

ATTEST:

CITY OF DEVILS LAKE

Spencer Halvorson
City Administrator/Auditor

Jim Moe, President
Devils Lake City Commission

The motion for the adoption of the foregoing resolution was duly made by Commissioner _____, seconded by Commissioner _____ and upon vote being taken thereon, the following voted in favor: Commissioners _____, the following voted against the same:

City of Devils Lake
423 6th St NE
PO Box 1048
Devils Lake, ND 58301
www.dvln.com



_____, and the following were absent:
_____; whereupon said resolution was declared duly passed and
was signed by the President of the City Commission and by the City Auditor.

Airport Authority Authorized Signature <i>Scott Cruise</i>	Date 1/9/2024
Title Airport Manager	



PROJECT STATUS

NORTH DAKOTA AERONAUTICS COMMISSION

North Dakota Aeronautics Commission

PO Box 5020

Bismarck, ND 58502-5020

Telephone: (701) 328-9650

Email: ndaero@nd.gov

Date	Airport
1/11/2024	Devils Lake Regional Airport, Devils Lake, ND 58301
Project	
AIF - Reconstruct GA Apron (Non-AIP) - 50.00 %	
Date Award Granted	Amount Awarded
6/1/2023	\$1,081,880.00

Project Payment History

Date	Amount Paid	Turnback	Balance
			\$1,081,880.00
1/11/2024	\$922,369.02		\$159,510.98
Totals	\$922,369.02	\$0.00	

Payment Date: 01/11/2024

Reference: 04991648

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discounts	Paid Amount
0	01/09/2024	00008596	922,369.02	0.00	922,369.02

Supplier Number	Name	Bank Charge	Transfer Cost Cd	
0000017359	DEVILS LAKE MUNICIPAL AIRPORT AUTHORITY	\$0.00		
Reference	Date	Total Gross Amt	Total Discounts	Total Paid Amt
04991648	01/11/2024	\$922,369.02	\$0.00	\$922,369.02

Aeronautics Commission
Aeronautics Commission
Bismarck, ND 58504-5020

ELECTRONIC PAYMENT ADVICE
Electronic Payment (ACH/EFT/Wire) deposited to your account

Date	Payment Amount	Reference
01/11/2024	\$922,369.02	04991648

**DEVILS LAKE MUNICIPAL AIRPORT
AUTHORITY**
106 NATIONAL GUARD ST NW
DEVILS LAKE, ND 58301

PERIODICAL ESTIMATE FOR PARTIAL PAYMENT REQUEST

NO. 3

FOR THE PERIOD ENDING: NOVEMBER 8, 2023

AIRPORT: DEVILS LAKE REGIONAL AIRPORT
LOCATION: DEVILS LAKE, ND
PROJECT: APRON/TAXIWAY RECONSTRUCTION



AIP NUMBER: 3-38-0012-044-2023

M&H PROJECT NUMBER: 3157900-211922.01

TOTAL CONTRACT COST: \$ 2,909,555.23 (UNIT PRICE PER CONTRACT AND CHANGE ORDERS)

SUMMARY OF CURRENT PAY ESTIMATE				
	AIP ELIGIBLE	AIP INELIGIBLE	TOTAL	
TOTAL WORK DONE TO DATE	\$ 502,449.65	\$ 1,963,842.25	\$	2,466,291.90
MATERIAL ON HAND	\$ -	\$ -	\$	-
SUBTOTAL	\$ 502,449.65	\$ 1,963,842.25	\$	2,466,291.90
RETAINAGE 10%	\$ 50,244.97	\$ 196,384.23	\$	246,629.19
SUBTOTAL (LESS RETAINAGE %)	\$ 452,204.69	\$ 1,767,458.03	\$	2,219,662.71
AMOUNT PREVIOUSLY PAID	\$ 407,342.61	\$ 1,066,932.28	\$	1,474,274.89
AMOUNT DUE THIS ESTIMATE	\$ 44,862.07	\$ 700,525.75	\$	745,387.82
MAKE THIS PAYMENT TO THE CONTRACTOR → → →			TOTAL \$	745,387.82

SUMMARY OF PREVIOUS PAYMENTS				
	AIP ELIGIBLE	AIP INELIGIBLE	TOTAL	
PAY REQUEST NO. 1	\$ 405,610.11	\$ 82,825.52	\$	488,435.63
PAY REQUEST NO. 2	\$ 1,732.50	\$ 984,106.76	\$	985,839.26
PAY REQUEST NO. 3				
PAY REQUEST NO. 4				
PAY REQUEST NO. 5				
PAY REQUEST NO. 6				
PAY REQUEST NO. 7				
TOTAL	\$ 407,342.61	\$ 1,066,932.28	\$	1,474,274.89

SPONSOR:
DEVILS LAKE REGIONAL AIRPORT AUTHORITY
106 NATIONAL GUARD ST NW
DEVILS LAKE, ND 58301

CONTRACTOR:
STRATA CORPORATION
PO BOX 13500
GRAND FORKS, ND 58208

ENGINEER:
MEAD & HUNT, INC.
2505 UNIVERSITY DRIVE N - SUITE 100
FARGO, ND 58102

DEVILS LAKE REGIONAL AIRPORT AUTHORITY

SIGNATURE:

Scott Olson

TITLE: Airport Manager

DATE: 11-10-23

STRATA CORPORATION

SIGNATURE:

Duwayne Dusek

TITLE: Project Manager

DATE: 11/10/23

MEAD AND HUNT, INC.

SIGNATURE:

