

MINUTES OF THE BOARD OF CITY COMMISSIONERS  
SPECIAL CITY COMMISSION MEETING  
HELD MARCH 7, 2018

The special meeting of the Devils Lake City Commission was held Wednesday, March 7, 2018 at 12:00 P.M. with the following members present: President Richard Johnson, Commissioners Craig Stromme (via telephone) Rick Morse and Dale Robbins. None were absent.

**Commissioner Morse** – The City Engineer received the information for aerial mosquito spraying. The rates are the same as last year. Discussion followed on how many times to spray.

Commissioner Robbins moved to approve the aerial spraying contract with Airborne Custom Spraying Inc in the amount of \$8,135.00. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

The City Engineer stated work on the downtown plan is proceeding. Plans should go to NDDOT and Federal Highway next week so bid opening can be held in May. Protests for the project will be reviewed at the next City Commission meeting.

**Commissioner Stromme** – The Police Chief stated a new officer started March 1.

The Sanitation Supervisor said everything was fine

**President Johnson** - The City Assessor requested setting a date for the annual board of equalization. Consensus of the City Commission was to meet at noon on April 25<sup>th</sup> for the annual board of equalization meeting.

The City Auditor stated everything was fine.

The City Administrator said everything was fine.

The Fire Chief recommended accepting the bid from Devils Lake Chrysler Center for the purchase of the 2018 pickup.

Commissioner Morse moved to accept the bid from Devils Lake Chrysler Center of Devils Lake, ND for the 2018 ½ ton 4 door pickup in the amount of \$30,278.00 as recommended by the Fire Chief. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The Fire Chief stated there was a house fire with serious damage.

The Fire Chief said the rescue truck will be re-advertised for sale with a minimum bid. He would also like to allow the bidders to raise their bids at the bid opening.

The City Attorney said everything was fine.

It was noted the original pleadings from Eagles Ledge are not back yet.

Commissioner Morse moved to table Ordinance No. 951 – mandatory server training until the City has an agreement with Lake Region District Health on providing assistance for the program. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

Commissioner Robbins moved to approve the consent agenda which included the following:

1. Authorizing the City Auditor to cancel Check No 113596 dated January 17, 2018 in the amount of \$66.81 to Praxair Distribution, Inc – IL (General Fund–Fire Department – Equipment Maintenance) - the check was lost and will be reissued;
2. Fireworks permit submitted by Marks Fireworks;
3. Game of chance permits for the month of February 2018;

4. Designating Karen Hausmann as inspector for the City of Devils Lake for the June 12, 2018 election; and
5. Reappointment of Doris Michaels as a member of the Lake Region Library Board for a three-year term expiring on June 30, 2021.

The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Robbins moved to approve the ND Department of Transportation Agreement for Temporary Highway Closure to close ND Highway 19 (Jct US 2 to ND 20) from 6:00 A.M. on June 2, 2018 to 3:00 P.M. on June 3, 2018 for the Devils Run car show as recommended by the City Engineer. The motion was seconded by Commissioner Morse. Discussion followed on if the work on the underpass would be happening during this time. The motion carried unanimously.

The Public Ways Supervisor reviewed the request from St Joseph Catholic Church to trade 39 spaces for 29 spaces located in a different area of the cemetery. The remaining 10 spaces would be purchased by the City of Devils Lake for \$75.00/space.

Commissioner Robbins moved to approve trading 29 spaces in the cemetery with St. Joseph Catholic Church and purchasing the remaining 10 spaces from St Joseph Catholic Church in the amount of \$750.00 as recommended by the Public Ways Supervisor. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Morse moved to approve the contract agreement with the North Dakota Department of Health – Chemistry Laboratory for the period of January 1, 2018 through June 30, 2019. The motion was seconded by Commissioner Robbins, and the motion carried unanimously.

The City Engineer presented the preliminary report for Street Improvement District 67-18. The project will be a mill and overlay as part of the urban roads. The cost is estimated at \$728,000 with 75% being covered by federal and 25% being assessed to the property owners.

Discussion followed on the condition of the frontage road between 18<sup>th</sup> and 19<sup>th</sup> St NE. This road is not part of the urban roads, but it could be included on a different project.

Commissioner Morse moved to approve the preliminary report for Street Improvement District 67-18 – 5<sup>th</sup> Ave NE from 6<sup>th</sup> St to north city limits and 14<sup>th</sup> St NE from College Dr to east city limits. The motion was seconded by Commissioner Robbins. The City Engineer stated separate approvals will be needed for parts of the project. The motion carried unanimously.

Commissioner Robbins moved to approve the resolution approving the preliminary report and directing the preparation of plans and specifications for Street Improvement District 67-18 – 5<sup>th</sup> Ave NE from 6<sup>th</sup> St to north city limits and 14<sup>th</sup> St NE from College Dr to east city limits. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Certifications for responsible charge, utility, railroad, design and right-of-way need to be signed for the street improvement project on 5<sup>th</sup> Ave NE and 14<sup>th</sup> St NE.

Commissioner Robbins moved to approve the certifications and to authorize the mayor to sign the responsible charge, utility, railroad, design and right-of-way certifications for Street Improvement District 67-18. The motion was seconded by Commissioner Morse, and the motion carried unanimously.

Commissioner Robbins moved to approve payment of the list of bills as submitted. The motion was seconded by Commissioner Morse. On roll call all Commissioners voted aye, and the motion carried.

President Johnson acknowledged the following report:  
City Auditor monthly report.

There being no further business to come before the Commission, President Johnson adjourned the meeting at 12:30 P.M.

**LINDA LYBECK  
CITY AUDITOR**

**RICHARD S. JOHNSON  
PRESIDENT**