



## City Commission Meeting Agenda

Devils Lake City Hall Commission Chambers  
423 6<sup>th</sup> St NE, Devils Lake, 58301

**Tuesday, February 21, 2023**

### Meeting Items

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Approval of Minutes – March 6, 2023

### Awards and Proclamations

- 1) N/A

### Public Hearings – 5:30 PM

- 1) N/A

### Bid Openings – 5:30 PM

- 1) City Project 230301 – Stromquist Storm Sewer Improvements

### Visitors or Delegations

*\*Limited to five minutes per guest, unless extended by presiding officer*

- 1) Brandon Padilla, Rodeo Club

### Commission Portfolios

### Old Business

### Consent Agenda

### New Business

- 1) Mailing Machine (Renewal) and Folder Inserter (New) Lease - Quadiant
- 2) 2nd Reading - Special Event Alcohol Permit Ordinance
- 3) Airborne Vector Control - Authorization of Application
- 4) Approve Plans and Specs and Authorize Call for Bids for Watermain Improvement District 28-23 (3rd St SE, 4th St SE, 5th St SE, 6th Ave SE & 7th Ave SE) and 29-23 (2nd St NE between 6th Ave and 12th Ave)
- 5) Pay Estimate #5: City Project 220201 - Watermain Replacement District

### Citizen Comment

### Informational Items

- 1) January 2023 Financial Report
- 2) 2022 Year-End Unaudited Financials

### Motion to approve payment of the list of bills as submitted.

*The City of Devils Lake may convene in an executive session as provided by NDCC 44-04-19.2 to consider and discuss closed or confidential records and information, negotiating strategy or negotiating instructions as provided by NDCC 44-04-19.1, 44-04-19.2, 44-04-18.4.*

# BUSINESS CASE

## Customer Communication Solution

Prepared for: City of Devils Lake

Proposal date: 2/10/2023

Valid until: State Contract

Submitted by: Doug Cameron

Account Executive

(701) 306-0439

[doug@dakotabusinessinc.com](mailto:doug@dakotabusinessinc.com)

Dakota Business Solutions, Inc.

Submitted to: Spencer Halvorson, City Administrator



## Product Overview



### iX-5 AF MAILING SYSTEM

A compact and efficient  
automatic-feed mail  
processing solution

#### Key Capabilities

- Intuitive control panel with a color screen and shortcut keys for your most-used rates and imprints
- Quiet inkjet printing with convenient low-ink alerts sent automatically via email
- Meets the latest Intelligent Mail Indicia (IMI) and Dimensional Weighing (DIM) USPS® requirements
- Automatic feeding of postcards, letters or large envelopes up to 1/2" thick
- Dependable envelope sealing that secures the contents of your mail pieces
- Weigh platform auto-adjusts the postage amount for extra-thick envelopes or boxed packages
- Integrated postage label dispenser for easy processing of bulky letters and large envelopes
- Reach productivity levels as high as 110 metered letters per minute
- Safeguard your stored postage with PIN code access for each of your operators
- Track pieces processed and postage used for 100 or more accounts/departments
- LAN or wireless connection to refill postage instantly and update postal rates automatically
- Download artwork to print onto your mail pieces – use our free library or create your own
- Uploads postage usage data to your Myquadiant online account for quick and easy analysis
- Download postage anytime and pay for it later using Quadiant Postage Funding



# Financial Considerations



## Product Summary

IX-5 Base, Auto Feeder w/moistener, 5lb Weigh Platform and Catch Tray.

Maintenance is free for 1st year. See Below.

Dakota Business Solutions provides 2 preventative maintenance calls per year at part of the maintenance contract.

## Cost Summary

Valid Until: State Contract

01	Lease Term (months)	60
02	Monthly Amount	\$111.13

## Notes

Includes all equipment, meter rental w/postal rate updates and maintenance agreement. Also includes Quadiant Postage Funding "add postage now, pay later" app. Includes shipping, installation and training.

Under State of ND pricing, maintenance is free for the first year. Dakota Business Solutions, Inc. will bill for maintenance beginning in year two at the rate of \$360/year. Dakota Business Solutions, Inc. will provide two preventative maintenance calls per year as part of the maintenance contract.



(701) 306-0439



doug@dakotabusinessinc.com



quadiant.com





## Why Wait Program Agreement

The Quadient Leasing Why Wait program entitles you to upgrade your Quadient equipment up to 6 months prior to the end of the term of your Current Lease. Your new lease term will automatically commence and billing will begin after your Current Lease has reached the end of its current term. The transition from your Current Lease to the New Lease will be seamless.

By electing to participate in this program, you agree to the following:

- You agree to continue making payments on lease number N17062706 through the end of its Initial Term or, if applicable, the current Renewal Term.
- The term of the new lease, being signed concurrently with this agreement, ("New Lease") will commence when the Current Lease reaches the end of its Initial Term or, if applicable, the current Renewal Term.
- The Products that are subject to the Current Lease will be replaced with the Products identified in the New Lease for the remainder of the Current Lease's Initial Term or, if applicable, the current Renewal Term.
- If a subscription to the Impress Platform is included on the New Lease, then any associated Usage Fees will be in addition to the payments on the Current Lease and the New Lease.
- The replaced products from the Current Lease must be returned to us within thirty (30) days of the effective date of this agreement.

Company: City of Devils Lake

Signature: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Company: Quadient Leasing USA Inc.