Josh Bulje

TITLE: Project Engineer

DATE: 11/10/2023

DEVILS LAKE REGIONAL AIRPORT AUTHORITY
DEVILS LAKE REGIONAL AIRPORT
STRATA CORPORATION
APRON/TAXIWAY RECONSTRUCTION



DETAILED SUMMARY OF COSTS

BID SCHEDULE 1, DIVISION 1 - PHASE 1 - RECONSTRUCT A PORTION OF TAXIWAY A & A1

SPEC.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	WORK PERFORMED PREVIOUSLY	WORK PERFORMED THIS ESTIMATE	TOTAL WORK PERFORMED	TOTAL COST TO DATE	TOTAL COST THIS ESTIMATE
C-105	MOBILIZATION	LS	1	\$ 47,000.00	\$ 47,000.00	1.00	0.00	1.00	\$47,000.00	\$0.00
C-105	Contractor Staging/Storage Area/Trail Road	LS	1	\$ 29,000.00	\$ 29,000.00	1.00	0.00	1.00	\$29,000.00	\$0.00
Local	AIRFIELD TRAFFIC CONTROL	LS	1	\$ 78,100.00	\$ 78,100.00	1.00	0.00	1.00	\$78,100.00	\$0.00
P-101	COLD MILLING - FULL DEPTH	SY	1274	\$ 16.02	\$ 20,414.00	1,322.00	0.00	1,322.00	\$21,736.00	\$0.00
P-101	COLD MILLING - 2" DEPTH	SY	166	\$ 24.00	\$ 4,000.00	166	0.00	166	\$4,000.00	\$0.00
P-101	REMOVE AND DISPOSE OF ASPHALT PAVEMENT (FULL DEPTH)	SY	2084	\$ 6.55	\$ 13,650.00	1,322	0.00	1,322	\$8,659.10	\$0.00
P-101	REMOVE AND DISPOSE OF CONCRETE CURB AND BUTTER	LF	464	\$ 12.00	\$ 5,568.00	0	0.00	0	\$0.00	\$0.00
P-152	UNCLASSIFIED EXCAVATION	CY	1122	\$ 7.00	\$ 7,854.00	0	0.00	0	\$0.00	\$0.00
P-152	WASTE EXCAVATION (OFF SITE)	CY	1122	\$ 12.50	\$ 14,025.00	1,322	0.00	1,322	\$16,347.00	\$0.00
PLAN NOTES	WATER	M GAL	27	\$ 50.00	\$ 1,350.00	27.00	0.00	27.00	\$1,350.00	\$0.00
PLAN NOTES	GEORGB (AS NEEDED)	SY	213	\$ 3.40	\$ 724.20	0	0.00	0	\$0.00	\$0.00
P-154	24-INCH SUBBASE COURSE	SY	883	\$ 85.00	\$ 75,055.00	881	0.00	881	\$74,885.00	\$0.00
PLAN NOTES	SOIL STABILIZATION MATERIAL	SY	1453	\$ 4.00	\$ 5,812.00	1,322	0.00	1,322	\$5,288.00	\$0.00
P-202	6-INCH CRUSHED AGGREGATE BASE	CY	221	\$ 115.00	\$ 25,415.00	220	0.00	220	\$23,500.00	\$0.00
P-401	2-INCH HOT MIX ASPHALT (HMA) SURFACE COURSE	TON	185	\$ 170.00	\$ 31,450.00	171	0.00	171	\$28,945.00	\$0.00
P-401	4-INCH HOT MIX ASPHALT (HMA) BASE COURSE (2 - 3" LIFTS)	TON	324	\$ 170.00	\$ 55,080.00	342.74	0.00	342.74	\$58,365.80	\$0.00
P-602	EMULSIFIED ASPHALT TACK COAT	GAL	283	\$ 6.00	\$ 1,698.00	283	0.00	283	\$1,698.00	\$0.00
P-620	TEMPORARY RUNWAY AND TAXIWAY MARKINGS	SP	257	\$ 26.15	\$ 6,721.95	257	0.00	257	\$6,721.95	\$0.00
PLAN NOTES	OBTERATE EXISTING PAVEMENT MARKINGS	SP	251	\$ 15.70	\$ 3,940.70	251	0.00	251	\$3,940.70	\$0.00
P-620	SURFACE PREPARATION	LS	1	\$ 1,050.00	\$ 1,050.00	1	0.00	1	\$1,050.00	\$0.00
P-620	REFLECTIVE MEDIA	LS	1	\$ 630.00	\$ 630.00	1	0.00	1	\$630.00	\$0.00
P-620	MARKING	SP	685	\$ 15.70	\$ 10,754.50	685	0.00	685	\$10,754.50	\$0.00
PLAN NOTES	REMOVE AND REPLACE EXISTING STORM SEWER FRAME, GRATE, & ADJUST BINGS	LS	1	\$ 8,500.00	\$ 8,500.00	1	0.00	1	\$8,500.00	\$0.00
D-705	6-INCH PERFORATED PVC EDGE DRAIN PIPE COMPLETE INCLUDING POROUS BACKFILL AND FILTER FABRIC	LF	273	\$ 90.00	\$ 24,570.00	173	0.00	173	\$15,510.00	\$0.00
T-901	SEEDING	ACRE	0.4	\$ 2,687.00	\$ 1,074.80	0	0.00	0	\$0.00	\$0.00
T-905	TOPSOIL (OBTAINED OFFSITE)	CY	846	\$ 50.00	\$ 42,300.00	0	0.00	0	\$0.00	\$0.00
T-908	MULCHING	SY	2,029	\$ 0.33	\$ 669.57	0	0.00	0	\$0.00	\$0.00
PLAN NOTES	INLET PROTECTION	EA	2	\$ 113.50	\$ 227.00	2	0.00	2	\$227.00	\$0.00
PLAN NOTES	STRAY BODDLES	SP	40	\$ 3.15	\$ 126.00	40	0.00	40	\$126.00	\$0.00
TOTAL					\$483,658.54				\$444,836.65	\$0.00

BID SCHEDULE 1, DIVISION 2 - PHASE 2 - RECONSTRUCT A PORTION OF TAXIWAY A & GA APRON

C-105	MOBILIZATION	LS	1	\$ 315,000.00	\$ 315,000.00	1	0	1	\$315,000.00	\$0.00
C-105	Contractor Staging/Storage Area/Trail Road	LS	1	\$ 35,000.00	\$ 35,000.00	1	0	1	\$35,000.00	\$0.00
Local	AIRFIELD TRAFFIC CONTROL	LS	1	\$ 65,000.00	\$ 65,000.00	1	0	1	\$65,000.00	\$0.00
P-101	COLD MILLING - FULL DEPTH	SY	16753	\$ 14.00	\$ 234,542.00	15,099	0	15,099	\$211,386.00	\$0.00
P-101	COLD MILLING - 2" DEPTH	SY	801	\$ 21.00	\$ 16,821.00	955	0	955	\$20,055.00	\$0.00
P-101	REMOVE AND DISPOSE OF COMPOSITE PERFORATED PVC PIPE	LF	1631	\$ 12.00	\$ 19,572.00	1,631	0	1,631	\$19,572.00	\$0.00
P-101	REMOVE AND DISPOSE OF 18-INCH RCP	EA	3	\$ 3,135.00	\$ 9,405.00	3	0	3	\$9,405.00	\$0.00
P-152	UNCLASSIFIED EXCAVATION	CY	9317	\$ 7.00	\$ 65,219.00	0	0	0	\$0.00	\$0.00
P-152	WASTE EXCAVATION (OFF SITE)	CY	7181	\$ 10.25	\$ 73,625.25	7,181	0	7,181	\$73,625.25	\$0.00
PLAN NOTES	WATER	M GAL	261	\$ 50.00	\$ 13,050.00	0	0	0	\$0.00	\$0.00
PLAN NOTES	GEORGB (AS NEEDED)	SY	818	\$ 3.40	\$ 2,781.20	901	0	901	\$3,063.40	\$0.00
P-154	24-INCH SUBBASE COURSE	CY	5584	\$ 85.00	\$ 474,640.00	2,792	0	2,792	\$237,320.00	\$0.00
PLAN NOTES	SOIL STABILIZATION MATERIAL	SY	1308	\$ 3.40	\$ 4,467.20	9,110	0	9,110	\$31,008.00	\$0.00
P-209	6-INCH CRUSHED AGGREGATE BASE	CY	1397	\$ 125.00	\$ 174,625.00	0	1,381	1,381	\$160,133.75	\$160,133.75
P-401	3-INCH HOT MIX ASPHALT (HMA) SURFACE COURSE	TON	1056	\$ 170.00	\$ 179,520.00	0	1,501	1,501	\$255,100.30	\$255,100.30
P-401	5-INCH HOT MIX ASPHALT (HMA) BASE COURSE	TON	1923	\$ 170.00	\$ 326,910.00	0	1,387	1,387	\$235,720.30	\$235,720.30
P-602	EMULSIFIED ASPHALT TACK COAT	GAL	1316	\$ 6.00	\$ 7,896.00	0	730	730	\$4,380.00	\$4,380.00
PLAN NOTES	INSTALL 12" OF BITUMINOUS MILLINGS	CY	1295	\$ 33.00	\$ 42,735.00	0	1,133	1,133	\$37,389.00	\$37,389.00
P-620	TEMPORARY RUNWAY AND TAXIWAY MARKINGS	SP	281	\$ 16.33	\$ 4,588.63	381	0	381	\$6,169.33	\$0.00
PLAN NOTES	OBTERATE EXISTING PAVEMENT MARKINGS	SP	387	\$ 15.70	\$ 6,075.90	387	0	387	\$6,075.90	\$0.00
P-620	SURFACE PREPARATION	LS	1	\$ 2,100.00	\$ 2,100.00	0	0	0	\$0.00	\$0.00
P-620	REFLECTIVE MEDIA	LS	1	\$ 895.00	\$ 895.00	0	0	0	\$0.00	\$0.00
P-620	MARKING	SP	2014	\$ 7.41	\$ 14,923.74	0	0	0	\$0.00	\$0.00
D-701	18 INCH REINFORCED CONCRETE PIPE, CL 3	LF	156	\$ 133.00	\$ 20,748.00	156	0	156	\$20,748.00	\$0.00
D-705	6-INCH PERFORATED PVC EDGE DRAIN PIPE COMPLETE INCLUDING POROUS BACKFILL AND FILTER FABRIC	LF	2493	\$ 41.50	\$ 103,459.50	3,493	0	3,493	\$145,459.50	\$0.00
D-705	6-INCH SOLID PVC EDGE DRAIN OUTLET PIPE WITH STRUCTURE	LF	93	\$ 50.00	\$ 4,650.00	93	0	93	\$4,650.00	\$0.00
Z	CONNECTION TO STORM SEWER RCP	EA	2	\$ 2,410.00	\$ 4,820.00	2	0	2	\$4,820.00	\$0.00
D-705	EDGE DRAIN CLEANOUT	EA	4	\$ 1,575.00	\$ 6,300.00	4	0	4	\$6,300.00	\$0.00

