

MINUTES OF THE BOARD OF CITY COMMISSIONERS
HELD OCTOBER 18, 2021

The regular meeting of the Devils Lake City Commission was held October 18, 2021 at 5:30 P.M. with the following members present: Vice President Shane Hamre, Dale Robbins, Rob Hach and Jack Volk. President Johnson was absent.

Pledge of allegiance was recited.

Commissioner Volk moved to approve the minutes of the regular City Commission meeting held October 4, 2021. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

5:30 P.M. – This was the time set for the bid opening for public works heating improvements. The following bids were opened and read:

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|----|---|-----------------|------------------|----------------|
| 1. | Klemetsrud Plumbing & Heating Co Inc, Devils Lake, ND | Bid \$83,800.00 | Bid \$25,000.00 | = \$108,800.00 |
| | Contractor's License #1412 A | Bid Bond 10% | | |
| 2. | Custom Aire Inc, Grand Forks, ND | Bid \$29,850.00 | Bid \$106,860.00 | = \$136,710.00 |
| | Contractor's License #2281A | Bid Bond 5% | | |

Discussion was held on the hiring of an engineering firm for a full review of the heating system, for determining the type of heating system and for writing the bid specifications. The City Engineer recommended awarding the bid to the low bidder contingent upon his review of the bids.

Commissioner Robbins moved to approve awarding the bid for public works heating improvements to the low bidder, Klemetsrud Plumbing & Heating Co Inc of Devils Lake, ND in the amount of \$108,800.00 contingent upon review by the City Engineer. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Sean Roed, Lake Region Ambulance Service, appeared before the City Commission to discuss vehicle needs of the ambulance service. The Expedition from the Police Department will be used as a command vehicle. Grants were submitted for a med transport and mini ambulance; however, both were denied. The Ambulance Service is asking the County and City for funding. The med transport will cost about \$62,000.00 and the mini ambulance will be about \$72,000.00. Both Altru and Sanford have expressed interest in sponsoring the mini ambulance. Discussion followed on the need for the med transport and its use for veterans.

Sean Roed discussed the uses of the joint training center by the various agencies in the County. They are request assistance for paying for utilities and insurance. Ramsey County has agreed to pay 50% of the utilities. He also would like to be added to the Commission portfolios.

Commissioner Volk moved to approve paying 50% of the utility bills for the Lake Region Training Center. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

Commissioner Robbins - The Police Chief requested to trade with Lake Region Ambulance a Ford Expedition for a gas ambulance.

Commissioner Volk moved to approve giving Lake Region Ambulance Service a Ford Expedition in exchange for a gas ambulance as recommended by the Police Chief. The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The Police Chief reported an employee has left and will be replaced with a former employee.

The City Engineer stated the asphalt is finished at the golf course and only a punch list remains. In town most of punch list is done.

The City Engineer reviewed the flowage easement needed for the 100-year flood plain.

Commissioner Robbins moved to approve the flowage easement for Mary Haugland in the amount of \$6,727.00 contingent on the City Attorney's final review and approval as recommended by the City Engineer. The motion was seconded by Commissioner Volk, and the motion carried unanimously.

Commissioner Volk – The Public Works Supervisor requested authorization to call for bids for a street sweeper lease. Funds are included in next year's budget; however, bids will be requested before the planned price increase in December.

Commissioner Volk moved to approve authorizing the call for bids for a street sweeper lease as recommended by the City Engineer. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Public Ways continues to durapatch and work on winter equipment.

Commissioner Hach – For Sanitation, it has been too wet for the landfill to be open.

Vice President Hamre – Public Utilities has one fire hydrant remaining to be repaired. The department has also been replacing lead lines and marking utilities on the west side for a project next year.

The paint coating on the water tower is done and now needs to cure. After the curing process, the tower will need to go through a disinfection process. A punch list remains to be completed.

The Fire Chief reported the school tours and open house went well for fire prevention week, on the possibility of a new daycare and on the Champions' building being turned back to the County.

The City Auditor stated everything was fine.

The City Administrator indicated the 2015 bond could be called with a \$75,000.00 savings in interest.

The City Attorney stated everything was fine.

The 2nd reading of Ordinance No 976 – failure to maintain control was held.

Commissioner Volk moved to approve Ordinance No 976 – failure to maintain control an ordinance which upon adoption shall be codified as Section 10.16.470 of the Devils Lake Municipal Code. The motion was seconded by Commissioner Hach with an effective date of November 1, 2021, and the motion carried unanimously.

Commissioner Robbins moved to approve the consent agenda which included the following:

Authorizing the City Auditor to call for bids for sidewalk snow removal with bids to be opened on Monday, November 15, 2021 at 5:30 P.M. at the City Office as recommended by the City Engineer.

The motion was seconded by Commissioner Hach, and the motion carried unanimously.

The City Engineer reviewed the pay estimate for Viking Industrial Painting. Liquidated damages will be assessed on the next pay estimate.

Commissioner Volk moved to approve payment of Estimate No. 1 to Viking Industrial Painting for water tower repair and coating improvement in the amount of \$148,456.50 as recommended by the City Engineer. The motion was seconded by Commissioner Hach. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Volk moved to approve 2021 funding for Lake Access in the amount of \$8,000.00 to be paid from the general fund (1000-000-55070). The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Commissioner Volk moved to approve the list of bills as submitted. The motion was seconded by Commissioner Robbins. On roll call all Commissioners voted aye, and the motion carried.

Vice President Hamre acknowledged the following reports:
City Auditor monthly report, and
Municipal Court monthly report.

There being no further business to come before the Commission, Vice President Hamre adjourned the meeting at 6:30 P.M.

**LINDA LYBECK
CITY AUDITOR**

**RICHARD S. JOHNSON
PRESIDENT**