Signature : \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Customer**

<b>Organization</b>	City of Devils Lake		
<b>DBA</b>			
<b>Address</b>	PO BOX 1048		
<b>City State Zip</b>	DEVILS LAKE	ND	58301-1048
<b>Phone</b>	(701) 662-7600	<b>Fax</b>	

**Purchase Order - Lease**

NASPO/ValuePoint Contract #: ADSP016-169901  
 and / or  
 State Participating Addendum (PA) #:  
 O46 (ND)

**Vendor**

<b>Company Name</b>	Quadient Leasing USA Inc. FEDERAL ID# 94-2984524		
<b>Attention</b>	Government Sales	DUNS# 150836872	
<b>Address</b>	478 Wheelers Farms Rd		
<b>City State Zip</b>	Milford	CT	06461
<b>Phone</b>	(866) 448-0045	<b>Fax</b>	(203) 301-2600

**Ship To**

<b>Organization</b>	City of Devils Lake		
<b>Attention</b>	Spencer Halvorson		
<b>Address</b>	423 6TH ST NE		
<b>City State Zip</b>	DEVILS LAKE	ND	58301-1048
<b>Phone</b>	(701) 662-7600	<b>Email</b>	spencerh@dvind.com

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
02162023			Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	\$111.13	\$6,667.80

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

**Products**

QTY	Product ID	Description
1	IX5AF	iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IXWP5	iX Series 5 lb Weighing Platform

1) Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number ADSP016-169901. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.

2) Payments will be sent to:  
 Quadient Leasing USA Inc.  
 Dept 3682  
 PO Box 123682  
 Dallas TX 75312-3682

3) Send all correspondence to:  
 Quadient Leasing USA Inc.  
 478 Wheelers Farms Rd  
 Milford CT 06461

\_\_\_\_\_  
 Authorized by

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Title

# BUSINESS CASE

## Customer Communication Solution

Prepared for: City of Devils Lake

Proposal date: 2/16/2023

Valid until: State Contract

Submitted by: Doug Cameron

Account Executive

(701) 306-0439

doug@dakotabusinessinc.com

Dakota Business Solutions, Inc.

Submitted to: Spencer Halvorson, City Administrator



## Product Overview



### DS-40i FOLDER-INSERTER

Entry-level mail assembly solution that allows any business to automate its mailings

#### Key Capabilities

- 5" color touchscreen control panel with graphical user guidance and wizard-based programming
- Ultra-compact, quiet and modern design that fits in any office environment
- 2 document feeders with 100-sheet capacity and 1 insert feeder that holds 100 reply envelopes
- Folds your documents, adds a BRE and inserts the package into a #10 or 6" x 9.5" envelope
- Tri-folds or single-folds letter-size documents and double-folds legal-size sheets
- Double document control ensures envelope contents are correct for every recipient
- Operational efficiency up to 1,350 filled envelopes per hour – about 10 times faster than by hand
- Store up to 15 user-programmed jobs and instantly recall any of them at the push of a button
- Using manual feed mode, just walk up and drop in a document set to get a ready-to-mail envelope
- For single-sheet jobs, document feeders can be linked for non-stop cascade feeding
- Tip-to-tip envelope sealing that can be turned on and off for any job
- Connects to your network via WIFI to enable remote diagnostics and assistance



# Financial Considerations

## Product Summary

DS40i 2 1/2 Station Folder/Inserter

This is State of ND Pricing via NASPO.....Maintenance is free for 1st year. See Below.

Dakota Business Solutions provides 2 preventative maintenance calls per year at part of the maintenance contract.

## Lease Option

01	Lease Term (months)	60
02	Monthly Amount	\$86.90

## Purchase Option

01	Equipment & Software	\$ 4,099.00
02	Monthly Meter Rental & iMeter Apps	\$ 0.00
03	Annual Maintenance Agreement	\$ 480.00
04	Annual Software Subscriptions & Support	\$ 0.00

## Notes

**Valid Until: State Contract**

Includes all equipment and maintenance agreement. Also includes shipping, installation and training. Under State of ND pricing, maintenance is free for the first year. Dakota Business Solutions, Inc. will bill for maintenance beginning in year two at the rate of \$480/year. Dakota Business Solutions, Inc. will provide two preventative maintenance calls per year as part of the maintenance contract.



(701) 306-0439



doug@dakotabusinessinc.com



quadient.com



**Customer**

Organization	City of Devils Lake		
DBA			
Address	PO BOX 1048		
City State Zip	DEVILS LAKE	ND	58301-1048
Phone	(701) 662-7600	Fax	

**Purchase Order - Lease**

NASPO/ValuePoint Contract #: ADSPO16-169901  
 and / or  
 State Participating Addendum (PA) #:  
 O46 (ND)

**Vendor**

Company Name	Quadient Leasing USA Inc. FEDERAL ID# 94-2984524		
Attention	Government Sales	DUNS# 150836872	
Address	478 Wheelers Farms Rd		
City State Zip	Milford	CT	06461
Phone	(866) 448-0045	Fax	(203) 301-2600

**Ship To**

Organization	City of Devils Lake		
Attention	Spencer Holvorson		
Address	423 6TH ST NE		
City State Zip	DEVILS LAKE	ND	58301-1048
Phone	(701) 662-7600	Email	spencerh@dvind.com

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
02162023			Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	\$86.90	\$5,214.00