DEVILS LAKE REGIONAL AIRPORT AUTHORITY
DEVILS LAKE REGIONAL AIRPORT
STRATA CORPORATION
APRON/TAXIWAY RECONSTRUCTION



DETAILED SUMMARY OF COSTS

BID SCHEDULE 1, DIVISION 1 - PHASE 1 - RECONSTRUCT A PORTION OF TAXIWAY A & A1

SPEC.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	WORK PERFORMED PREVIOUSLY	WORK PERFORMED THIS ESTIMATE	TOTAL WORK PERFORMED	TOTAL COST TO DATE	TOTAL COST THIS ESTIMATE
D-751	48-INCH MANHOLE	EA	2	\$ 10,500.00	21,000.00	2	0	2	\$21,000.00	\$0.00
T-901	SEEDING	ACRE	1.9	\$ 2,670.00	5,073.00	0	0	0	\$0.00	\$0.00
T-905	TOPSOIL (OBTAINED ONSITE)	CY	749	\$ 15.00	11,235.00	0	749	749	\$11,235.00	\$11,235.00
T-905	TOPSOIL (OBTAINED OFFSITE)	CY	712	\$ 30.00	21,360.00	0	712	712	\$21,360.00	\$21,360.00
T-908	MULCHING	ST	8443	\$ 0.93	8,223.99	0	8443	8443	\$8,223.99	\$8,223.99
PLAN NOTES	INLET PROTECTION	EA	4	\$ 200.00	800.00	4	0	4	\$800.00	\$0.00
PLAN NOTES	STRAW BIODEGRADABLE	LF	60	\$ 3.15	189.00	60	0	60	\$189.00	\$0.00
PLAN NOTES	AIRCRAFT TIEDOWN ANCHORS IN BITUMINOUS PAVEMENT	EA	9	\$ 3,950.00	35,550.00	0	9	9	\$35,550.00	\$35,550.00
PLAN NOTES	AIRCRAFT TIEDOWN ANCHORS IN EXISTING CONCRETE PAVEMENT	EA	16	\$ 4,500.00	72,000.00	16	0	16	\$72,000.00	\$0.00
					TOTAL	\$23,773,293.69			\$1,963,843.33	\$76,805.83

BID SCHEDULE 2, DIVISION 1 - PHASE 2 - ELECTRICAL CONSTRUCTION

C-111	MOBILIZATION	LS	1	\$ 5,000.00	5,000.00	0	1	1	\$5,000.00	\$5,000.00
PLAN NOTES	TEMPORARY LIGHTING WORK	LS	1	\$ 5,000.00	5,000.00	1	0	1	\$5,000.00	\$0.00
PLAN NOTES	EXISTING EQUIPMENT REMOVAL	LS	1	\$ 800.00	800.00	1	0	1	\$800.00	\$0.00
PLAN NOTES	CABLE PLOWING (COUNTERPOISE ONLY)	LF	1096	\$ 1.50	1,644.00	0	1096	1,096	\$1,644.00	\$1,644.00
L-108	#8 AWG, SHV, L-824 TYPE C CABLE, INSTALLED IN TRENCH, DUCT BANK, OR CONDUIT	LF	1591	\$ 5.00	7,955.00	0	1591	1,591	\$15,955.00	\$15,955.00
L-108	#6 AWG, SOLID, BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, ABOVE THE DUCT BANK, OR CONDUIT, INCLUDING GROU	LF	1141	\$ 2.00	2,282.00	0	1141	1,141	\$2,282.00	\$2,282.00
U-410	SAND ENCASED ELECTRICAL CONDUIT, 2" SCHEDULE 40 PVC	LF	35	\$ 35.00	1,225.00	55	0	55	\$1,915.00	\$0.00
L-110	NON-ENCASED ELECTRICAL CONDUIT, 2" SCHEDULE 40 PVC	LF	1071	\$ 7.96	8,527.96	0	1071	1,071	\$8,527.96	\$8,527.96
PLAN NOTES	INSTALL NEW L-8517 (3) MEDIUM INTENSITY TAXIWAY EDGE LIGHT (BASE MOUNTED)	EA	17	\$ 1,200.00	20,400.00	0	17	17	\$20,400.00	\$20,400.00
PLAN NOTES	INSTALL NEW L-8533 RETROREFLECTIVE MARKER	EA	11	\$ 1,550.00	16,550.00	0	11	11	\$16,550.00	\$16,550.00
					TOTAL	\$24,167.60			\$27,813.00	\$49,886.00

									TOTAL AIP	\$501,448.65
									TOTAL NON-AIP	\$1,963,843.33
									TOTAL WORK DONE TO DATE	\$2,465,291.98



2440 Deming Way
Middleton WI 53562-1562
1-888-364-7272

INVOICE

December 11, 2023

Project No: R3157900-211922.01

Invoice No: 358945

Scott Cruse
Devils Lake Regional Airport Authority
106 National Guard Street NW
Devils Lake, North Dakota 58301

Project R3157900-211922.01 DVL Reconstruct Apron & Taxiway CA-CO

Task Order No 14
AIP #3-38-0012-044-2023
Reconstruct Apron and Taxiway - Construction Administration and Observation

Professional Services from November 1, 2023 to November 30, 2023

Phase	000001	Fixed Fee		
Fixed Fee Profit				
Fee				
Total		4,432.00		
Percent Complete	100.00	Total Earned	4,432.00	
		Previous Fee Billing	4,432.00	
		Current Fee Billing	0.00	
		Total		0.00
		Total this Phase		0.00