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

**Products**

QTY	Product ID	Description
1	DS40I	DS40i Folder Inserter

- Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number ADSPO16-169901. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Payments will be sent to:  
 Quadient Leasing USA Inc.  
 Dept 3682  
 PO Box 123682  
 Dallas TX 75312-3682
- Send all correspondence to:  
 Quadient Leasing USA Inc.  
 478 Wheelers Farms Rd  
 Milford CT 06461

\_\_\_\_\_  
 Authorized by Date

\_\_\_\_\_  
 Print Name Title

**Customer**

Organization	City of Devils Lake		
DBA			
Address	PO BOX 1048		
City State Zip	DEVILS LAKE	ND	58301-1048
Phone	(701) 662-7600	Fax	

**Purchase Order - Purchase**

NASPO/ValuePoint Contract #: ADSP016-169901  
 and / or  
 State Participating Addendum (PA) #: 046 (ND)

**Vendor**

Company Name	Quadient Inc.	FEDERAL ID# 94-2388882
Attention	Government Sales	DUNS# 080708241
Address	478 Wheelers Farms Rd	
City State Zip	Milford	CT 06461
Phone	(203) 301-3400	Fax (203) 301-2600

**Ship To**

Organization	City of Devils Lake		
Attention	Spencer Halvorson		
Address	423 6TH ST NE		
City State Zip	DEVILS LAKE	ND	58301-1048
Phone	(701) 662-7600	Email	spencerh@dvind.com

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point
02162023			Ground	Destination

**Products**

QTY	Product ID	Description	Unit Price	Total
1	DS40I	DS40i Folder Inserter	\$4,099.00	\$4,099.00
Delivery, installation, and operator training are included at no charge for the above products.			<b>Grand Total</b>	<b>\$4,099.00</b>

**Related Services**

- Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number ADSP016-169901. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Payments will be sent to:  
 Quadient, Inc.  
 Dept 3689  
 PO Box 123689  
 Dallas TX 75312-3689
- Send all correspondence to:  
 Quadient, Inc.  
 478 Wheelers Farms Rd  
 Milford CT 06461

\_\_\_\_\_  
 Authorized by Date

\_\_\_\_\_  
 Print Name Title

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO ESTABLISH AND REGULATE A CITY SALES,  
USE, AND GROSS RECEIPTS TAX UNDER THE HOME RULE CHARTER OF THE  
CITY OF DEVILS LAKE.**

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DEVILS LAKE,  
RAMSEY COUNTY, NORTH DAKOTA:

**5.24.240 – Special Permit**

The holder of a Qualified Alcoholic Beverage License issued pursuant North Dakota law may request the authorization by the city commission to engage in the sale of alcoholic beverages at events designated by permit, subject to the following conditions:

- A. The holder of the license must file with the city auditor an application on a form provided by the city auditor, no later than thirty days prior to the special event, which application must contain the following:
  - 1. The date(s) of the special event—which may not be longer than 14 days—and any alternate date in the event of inclement weather;
  - 2. The hours of the special event;
    - a. As provided in Chapter 8.28, outdoor events shall not proceed past midnight and indoor events shall not proceed past one a.m., unless permission has been granted by the city commission as set out in that chapter.
  - 3. The location of the special event;
  - 4. The name, address and license number of the holder of the license;
  - 5. A description of the special event, including reasons why the city commission should determine that it is a special event and issue a permit allowing the license holder to engage in the sale of alcoholic beverages;
  - 6. Whether the special event will include a public dance, as defined in Chapter 8.28 of the Devils Lake Municipal Code, or a private dance as provided in Section 8.28.100 of the Devils Lake Municipal Code, and if so, an application for a public dance must accompany this application;
  - 7. If the chief of police recommends that police officers be present at the special event, the license holder will be responsible for the cost of hiring those police officers to be present;

- B. The city commission may impose whatever restrictions or conditions it deems appropriate in granting a permit to authorize the license holder to engage in the sale of alcoholic beverages at a special event.
- C. To authorize the license holder to engage in the sale of alcoholic beverages at a special event, the holder of the license must obtain a permit under this section.
- D. Any conditions imposed by N.D.C.C. § 5-02-01.1 are incorporated by reference. Any future amendments to N.D.C.C. § 5-02-01.1 are incorporated by reference to this section.
- E. The license holder must hold the class of license which allows for alcohol to be sold as requested in the application in this section.
- F. The fee for a special permit to engage in the sale of alcoholic beverages is \$25.
- G. For purposes of this section, a “Qualified alcoholic beverage license” means a licensee in a city or county ~~who~~ that imposed a city lodging and restaurant tax on July 31, 1993, who paid the tax and who continues to pay any such tax imposed by the city or county, or a licensee in a county, or a licensee in a city that did not impose a city lodging and restaurant tax on July 31, 1993, or a tribal licensee.
- H. Any person that dispenses, sells, or permits the consumption of alcoholic beverages in violation of this section or the conditions of a permit is guilty of a class B misdemeanor.

#### **5.24.241 Effective Date.**

This Ordinance shall take effect after its passage, approval, and publication, but not prior to March 1, 2023.

#### **5.24.242 Previous Sales Tax Ordinance Revoked**

All previously enacted special permit requirements under 5.24.240 are revoked as of the Effective Date.