Phase 000002 Basic Services CA-CO
Hourly Not To Exceed \$35,600.92

Professional Personnel

	Hours	Amount	
Senior Client/Project Manager	2.00	205.98	
Engineer III	1.00	42.12	
Engineering Technician I	66.00	1,967.46	
Administrative Assistant	1.50	38.96	
Totals	70.50	2,254.52	
Overhead + FCCM	178.12%	2,254.52	4,015.75
Total Labor			6,270.27

Reimbursable Expenses

Travel	1,141.05	
Total Reimbursables	1,141.05	1,141.05

Remittance Information:

ACH:
Account Number: 547284589
ABA/Routing Number: 075000019
Bank Name: JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Deming Way
Middleton WI 53562-1562

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	358945
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Total this Phase \$7,411.32

Phase 00002a Basic Services CA-CO Apron

Hourly Not To Exceed \$87,510.29

Professional Personnel

	Hours	Amount	
Senior Client/Project Manager	19.00	1,956.81	
Engineer III	2.00	84.24	
Totals	21.00	2,041.05	
Overhead + FCCM	178.12%	2,041.05	3,635.52
Total Labor			5,676.57

Total this Phase \$5,676.57

Phase 00003a Subconsultant KLJ Apron

Hourly Not To Exceed \$20,523.88

Consultants

Consultants			
11/30/2023	KLJ Engineering LLC	309.08	
Total Consultants		309.08	309.08

Total this Phase \$309.08

Phase 00004a Subconsultant Terracon Apron

Hourly Not To Exceed \$28,695.79

Consultants

Consultants			
11/30/2023	Terracon Consultants, Inc.	3,011.75	
Total Consultants		3,011.75	3,011.75

Total this Phase \$3,011.75

Phase 00005a Expenses Apron

At Cost

Not to Exceed \$11,305.15

Reimbursable Expenses

Travel		3,629.93	
Total Reimbursables		3,629.93	3,629.93

Total this Phase \$3,629.93

Total this invoice \$20,038.65

Outstanding Invoices

Number	Date	Balance
357575	11/12/2023	50,405.66
Total		50,405.66

Remittance Information:

ACH:
Account Number: 547284580
ABA/Routing Number: 075000019
Bank Name: JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhlunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Denning Way
Middleton, WI 53562-1562

Project	R3157900- 211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	358945
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Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Fixed Fee	4,432.00	4,432.00	0.00	4,432.00	0.00
Basic Services CA-CO	35,600.92	27,912.12	7,411.32	35,323.44	277.48
Subconsultant - KLJ	21,384.12	9,068.98	0.00	9,068.98	12,315.14
Subconsultant - Terracon	7,684.21	0.00	0.00	0.00	7,684.21
Expenses	3,570.05	3,033.52	0.00	3,033.52	536.53
Closeout	2,804.85	0.00	0.00	0.00	2,804.85
Fixed Fee - Profit	14,034.89	14,034.89	0.00	14,034.89	0.00
Basic Services CA-CO Apron	87,510.29	24,921.10	5,676.57	30,597.67	56,912.62
Subconsultant KLJ Apron	20,523.88	19,686.48	309.08	19,995.56	528.32
Subconsultant Terracon Apron	28,695.79	0.00	3,011.75	3,011.75	25,684.04
Expenses Apron	11,305.15	6,010.21	3,629.93	9,640.14	1,665.01
Closeout Apron	8,882.03	0.00	0.00	0.00	8,882.03
Total	246,428.18	109,099.30	20,038.65	129,137.95	117,290.23

Remittance Information:

ACH:
 Account Number: 547284589
 ABA/Routing Number: 075000019
 Bank Name: JF Morgan Chase Bank
 Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
 Mead & Hunt, Inc.
 Attn: Accounts Receivable
 2440 Deming Way
 Middleton, WI 53562-1562

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	358945
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Billing Backup

Monday, December 11, 2023

Mead and Hunt, Inc.

Invoice 358945 Dated 12/11/2023

4:07:57 PM

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO
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Phase	000002	Basic Services CA-CO
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Professional Personnel

		Hours		Amount
Senior Client/Project Manager				
Synhorst, Steven	11/28/2023	1.00	102.99	102.99
Synhorst, Steven	11/29/2023	1.00	102.99	102.99
Engineer III				
Brelje, Joshua	11/1/2023	1.00	42.12	42.12
Engineering Technician I				
Cassery, Patrick	11/1/2023	12.00	29.81	357.72
Cassery, Patrick	11/2/2023	12.00	29.81	357.72
Cassery, Patrick	11/3/2023	8.00	29.81	238.48
Cassery, Patrick	11/6/2023	12.00	29.81	357.72
Cassery, Patrick	11/7/2023	12.00	29.81	357.72
Cassery, Patrick	11/8/2023	10.00	29.81	298.10
Administrative Assistant				
Clow, Emily	11/16/2023	1.50	25.97	38.96
Totals		70.50		2,254.52
Total Labor			2.7812 times	2,254.52
				6,270.27

Reimbursable Expenses

Travel				
0132117	11/1/2023	Cassery, Patrick		7.36
0132117	11/1/2023	Cassery, Patrick		5.28
0132117	11/1/2023	Cassery, Patrick		17.08
0132117	11/2/2023	Cassery, Patrick		11.92
0132117	11/3/2023	Cassery, Patrick		11.56
0132117	11/3/2023	Cassery, Patrick		570.50
0132117	11/3/2023	Cassery, Patrick		68.15
0132117	11/6/2023	Cassery, Patrick		7.57
0132117	11/7/2023	Cassery, Patrick		127.18
0132117	11/7/2023	Cassery, Patrick		13.99
0132117	11/7/2023	Cassery, Patrick		28.29
0132117	11/7/2023	Cassery, Patrick		78.76
0132117	11/8/2023	Cassery, Patrick		130.92
0132117	11/9/2023	Cassery, Patrick		62.49
Total Reimbursables				1,141.05
				1,141.05
			Total this Phase	\$7,411.32

Phase	00002a	Basic Services CA-CO Apron
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Remittance Information:

ACH:
 Account Number: 547284589
 ABA/Routing Number: 075000019
 Bank Name: JP Morgan Chase Bank
 Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
 Mead & Hunt, Inc.
 Attn: Accounts Receivable
 2440 Deming Way
 Middleton, WI 53562-1562

Project	R3157900- 211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	358945
			Total this Phase	\$3,629.93
			Total this Project	\$20,038.65
			Total this Report	\$20,038.65

Remittance Information:

ACH:

Account Number 547284589
 ABN/Routing Number 075000019
 Bank Name JP Morgan Chase Bank
 Email Remittance AccountsReceivable@meadhunt.com

MAILING:

Mead & Hunt, Inc
 Attn: Accounts Receivable
 2440 Deming Way
 Middleton, WI 53562-1562



2440 Denning Way
Middleton, WI 53562-1562
1-888-364-7272

INVOICE

November 12, 2023

Project No: R3157900-211922.01

Invoice No: 357575

Scott Cruse
Devils Lake Regional Airport Authority
106 National Guard Street NW
Devils Lake, North Dakota 58301

Project R3157900-211922.01 DVL Reconstruct Apron & Taxiway CA-CO

Task Order No 14
AIP #3-38-0012-044-2023
Reconstruct Apron and Taxiway - Construction Administration and Observation

Professional Services from October 1, 2023 to October 31, 2023

Phase 000001 Fixed Fee

Fixed Fee Profit

Fee

Total 4,432.00

Percent Complete	100.00	Total Earned	4,432.00
		Previous Fee Billing	4,000.00
		Current Fee Billing	432.00
		Total	432.00