Airborne Vector Control, LLC  
2288 150<sup>th</sup> Street  
Halstad, MN 56548

February 7, 2023

City of Devils Lake  
Spencer Halvarson  
PO Box 1048  
Devils Lake, ND 58301-1048

RE: Mosquito Control for 2023

Dear Valued Client of Devils Lake, ND:

In preparation for the 2023 summer season, enclosed is the necessary paperwork to comply with the FAA and North Dakota Department of Environmental Quality for **aerial Mosquito and Forest Tent Caterpillar** control. In order for us to be ready when you need us, the following paperwork must be completed and returned by April 20, 2023.

1. Authorization Application approved and **signed by the Mayor of your city.**
2. Add / update new contacts, phone numbers, and other information to your existing **contact sheet.**
3. Add / update changes to your proposed spray area and any vertical obstructions over 100 feet high on the enclosed **aerial map.**
4. North Dakota Dept. of Environmental Quality Application for Aerial Application of Pesticide over a city.

Paperwork submitted after April 20th will be processed with a fee of \$100.00. Completed applications **DO NOT** commit you to spraying.

Airborne Vector Control will provide aerial mosquito control to you at a fee of \$3.10 per acre. This includes all program development, chemical, and application costs. There is one additional charge for ferry time to and from targeted sites depending upon the distance to your location. If you work together with a neighboring city, the ferry fee will be split.

In 2022, Devils Lake, ND approved a spray area of 2900 acres. For your comparison, the total application costs in 2023 will calculate as follows:

- ✓ 2900 acres at \$3.10 per acre.
- ✓ Ferry fee of \$450.00.
- ✓ Total charges for each application is estimated to be \$9,440.00.

Our services are unique to you because:

- The aircraft are twin-engine and dedicated for spraying over populated areas.
- The aircraft are equipped with GPS mapping, swathing, and recording equipment.
- All aspects of operations are fully insured with a policy exclusive to aerial mosquito control over populated areas.
- The applications are licensed by the Federal Aviation Administration (FAA) and North Dakota Department of Environmental Quality for commercial pest management & aerial application.
- The environmentally friendly adulticide used for aerial mosquito control contains the active ingredient Permethrin. It is the safest, most effective and cost-efficient mosquitocide available today. The techniques and equipment we use to apply Permethrin will not adversely affect pets, people, gardens or the paint finish on vehicles.

In addition to mosquito control, Airborne Vector Control also provides aerial application for **Forest Tent Caterpillars/Cankerworms**. We have seen a substantial increase in Cankerworms causing defoliation in trees these last 2 years. The most effective time to make an application for these caterpillars is around May 20th – 30th when leaves are approximately 50% developed. You will need to watch closely for these worms and advise us **immediately** if you wish to use aerial control methods.

**Also, for your convenience please keep the following information in your file for future reference.**

**In the event of an emergency, please do as follows:**

- ✓ Call 911 and report the location of the incident.
- ✓ Call the National Poison Control Center at 1-800-222-1222 and inform them that the products on board the aircraft are:
  - Perm-X UL 31-66
  - BVA 13
  - 100 LL Aviation Fuel
- ✓ Contact Airborne Vector Control:
  - Airborne Vector Control Office (218) 456-2465

Thank you for your cooperation and we look forward to serving you in 2023.

Sincerely,

Rob Aslesen  
Manager

Enclosures



## AUTHORIZATION APPLICATION

I understand that Airborne Vector Control is required to obtain the approval for aerial spraying over the city of Devils Lake, ND by an authorized representative.

By the powers granted to me, I hereby give my approval for the low flying aircraft waivers required by the Federal Aviation Administration to Airborne Vector Control (This application must be signed by the Mayor of this city.)

---

City Mayor's Authorized Signature

---

Printed Name

---

Date

Please complete application as soon as possible and return to  
Airborne Vector Control for processing and filing.

Expiration Date: *October 31, 2023*



Contact Sheet for *Devils Lake, ND*

Please review and update the information below.

Billing Address: PO Box 1048  
Devils Lake, ND 58301-1048

County: Ramsey

Acres: 2,900

Contact Person 1: Spencer Halvorson

Contact Position: \_\_\_\_\_

Email Address: spencerh@dvlnd.com

Telephone: (W) 701-662-7600, 222

(H) \_\_\_\_\_

(C) 701-381-9221

Mayor: Richard Johnson

*Jim Moe*

Email Address: \_\_\_\_\_

Telephone: (W) 701-662-7600

(H) 701-662-4889

(C) \_\_\_\_\_

Contact Person 2: LeRoy Shereck

Contact Position: \_\_\_\_\_

Email Address: leroy@s@dvlnd.com

Telephone: (W) 701-662-7605

(H) 701-662-1852

(C) 701-351-4725

Please list contact info and indicate location(s) on the map:

Telephone	Email Address	Name	Telephone
Police / Sheriff: <u>701-662-0700</u> / _____	<u>jjk@lrlec.org</u>	Bee Hives/ Sensitive Areas: _____ / _____	_____ / _____
Fire: <u>701-662-3913</u> / _____	<u>nathanb@dvlnd.com</u> <u>jimm@dvlnd.com</u>	Lat / Long	Location
Ambulance: <u>701-662-8832</u> / _____	_____	Towers: _____ / _____	_____ / _____

Please list the radio and television stations you prefer be used for your city's public service announcements.

<u>Devils Lake Journal</u>	<u>KDLR-AM Radio</u>	<u>KZZY Radio</u>
_____	_____	_____
_____	_____	_____

# Airborne Vector Control 2023 Spray Season Devils Lake, ND

Proposed Spray Area  
Summer 2023

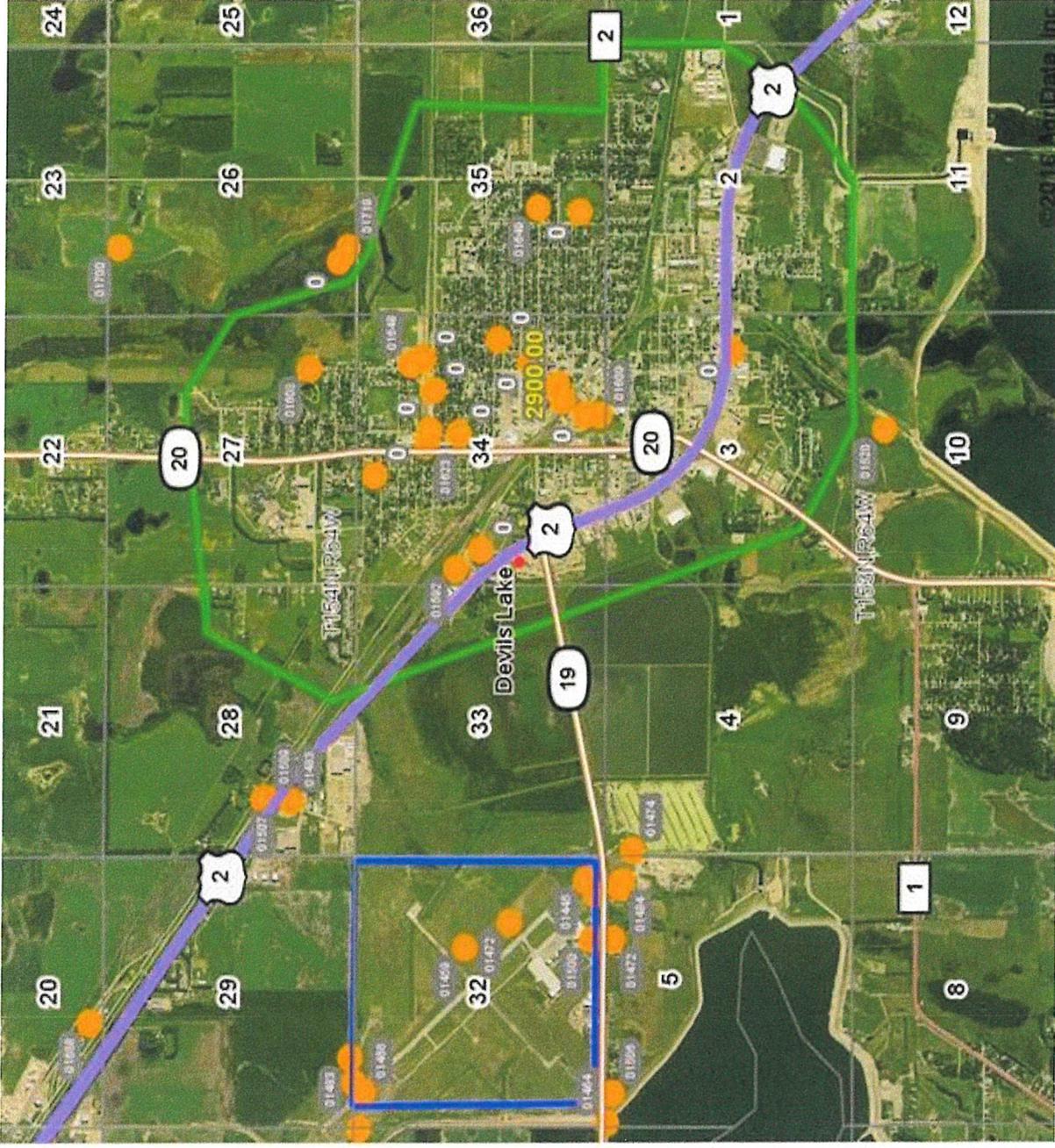
Please use a green highlighter to draw any modifications to the proposed spray area.

Mark any additional vertical obstructions with an asterisk (\*) and highlight in orange. Enter the height of the obstruction next to the asterisk.

Mark any sensitive areas and/or bee hives with an asterisk (\*) and highlight in red.

Color Key

- Green** - Spray Area
- Orange** - High Obstruction
- Blue** - Emergency Landing
- Red** - Sensitive Areas/Bee Hives





**APPLICATION FOR AERIAL APPLICATION FOR PESTICIDE OVER A CITY**  
 NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY  
 DIVISION OF AIR QUALITY  
 SFN 14493 (9-2021)

**PERMISSION IS REQUESTED TO CONTRACT FOR AERIAL APPLICATION OF PESTICIDE:**

Name of City <b>Devils Lake</b>	To Spray for Control of Mosquitoes, Cankerworms and/or Tent Caterpillar	Request Date	
Name of City Contact <i>LeRoy Shereck</i>	Title <i>Public ways Supervisor</i>	Telephone Number <i>351-4725</i>	
Mailing Address <b>PO Box 1048</b>	City <b>Devils Lake</b>	State <b>ND</b>	ZIP Code <b>58301</b>
E-Mail Address <i>leroyss@devilslake.nd.gov</i>			

**AERIAL APPLICATOR SERVICE INFORMATION:**

Name of Applicator Service <b>Airborne Vector Control LLC</b>	Name of Pilot Rob Aslesen, Ben Aslesen and/or Jon Aslesen	Telephone Number <b>(218) 456-2465</b>	
Mailing Address <b>2288 150th Street</b>	City <b>Halstad</b>	State <b>MN</b>	ZIP Code <b>56548</b>