Total this Phase \$432.00

Phase 000002 Basic Services CA-CO

Hourly Not To Exceed \$35,600.92

Total this Phase 0.00

Phase 000003 Subconsultant - KLJ

Hourly Not To Exceed \$21,384.12

Total this Phase 0.00

Phase 000004 Subconsultant - Terracon

Hourly Not To Exceed \$7,684.21

Total this Phase 0.00

Phase 000005 Expenses

Remittance Information:

ACH:
Account Number 547284589
ABA/Routing Number 073000019
Bank Name JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Denning Way
Middleton, WI 53562-1562

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	357575
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At Cost
Not to Exceed \$3,570.05

Total this Phase 0.00

Phase 000006 Closeout

Fee

Total 2,804.85

Percent Complete 0.00 Total Earned 0.00

Previous Fee Billing 0.00

Current Fee Billing 0.00

Total 0.00

Total this Phase 0.00

Phase 00001a Fixed Fee - Profit

Fixed Fee Profit

Fee

Total 14,034.89

Percent Complete 100.00 Total Earned 14,034.89

Previous Fee Billing 1,000.00

Current Fee Billing 13,034.89

Total 13,034.89

Total this Phase \$13,034.89

Phase 00002a Basic Services CA-CO Apron

Hourly Not To Exceed \$87,510.29

Professional Personnel

	Hours	Amount
Senior Client/Project Manager	15.00	1,544.85
Engineer III	2.75	115.83
Engineer I	4.00	126.92
Engineering Technician I	205.00	6,111.05
Administrative Assistant	1.00	25.97
Totals	227.75	7,924.62
Overhead + FCCM	178.12%	7,924.62
		14,115.33
Total Labor		22,039.95

Total this Phase \$22,039.95

Phase 00003a Subconsultant KLJ Apron

Hourly Not To Exceed \$20,523.88

Remittance Information:

ACH:
Account Number: 547284589
ABA/Routing Number: 073000019
Bank Name: JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Denning Way
Middleton, WI 53562-1562

Project	R3157900- 211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	357575
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Consultants

Consultants				
10/31/2023	KLJ Engineering LLC	9,117.86		
	Total Consultants	9,117.86	9,117.86	
		Total this Phase	\$9,117.86	

Phase	00004a	Subconsultant Terracon Apron		
Hourly Not To Exceed	\$28,695.79			
		Total this Phase	0.00	

Phase	00005a	Expenses Apron		
At Cost				
Not to Exceed	\$11,305.15			
	Reimbursable Expenses			
	Travel	5,494.93		
	Supplies	66.60		
	Employee Vehicle Mileage	219.43		
	Total Reimbursables	5,780.96	5,780.96	
		Total this Phase	\$5,780.96	

Phase	00006a	Closeout Apron		
Fee				
Total	8,882.03			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
	Total		0.00	
		Total this Phase	0.00	
		Total this invoice	\$50,405.66	

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Fixed Fee	4,432.00	4,000.00	432.00	4,432.00	0.00
Basic Services CA-CO	35,600.92	27,912.12	0.00	27,912.12	7,688.80
Subconsultant - KLJ	21,384.12	9,068.98	0.00	9,068.98	12,315.14
Subconsultant - Terracon	7,684.21	0.00	0.00	0.00	7,684.21
Expenses	3,570.05	3,033.52	0.00	3,033.52	536.53
Closeout	2,804.85	0.00	0.00	0.00	2,804.85
Fixed Fee - Profit	14,034.89	1,000.00	13,034.89	14,034.89	0.00
Basic Services CA-CO Apron	87,510.29	2,881.15	22,039.95	24,921.10	62,589.19
Subconsultant KLJ Apron	20,523.88	10,568.62	9,117.86	19,686.48	837.40
Subconsultant Terracon Apron	28,695.79	0.00	0.00	0.00	28,695.79

Remittance Information:

ACH:
Account Number: 347284589
ABA/Routing Number: 073000019
Bank Name: JP Morgan Chase Bank
Email Remittance: Accountsreceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Deming Way
Middleton, WI 53562-1562

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO			Invoice	357575
Expenses Apron		11,305.15	229.25	5,780.96	6,010.21	5,294.94
Closeout Apron		8,882.03	0.00	0.00	0.00	8,882.03
	Total	246,428.18	58,693.64	50,405.66	109,099.30	137,328.88

Remittance Information:

ACH:

Account Number: 547284589
 ABA/Routing Number: 075000019
 Bank Name: JP Morgan Chase Bank
 Email Remittance: AccountsReceivable@meadhunt.com

MAILING:

Mead & Hunt, Inc.
 Attn: Accounts Receivable
 2440 Deming Way
 Middleton, WI 53562-1562

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	357575
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Billing Backup

Mead and Hunt, Inc.

Invoice 357575 Dated 11/12/2023

Sunday, November 12, 2023

12:23:35 PM

Project	R3157900-211922.01	DVL Reconstruct Apron & Taxiway CA-CO
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Phase	000001	Fixed Fee	
Fee			432.00
Total this Phase			\$432.00

Phase	00001a	Fixed Fee - Profit	
Fee			13,034.89
Total this Phase			\$13,034.89

Phase	00002a	Basic Services CA-CO Apron
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Professional Personnel

		Hours		Amount
Senior Client/Project Manager				
Synhorst, Steven	10/3/2023	1.00	102.99	102.99
Synhorst, Steven	10/4/2023	2.00	102.99	205.98
Synhorst, Steven	10/5/2023	1.00	102.99	102.99
Synhorst, Steven	10/9/2023	2.00	102.99	205.98
Synhorst, Steven	10/11/2023	1.00	102.99	102.99
Synhorst, Steven	10/12/2023	1.00	102.99	102.99
Synhorst, Steven	10/16/2023	1.00	102.99	102.99
Synhorst, Steven	10/17/2023	2.00	102.99	205.98
Synhorst, Steven	10/18/2023	1.00	102.99	102.99
Synhorst, Steven	10/24/2023	1.00	102.99	102.99
Synhorst, Steven	10/30/2023	1.00	102.99	102.99
Synhorst, Steven	10/31/2023	1.00	102.99	102.99
Engineer III				
Brelje, Joshua	10/3/2023	1.00	42.12	42.12
Brelje, Joshua	10/10/2023	.25	42.12	10.53
Brelje, Joshua	10/18/2023	1.00	42.12	42.12
Brelje, Joshua	10/31/2023	.50	42.12	21.06
Engineer I				
Stuhaug, Carson	10/19/2023	4.00	31.73	126.92
Engineering Technician I				
Casserly, Patrick	10/2/2023	6.00	29.81	178.86
Casserly, Patrick	10/4/2023	12.00	29.81	357.72
Casserly, Patrick	10/5/2023	12.00	29.81	357.72
Casserly, Patrick	10/6/2023	10.00	29.81	298.10
Casserly, Patrick	10/9/2023	12.00	29.81	357.72
Casserly, Patrick	10/10/2023	12.00	29.81	357.72
Casserly, Patrick	10/11/2023	12.00	29.81	357.72

Remittance Information:

ACH:
Account Number: 547284589
ABA/Routing Number: 073000019
Bank Name: JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Deming Way
Middleton, WI 53562-1562

Project	R3157900- 211922.01	DVL Reconstruct Apron & Taxiway CA-CO			Invoice	357575
Casserly, Patrick		10/12/2023	6.00	29.81	178.86	
Casserly, Patrick		10/16/2023	12.00	29.81	357.72	
Casserly, Patrick		10/17/2023	12.00	29.81	357.72	
Casserly, Patrick		10/18/2023	12.00	29.81	357.72	
Casserly, Patrick		10/20/2023	8.00	29.81	238.48	
Casserly, Patrick		10/23/2023	13.00	29.81	387.53	
Casserly, Patrick		10/24/2023	13.00	29.81	387.53	
Casserly, Patrick		10/25/2023	13.00	29.81	387.53	
Casserly, Patrick		10/26/2023	8.00	29.81	238.48	
Casserly, Patrick		10/27/2023	8.00	29.81	238.48	
Casserly, Patrick		10/30/2023	12.00	29.81	357.72	
Casserly, Patrick		10/31/2023	12.00	29.81	357.72	
Administrative Assistant						
Clow, Emily		10/16/2023	.50	25.97	12.98	
Clow, Emily		10/20/2023	.50	25.97	12.99	
Totals			227.75		7,924.62	
Total Labor				2.7812 times	7,924.62	22,039.95
Total this Phase						\$22,039.95

Phase	00003a	Subconsultant KLJ Apron			
Consultants					
Consultants					
AP 299946	10/31/2023	KLJ Engineering LLC / Invoice: 10198345, 11/1/2023		9,117.86	
Total Consultants				9,117.86	9,117.86
Total this Phase					\$9,117.86

Phase	00005a	Expenses Apron			
Reimbursable Expenses					
Travel					
300450	10/28/2023	Enterprise Rent A Car / Invoice: "CURTI, BENJAMIN 6, 10/5/2023			2,326.68
0130924	10/17/2023	Synhorst, Steven			54.76
0130635	10/2/2023	Casserly, Patrick			13.77
0130635	10/3/2023	Casserly, Patrick			4.37
0130635	10/4/2023	Casserly, Patrick			98.12
0130635	10/4/2023	Casserly, Patrick			11.48
0130635	10/5/2023	Casserly, Patrick			16.00
0130635	10/6/2023	Casserly, Patrick			589.93
0130636	10/9/2023	Casserly, Patrick			5.40
0130636	10/9/2023	Casserly, Patrick			16.90
0130636	10/10/2023	Casserly, Patrick			13.08
0130636	10/10/2023	Casserly, Patrick			9.92
0130636	10/11/2023	Casserly, Patrick			12.75
0130636	10/11/2023	Casserly, Patrick			91.37

Remittance Information:

ACH:
Account Number: 547284589
ABA/Routing Number: 075000019
Bank Name: JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Deming Way
Middleton, WI 53562-1562

Project	R3157900- 211922.01	DVL Reconstruct Apron & Taxiway CA-CO	Invoice	357575
0130636	10/12/2023	Casserly, Patrick	528.84	
0130927	10/16/2023	Casserly, Patrick	10.07	
0130927	10/16/2023	Casserly, Patrick	7.56	
0130927	10/17/2023	Casserly, Patrick	16.59	
0130927	10/17/2023	Casserly, Patrick	95.55	
0130927	10/18/2023	Casserly, Patrick	11.90	
0130927	10/20/2023	Casserly, Patrick	8.87	
0130927	10/20/2023	Casserly, Patrick	700.34	
0131146	10/23/2023	Casserly, Patrick	106.29	
0131146	10/23/2023	Casserly, Patrick	15.07	
0131146	10/24/2023	Casserly, Patrick	11.83	
0131146	10/24/2023	Casserly, Patrick	11.67	
0131146	10/24/2023	Casserly, Patrick	17.33	
0131146	10/25/2023	Casserly, Patrick	15.82	
0131146	10/26/2023	Casserly, Patrick	9.28	
0131146	10/26/2023	Casserly, Patrick	495.12	
0131343	10/30/2023	Casserly, Patrick	93.68	
0131343	10/30/2023	Casserly, Patrick	5.43	
0131343	10/30/2023	Casserly, Patrick	15.13	
0131343	10/30/2023	Casserly, Patrick	8.42	
0131343	10/31/2023	Casserly, Patrick	10.91	
0131343	10/31/2023	Casserly, Patrick	15.93	
0130938	10/19/2023	Stuhaug, Carson	18.77	
Supplies				
0130927	10/18/2023	Casserly, Patrick	66.60	
Employee Vehicle Mileage				
0130924	10/17/2023	Synhorst, Steven	219.43	
Total Reimbursables			5,780.96	5,780.96
Total this Phase				\$5,780.96
Total this Project				\$50,405.66
Total this Report				\$50,405.66

Remittance Information:

ACH:
Account Number: 547284589
ABA/Routing Number: 075000019
Bank Name: JP Morgan Chase Bank
Email Remittance: AccountsReceivable@meadhunt.com

MAILING:
Mead & Hunt, Inc.
Attn: Accounts Receivable
2440 Deming Way
Middleton, WI 53562-1562

Agenda Item: 2024 Residence Revitalization Program with Gate City Bank

Submitted By: Rob Johnson, City Assessor

Staff Recommended Action: Acknowledge Gate City Bank's offer to provide low interest rate financing for home improvement projects and authorize the Building and Assessing department to roll out the 2024 Devils Lake Residence Revitalization program.

A team from Gate City Bank approached us in November of 2023 about possibly partnering to provide reduced interest rates for certain residential remodeling construction projects.

The opportunity was presented to the commission with the consensus of moving forward in working with Gate City Bank to create a program for Devils Lake. We developed a working group that consisted of Commissioner Hach, Helen, Dustin, and me (Rob J).

Gate City has partnered with many cities across North Dakota and Minnesota to provide this program, including Fargo, West Fargo, Wahpeton, Grand Forks, East Grand Forks, Williston, Mandan, and Jamestown.

Using input from the Gate City Bank team and from researching similar programs in the other cities, we came up with our project guidelines/requirements.

Property Eligibility Requirements:

- Located within the City of Devils Lake municipal boundaries
- Owner-occupied one- or two-family residence
- Zone for residential use
- Outside the 100-year floodplain
- Market Value of property to be \$250,000 or less
- Current on property taxes and special assessments

Project Requirements (at least one of the below):

- Foundation work (drain tile, bracing, drainage corrections, etc.)
- Replacement or renovation of siding, exterior painting, roofing, windows, or other major exterior upgrades
- Construction of bedroom, new living space or garage

- Major interior remodeling (i.e. kitchen remodel, bathroom remodel)
- Replacement of major mechanical systems (furnace, electrical system, plumbing)
- Landscaping, porch or deck addition or updates.

Projects that require a variance are not eligible for this program. Also, if a property has code violations, the correction of those violations must be addressed prior to or as a part of the project to be eligible for the reduced interest rate program.

Gate City Bank has advised us that they have allocated \$1 million for reduced interest rate loans for qualifying projects for 2024. The approved rates are:

- 10-year loan: 4.99% APR
- 15-year loan: 5.24% APR

Loans will be available for projects ranging from \$10,000 to \$100,000. The first payment is due within 9 months of the closing date of the loan. The application window will open March 18th and the program will run through October 31, 2024.

Applications will be filed with the City Building and Assessing department to ensure that projects meet our requirements. Once approved, the application will be forwarded to Gate City Bank for their review and approval provided the applicant meets their requirements.