**PESTICIDE INFORMATION:**

Chemical Name Mosquitoes: Either or Trumpet EC #5481-481 <sup>1</sup> / Dibrom #5481-480 <sup>2</sup> / Perm-X 31-66 #89459-45 <sup>3</sup> / Fyfanon #279-3539 <sup>4</sup> Cankerworms/Tent Caterpillar: Foray 48B #73049-427 <sup>5</sup>	% Concentration <b>78<sup>1</sup>/ 87.4<sup>2</sup>/ 31<sup>3</sup>/ 96.5<sup>4</sup>/ 12.65<sup>5</sup></b>	Rate of Application <b>1 oz<sup>1</sup> / .75 oz<sup>2</sup> / .31 oz<sup>3</sup> / 3 oz<sup>4</sup> / 31 oz<sup>5</sup></b>
Method [ULV, Sprayer, Other (Specify)] <b>Aerial - ULV</b>	Date of Application Between 5/1/23 & 10/31/23	
Method Public Notice (Check All That Apply) <input type="checkbox"/> Radio <input type="checkbox"/> Newspaper <input type="checkbox"/> Television <input type="checkbox"/> Website <input type="checkbox"/> Posted Notification <input type="checkbox"/> Telephone <input type="checkbox"/> Other (Specify) _____	Date of Public Notice > 6 hours prior to application.	

**SIGNATURE OF CITY CONTACT**

Submit Your Application To:  North Dakota Department of Environmental Quality Division of Air Quality 4201 Normandy Street, 2 <sup>nd</sup> Floor Bismarck, ND 58503-1324 (701)328-5188 (701)328-5200 – Fax	<b>TO BE COMPLETED BY THE NORTH DAKOTA          DEPARTMENT OF ENVIRONMENTAL QUALITY          APPROVAL BY</b>
	Signature
	Date

Approval from the Department of Environmental Quality is required for aerial spraying of pesticides over a city [NDAC 33.1-15-10-01]. This application form must be completed before approval will be granted. Aircraft spraying and loading equipment must be dedicated for the use of only those chemical pesticides approved for residential ULV spraying and no other chemical pesticides will be used in the spraying or loading equipment. If a public health emergency exists, these requirements may be waived.

The aerial applicator must also be registered by the State of North Dakota Aeronautics Commission (701-328-9650) and must have Federal Aviation Administration (FAA) approval to conduct a spraying operation over a city congested area. To receive this approval the aerial application can contact the FAA Flight Standards District Office, 4620 Amber Valley Parkway, Fargo, ND, 58503, 701-492-5800.

The North Dakota Department of Environmental Quality will not be held liable for any accidents, misapplications, errors in mixing, etc. These are the sole responsibility of the pesticide applicator.

If the application of pesticide is not completed within five days of the date proposed, please contact this office. An extension may be granted.

Date: 2/13/2023

To: President Moe and City Commissioners

From: Michael Grafsgaard, City Engineer

Re: City Project 220201 - Water Main Replacement 27-22

Contract Cost: \$1,148,639.50



I hereby certify the work listed below has been completed and inspected and has been done in conformity with the plans and specifications for the above mentioned project. All work was completed by Kemper Construction, PO Box 8, Minot ND 58702.

Estimate No. 5

WM 27-22 - 10th St NW, 11th St NW, 12th St NW, 13th St NW

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Total to Date	Current	Total to Date
103	0100	Contract Bond	1.00	L SUM	\$12,000.00	\$12,000.00	0.00	1.00	\$0.00	\$12,000.00
202	0114	Removal Of Concrete	5.00	SY	\$141.00	\$705.00	0.00	0.00	\$0.00	\$0.00
202	0130	Removal Of Curb & Gutter	50.00	LF	\$35.25	\$1,762.50	0.00	35.00	\$0.00	\$1,233.75
203	0138	Common Excavation - Subcut	260.00	CY	\$46.25	\$12,025.00	0.00	0.00	\$0.00	\$0.00
430	0001	Full Depth Hma Replacement	374.00	SY	\$133.50	\$49,929.00	0.00	229.00	\$0.00	\$30,571.50
702	0100	Mobilization	1.00	L SUM	\$103,000.00	\$103,000.00	0.33	0.83	\$33,990.00	\$85,490.00
704	0001	Traffic Control	1.00	L SUM	\$14,230.00	\$14,230.00	0.00	0.50	\$0.00	\$7,115.00
724	0300	Gate Valve & Box 6IN	13.00	EA	\$3,850.25	\$50,053.25	0.00	2.00	\$0.00	\$7,700.50
724	0310	Gate Valve & Box 8IN	8.00	EA	\$4,661.75	\$37,294.00	0.00	5.00	\$0.00	\$23,308.75
724	0411	6IN Hydrant	10.00	EA	\$7,590.50	\$75,905.00	0.00	4.00	\$0.00	\$30,362.00
724	0430	Remove Hydrant	6.00	EA	\$1,530.75	\$9,184.50	0.00	3.00	\$0.00	\$4,592.25
724	0611	Water Service Line 1IN	1,871.00	LF	\$37.50	\$70,162.50	0.00	906.00	\$0.00	\$33,975.00
724	0800	Watermain 6IN PE/PVC	1,059.00	LF	\$58.75	\$62,216.25	0.00	52.00	\$0.00	\$3,055.00
724	0820	Watermain 8IN PE/PVC	2,961.00	LF	\$51.25	\$151,751.25	0.00	1434.00	\$0.00	\$73,492.50
724	0944	Connection To Existing Main	16.00	EA	\$2,764.00	\$44,224.00	0.00	6.00	\$0.00	\$16,584.00
724	0955	Water Service Connection 1IN	80.00	EA	\$2,605.00	\$208,400.00	0.00	35.00	\$0.00	\$91,175.00
724	6013	Abandon Gate Valve	2.00	EA	\$549.00	\$1,098.00	0.00	1.00	\$0.00	\$549.00
724	6980	8IN X 8IN X 6IN Tee	9.00	EA	\$2,016.25	\$18,146.25	0.00	4.00	\$0.00	\$8,065.00
724	7004	6IN Tee	1.00	EA	\$1,643.75	\$1,643.75	0.00	0.00	\$0.00	\$0.00
724	7006	6IN Cross	1.00	EA	\$2,330.00	\$2,330.00	0.00	0.00	\$0.00	\$0.00
724	7008	6IN 90 Deg Bend	2.00	EA	\$1,297.25	\$2,594.50	0.00	1.00	\$0.00	\$1,297.25
724	7010	8IN X 6IN Reducer	1.00	EA	\$646.50	\$646.50	0.00	0.00	\$0.00	\$0.00
724	7015	8IN 90 Deg Bend	1.00	EA	\$1,326.50	\$1,326.50	0.00	0.00	\$0.00	\$0.00
724	7016	8IN X 6IN Cross	0.00	EA	\$2,986.00	\$0.00	0.00	0.00	\$0.00	\$0.00
724	7029	1IN Curb Stop & Box	80.00	EA	\$1,561.75	\$124,940.00	0.00	35.00	\$0.00	\$54,661.25
724	9997	Sewer Main Video	4,491.00	LF	\$2.00	\$8,982.00	1,560.00	1560.00	\$3,120.00	\$3,120.00
724	9998	Sewer Service Video Launch	133.00	EA	\$250.00	\$33,250.00	46.00	46.00	\$11,500.00	\$11,500.00
724	9999	Thrust Restraint	7.00	EA	\$952.00	\$6,664.00	0.00	4.00	\$0.00	\$3,808.00
748	0140	Install Curb & Gutter	50.00	LF	\$153.00	\$7,650.00	0.00	35.00	\$0.00	\$5,355.00
748	1000	Valley Gutter	5.00	SY	\$270.00	\$1,350.00	0.00	0.00	\$0.00	\$0.00
<b>Total Current Amount:</b>									<b>\$48,610.00</b>	
						<b>Total Bid Amount:</b>	<b>\$1,113,463.75</b>			<b>\$509,010.75</b>

Stockpiled Material

724	0300	Gate Valve & Box 6IN	13.00	EA	\$1,959.71	\$0.00	0.00	11.00	\$0.00	\$21,556.81
724	0310	Gate Valve & Box 8IN	9.00	EA	\$2,699.92	\$0.00	0.00	3.00	\$0.00	\$8,099.76
724	0411	6IN Hydrant	10.00	EA	\$4,805.37	\$0.00	0.00	7.00	\$0.00	\$33,637.59
724	0611	Water Service Line 1IN	1,878.00	LF	\$0.01	\$0.00	0.00	965.00	\$0.00	\$9.65
724	0800	Watermain 6IN PE/PVC	1,059.00	LF	\$9.70	\$0.00	0.00	1007.00	\$0.00	\$9,767.90
724	0820	Watermain 8IN PE/PVC	3,122.00	LF	\$16.67	\$0.00	0.00	1527.00	\$0.00	\$25,455.09
724	0944	Connection To Existing Main	18.00	EA	\$1,276.79	\$0.00	0.00	10.00	\$0.00	\$12,767.90
724	0955	Water Service Connection 1IN	81.00	EA	\$203.87	\$0.00	0.00	45.00	\$0.00	\$9,174.15
724	6980	8IN X 8IN X 6IN Tee	9.00	EA	\$380.32	\$0.00	0.00	5.00	\$0.00	\$1,901.60
724	7004	6IN Tee	1.00	EA	\$135.85	\$0.00	0.00	1.00	\$0.00	\$135.85
724	7006	6IN Cross	1.00	EA	\$354.00	\$0.00	0.00	1.00	\$0.00	\$354.00
724	7008	6IN 90 Deg Bend	2.00	EA	\$88.23	\$0.00	0.00	1.00	\$0.00	\$88.23
724	7010	8IN X 6IN Reducer	1.00	EA	\$136.90	\$0.00	0.00	1.00	\$0.00	\$136.90
724	7015	8IN 90 Deg Bend	1.00	EA	\$159.73	\$0.00	0.00	1.00	\$0.00	\$159.73
724	7016	8IN X 6IN Cross	0.00	EA	\$998.34	\$0.00	0.00	1.00	\$0.00	\$998.34
724	7029	1IN Curb Stop & Box	81.00	EA	\$387.01	\$0.00	0.00	45.00	\$0.00	\$17,415.45
724	9999	Thrust Restraint	8.00	EA	\$167.33	\$0.00	0.00	3.00	\$0.00	\$501.99
<b>Total Current Amount:</b>									<b>\$0.00</b>	
										<b>\$142,160.94</b>