I want to clearly state that there is no agreement with Gate City Bank in offering this program, nor is there any exclusivity in offering this program through Gate City Bank. This is simply a mutually beneficial partnership. If any other financial institutions are interested in partnering with the City to provide reduced interest rates for qualifying projects, we would be more than happy to work with them in the development and implementation of such a program.

I think it important to thank Gate City Bank for reaching out to the City of Devils Lake about this program. I want to specifically thank Jeana Marshall, Heidi Becker and Becky Mindeman for being easy to work with in creating our guidelines and developing an application.

RECOMMENDATION:

It is my recommendation that the Commission formally acknowledge Gate City Bank's offer to provide low interest rate financing for home improvement projects and authorize the Building and Assessing department to roll out the 2024 Devils Lake Residence Revitalization program.

**Resolution Determining Insufficient Protests Were Filed in
Street Improvement District No 79-24
17th St SE, 16th St SE, 8th Ave SE, 10th Ave SE**

WHEREAS, the City Auditor presented an affidavit showing publication in the official newspaper of the City of the Resolution of Necessity heretofore adopted for the improvement proposed to be made in Street Improvement District 79-24 as directed by the provisions of said Resolution which affidavit was examined, found to be satisfactory and ordered to be placed on file.

WHEREAS, the City Auditor reported that no less than 30 days having expired since the first publication of said Resolution, there were property owners liable to be specially assessed for said improvement who filed protests against the making thereof in the office of said City Auditor within the said 30 day period as provided by law but that the protests were insufficient to bar proceeding with the improvements.

BE IT RESOLVED by the Board of City Commissioners of the City of Devils Lake, North Dakota, as follows:

1. Said City Commission has heretofore by Resolution determined and declared it necessary to construct an improvement in Street Improvement District 79-24 of the City of Devils Lake, improving roadways through asphalt and miscellaneous items, in connection with the above specified improvements and that said Resolution has been duly published as required by law, and that not less than 30 days have expired since the first publication thereof.
2. The opportunity having been afforded as provided by law for the property owners liable to be specially assessed for said improvement to file protests against the making thereof, and this Commission having duly met to consider all protests so filed, and being fully advised in the premises, it is hereby determined that insufficient protests were filed within the time and manner provided by law against the making of said improvement.
3. The Commission and this City are authorized to proceed with the construction of the same and to pay a portion of the cost thereof by the levy of special assessments.

Voting aye were Commissioners _____

Voting nay were Commissioners _____

Absent and not voting were Commissioners _____

Dated this 5th day of February, 2024.

Attest:

City of Devils Lake

Spencer Halvorson, City Administrator/Auditor

Jim Moe, President of Commission

To: President Moe and City Commissioners
From: Michael Grafsgaard, City Engineer *ME6*
Re: City Project 220201 - Water Main Replacement 27-22
Contract Cost: \$1,148,639.50



Estimate No. 11 - Final (revised to remove retainage)

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Total to Date	Current	Total to Date
103	0100	Contract Bond	1.00	L SUM	\$12,000.00	\$12,000.00	0.00	1.00	\$0.00	\$12,000.00
202	0114	Removal Of Concrete	5.00	SY	\$141.00	\$705.00	0.00	3.10	\$0.00	\$437.10
202	0130	Removal Of Curb & Gutter	50.00	LF	\$35.25	\$1,762.50	0.00	92.50	\$0.00	\$3,260.63
203	0138	Common Excavation - Subcut	260.00	CY	\$46.25	\$12,025.00	0.00	0.00	\$0.00	\$0.00
430	0001	Full Depth Hma Replacement	374.00	SY	\$133.50	\$49,929.00	0.00	568.00	\$0.00	\$75,828.00
702	0100	Mobilization	1.00	L SUM	\$103,000.00	\$103,000.00	0.00	1.00	\$0.00	\$103,000.00
704	0001	Traffic Control	1.00	L SUM	\$14,230.00	\$14,230.00	0.00	1.00	\$0.00	\$14,230.00
724	0300	Gate Valve & Box 6IN	13.00	EA	\$3,850.25	\$50,053.25	0.00	11.00	\$0.00	\$42,352.75
724	0310	Gate Valve & Box 8IN	8.00	EA	\$4,661.75	\$37,294.00	0.00	9.00	\$0.00	\$41,955.75
724	0411	6IN Hydrant	10.00	EA	\$7,590.50	\$75,905.00	0.00	10.00	\$0.00	\$75,905.00
724	0430	Remove Hydrant	6.00	EA	\$1,530.75	\$9,184.50	0.00	7.00	\$0.00	\$10,715.25
724	0611	Water Service Line 1IN	1,871.00	LF	\$37.50	\$70,162.50	0.00	1826.00	\$0.00	\$68,475.00
724	0800	Watermain 6IN PE/PVC	1,059.00	LF	\$58.75	\$62,216.25	0.00	1063.00	\$0.00	\$62,451.25
724	0820	Watermain 8IN PE/PVC	2,961.00	LF	\$51.25	\$151,751.25	0.00	2869.00	\$0.00	\$147,036.25
724	0944	Connection To Existing Main	16.00	EA	\$2,764.00	\$44,224.00	0.00	14.00	\$0.00	\$38,696.00
724	0955	Water Service Connection 1IN	80.00	EA	\$2,605.00	\$208,400.00	0.00	77.00	\$0.00	\$200,585.00
724	6013	Abandon Gate Valve	2.00	EA	\$549.00	\$1,098.00	0.00	1.00	\$0.00	\$549.00
724	6980	8IN X 8IN X 6IN Tee	9.00	EA	\$2,016.25	\$18,146.25	0.00	9.00	\$0.00	\$18,146.25
724	7004	6IN Tee	1.00	EA	\$1,643.75	\$1,643.75	0.00	1.00	\$0.00	\$1,643.75
724	7006	6IN Cross	1.00	EA	\$2,330.00	\$2,330.00	0.00	1.00	\$0.00	\$2,330.00
724	7008	6IN 90 Deg Bend	2.00	EA	\$1,297.25	\$2,594.50	0.00	2.00	\$0.00	\$2,594.50
724	7010	8IN X 6IN Reducer	1.00	EA	\$646.50	\$646.50	0.00	0.00	\$0.00	\$0.00
724	7015	8IN 90 Deg Bend	1.00	EA	\$1,326.50	\$1,326.50	0.00	1.00	\$0.00	\$1,326.50
724	7016	8IN X 6IN Cross	0.00	EA	\$2,986.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7029	1IN Curb Stop & Box	80.00	EA	\$1,561.75	\$124,940.00	0.00	77.00	\$0.00	\$120,254.75
724	9997	Sewer Main Video	4,491.00	LF	\$2.00	\$8,982.00	0.00	2987.00	\$0.00	\$5,974.00
724	9998	Sewer Service Video Launch	133.00	EA	\$250.00	\$33,250.00	0.00	67.00	\$0.00	\$16,750.00
724	9999	Thrust Restraint	7.00	EA	\$952.00	\$6,664.00	0.00	7.00	\$0.00	\$6,664.00
748	0140	Install Curb & Gutter	50.00	LF	\$153.00	\$7,650.00	0.00	88.50	\$0.00	\$13,540.50
748	1000	Valley Gutter	5.00	SY	\$270.00	\$1,350.00	0.00	0.00	\$0.00	\$0.00
Total Current Amount:									\$0.00	
Total Bid Amount:						\$1,113,463.75				\$1,086,701.23

724	0300	Gate Valve & Box 6IN	13.00	EA	\$1,959.71	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0310	Gate Valve & Box 8IN	9.00	EA	\$2,699.92	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0411	6IN Hydrant	10.00	EA	\$4,805.37	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0611	Water Service Line 1IN	1,878.00	LF	\$0.01	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0800	Watermain 6IN PE/PVC	1,059.00	LF	\$9.70	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0820	Watermain 8IN PE/PVC	3,122.00	LF	\$16.67	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0944	Connection To Existing Main	18.00	EA	\$1,276.79	\$0.00	0.00	0.00	\$0.00	\$0.00
724	0955	Water Service Connection 1IN	81.00	EA	\$203.87	\$0.00	0.00	0.00	\$0.00	\$0.00
724	6980	8IN X 8IN X 6IN Tee	9.00	EA	\$380.32	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7004	6IN Tee	1.00	EA	\$135.85	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7006	6IN Cross	1.00	EA	\$354.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7008	6IN 90 Deg Bend	2.00	EA	\$88.23	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7010	8IN X 6IN Reducer	1.00	EA	\$136.90	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7015	8IN 90 Deg Bend	1.00	EA	\$159.73	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7016	8IN X 6IN Cross	0.00	EA	\$998.34	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7029	1IN Curb Stop & Box	81.00	EA	\$387.01	\$0.00	0.00	0.00	\$0.00	\$0.00
724	9999	Thrust Restraint	8.00	EA	\$167.33	\$0.00	0.00	0.00	\$0.00	\$0.00
Total Current Amount:									\$0.00	\$0.00

Change Order 1

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Total to Date	Current	Total to Date
202	0130	Removal of Curb & Gutter	18.00	EA	\$35.25	\$634.50	0.00	18.00	\$0.00	\$634.50
430	0001	Full Depth HMA Replacement	12.00	SY	\$133.50	\$1,602.00	0.00	12.00	\$0.00	\$1,602.00
724	0310	Gate Valve & Box 8IN	1.00	EA	\$4,661.75	\$4,661.75	0.00	1.00	\$0.00	\$4,661.75
724	0611	Water Service Line 1IN	7.00	LF	\$37.50	\$262.50	0.00	7.00	\$0.00	\$262.50
724	0820	Watermain 8IN PE/PVC	161.00	LF	\$51.25	\$8,251.25	0.00	161.00	\$0.00	\$8,251.25
724	0944	Connection to Existing Main	2.00	EA	\$2,764.00	\$5,528.00	0.00	2.00	\$0.00	\$5,528.00
724	0955	Water Service Connection 1IN	1.00	EA	\$2,605.00	\$2,605.00	0.00	1.00	\$0.00	\$2,605.00
724	7029	1IN Curb Stop & Box	1.00	EA	\$1,561.75	\$1,561.75	0.00	1.00	\$0.00	\$1,561.75
724	9999	Thrust Restraint	1.00	EA	\$952.00	\$952.00	0.00	1.00	\$0.00	\$952.00
748	0140	Install Curb & Gutter	18.00	LF	\$153.00	\$2,754.00	0.00	18.00	\$0.00	\$2,754.00
722	9999	Remove & Reset Storm Manhole	1.00	L SUM	\$5,888.00	\$5,888.00	0.00	1.00	\$0.00	\$5,888.00
724	7014	8IN 45Deg Bend	1.00	EA	\$475.00	\$475.00	0.00	1.00	\$0.00	\$475.00

Total Current Amount:

\$0.00

Total Bid Amount:

\$35,175.75

\$35,175.75

Total Work Completed: \$1,121,876.98

Stockpiled Material Payment: \$0.00

Retainage @ 4%: \$0.00

Previous Payments: \$1,077,001.90

Total Due This Estimate: \$44,875.08

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
5-Feb-24

VENDOR	AMOUNT DUE
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AIRPORT

Airside Solutions	\$745.32
Bergstrom Electric	\$69,335.10
Capital One Trade Credit-Mac's	\$63.26
Dakota Implement-NAPA	\$59.98
Gleason Construction	\$513,900.00
Klemetsrud Plumbing	\$86,400.00
Lakota American	\$71.50
Mead & Hunt	\$65,442.42
Midcontinent	\$326.00
Newby's Ace Hardware	\$35.96
North Dakota Aviation Association	\$980.00
Powerplan BF-RDO Equipment	\$1,894.45
Scott Cruse	\$75.00
Sparklight Advertising	\$3,331.00

CITY

Ag Spray Equipment	\$352.97
Amazon Capital Services	\$3,853.07
Apex Equipment	\$2,580.00
At & T	\$2,051.89
Bergstrom Electric	\$659.20
Bismarck Hotel & Conference Center	\$192.60
Buchli, Britsch & Svidal	\$722.50
Capital One-Walmart	\$509.70
Capital One Trade Credit-Mac's	\$2,233.74
Caselle	\$4,625.00
Corporate Technologies	\$3,935.00
Dakota Implement	\$4,725.22

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
5-Feb-24

VENDOR	AMOUNT DUE
David Rader	\$1,266.90
Decorated Wearables	\$137.44
DL Chamber of Commerce/Tourism	\$31,476.83
DL Park Board	\$28,041.36
DL Volunteer Fire Dept	\$4,025.00
Ecolab	\$215.22
Enviromental Resource Associates	\$372.84
Exhaust Pros	\$223.85
Forks Freightliner	\$120.17
Galls	\$654.60
Gessner Ironworks	\$1,288.78
Gerrells	\$403.99
Glen Kirk	\$375.00
HACH	\$739.08
Hawkins	\$8,486.84
Interstate Power Systems	\$7,914.03
Interstate Towing	\$8,382.95
James Moe	\$226.46
Jayson Ducauime	\$68.00
JB Vending	\$70.92
John Deere Financial	\$6,000.00
Keller's Briteway	\$22.00
Kemper Construction	\$44,875.08
Klemetsrud Plumbing	\$120.00
Knutson's Body Shop	\$2,470.52
Lakeside Surveillance Lock & Key	\$25.50
Mid-Land Excavating	\$2,900.00
Newby's Ace Hardware	\$215.63
Nodak Electric	\$9,847.58
Northland Securities	\$2,000.00
Northstar Auto	\$58.00

LIST OF BILLS FOR THE CITY OF DEVILS LAKE
5-Feb-24

VENDOR	AMOUNT DUE
ND Dept of Enviromental Quality	\$50.00
ND Dept of Health-Microbiology	\$400.00
ND Dept of Transportation	\$2,989.06
ND Economic Assistance Program	\$228.18
NDTC	\$262.92
Ottertail Power Co.	\$22,190.56
Powerplan OIB-Rdo Equipment	\$1,044.94
PS Doors	\$642.44
Quill	\$397.70
Reslock Printing	\$336.97
Sanitation Products	\$20,589.43
Scott Bachmeier	\$68.00
Service Tire	\$1,838.48
Softchoice Corp	\$2,332.08
Stan Dockter	\$1,702.89
State of ND Chemistry Lab	\$37.08
Sue Schwab	\$75.00
Tanya Weiler	\$1,000.00
Track Inc	\$1,444.28
TSC	\$786.43
Usable Life	\$1,285.08
Xtreme Signs & Graphix	\$605.00
TOTAL LIST OF BILLS	\$992,431.97