Change Order 1

Spec	Code	Item Description	Quantity	Unit	Unit Price	Bid Amount	QUANTITIES		AMOUNT	
							Current	Total to Date	Current	Total to Date
202	0130	Removal of Curb & Gutter	18.00	EA	\$35.25	\$634.50	0.00	18.00	\$0.00	\$634.50
430	0001	Full Depth HMA Replacement	12.00	SY	\$133.50	\$1,602.00	0.00	12.00	\$0.00	\$1,602.00
724	0310	Gate Valve & Box 8IN	1.00	EA	\$4,661.75	\$4,661.75	0.00	1.00	\$0.00	\$4,661.75
724	0611	Water Service Line 1IN	7.00	LF	\$37.50	\$262.50	0.00	7.00	\$0.00	\$262.50
724	0820	Watermain 8IN PE/PVC	161.00	LF	\$51.25	\$8,251.25	0.00	161.00	\$0.00	\$8,251.25
724	0944	Connection to Existing Main	2.00	EA	\$2,764.00	\$5,528.00	0.00	2.00	\$0.00	\$5,528.00
724	0955	Water Service Connection 1IN	1.00	EA	\$2,605.00	\$2,605.00	0.00	1.00	\$0.00	\$2,605.00

724	7029	1IN Curb Stop & Box	1.00	EA	\$1,561.75	\$1,561.75	0.00	1.00	\$0.00	\$1,561.75
724	9999	Thrust Restraint	1.00	EA	\$952.00	\$952.00	0.00	1.00	\$0.00	\$952.00
748	0140	Install Curb & Gutter	18.00	LF	\$153.00	\$2,754.00	0.00	18.00	\$0.00	\$2,754.00
722	9999	Remove & Reset Storm Manhole	1.00	L SUM	\$5,888.00	\$5,888.00	0.00	1.00	\$0.00	\$5,888.00
724	7014	8IN 45Deg Bend	1.00	EA	\$475.00	\$475.00	0.00	1.00	\$0.00	\$475.00
			<b>Total Current Amount:</b>						<b>\$0.00</b>	
			<b>Total Bid Amount:</b>			<b>\$35,175.75</b>				<b>\$35,175.75</b>

**Total Work Completed: \$544,186.50**  
**Stockpiled Material Payment: \$142,160.94**  
**Retainage @ 4%: \$27,453.90**  
**Previous Payments: \$612,227.94**  
**Total Due This Estimate: \$46,665.60**

**LIST OF BILLS FOR THE CITY OF DEVILS LAKE**  
**21-Feb-23**

<b>VENDOR</b>	<b>AMOUNT DUE</b>
Amazon Capital Services	\$423.24
Aramark	\$481.47
AT & T	\$1,122.66
Baker & Taylor	\$796.03
Bank of ND	\$18,375.00
Black Mountain Software	\$5,618.00
Butler Machinery	\$1,600.18
Capital One Trade Credit-Mac's	\$520.46
Caselle	\$1,326.00
Champion Media-DL Journal	\$1,006.78
SNH Industrial Retail Accounts	\$124.47
Corporate Technologies	\$4,169.20
Dakota Implement	\$1,933.59
Dan's Automotive Services	\$200.00
David Rader	\$615.00
David's Fire Equipment	\$4,364.00
Devils Lake Cars	\$1,772.94
Double Z Broadcasting	\$1,105.00
Ecolab	\$199.28
Exhaust Pros	\$92.00
Fair Manufacturing	\$6,496.60
Farmer's Union Oil	\$29,498.99
Ferguson Waterworks	\$8,870.50
Forks Freightliner	\$866.51
GF Utility Billing	\$21,308.85
HE Everson	\$407.41
Hawkins	\$7,392.48
Home of Economy	\$366.03
Information Technology	\$307.55
Interstate Billing Service	\$38.79
Keller's Briteway	\$126.00

**LIST OF BILLS FOR THE CITY OF DEVILS LAKE**  
**21-Feb-23**

<b>VENDOR</b>	<b>AMOUNT DUE</b>
Klemetsrud Plumbing	\$495.00
Lake Region Law Enforcement	\$6,800.25
Lakota American	\$71.50
Leading Edge Equipment	\$471.39
Leevers	\$63.89
Madeline Cummings	\$105.30
Midcontinent Communications	\$420.87
Mid-Land Excavating	\$1,377.50
ND Water & Pollution Control Conference	\$150.00
ND Dept of Enviromental Quality	\$18.54
ND Dept of Enviromental Quality-NDDEQ	\$225.00
ND Dept of Health	\$200.00
ND One Call	\$16.35
ND Weed Control Association	\$275.00
Newby's Ace Hardware	\$365.88
National Fire Protection Association	\$175.00
Nodak Electric	\$12,573.44
NDTC	\$1,893.52
O'Reilly's Automotive	\$198.01
Ottertail Power	\$864.37
Peter Halbach	\$50.00
Reslock	\$345.00
Quill	\$425.79
Robert Johnson	\$110.30
Stone's Mobile	\$162.90
The Needle's Eye	\$7.50
Tractor Supply Plan	\$220.88
UBL Design Group	\$3,150.00
ND Dept of Transportation	\$621.49
Corporate Payment Systems	\$8,928.08

**LIST OF BILLS FOR THE CITY OF DEVILS LAKE**  
**21-Feb-23**

VENDOR	AMOUNT DUE
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**TOTAL LIST OF BILLS**

**\$162,307.76**