

MINUTES OF THE BOARD OF CITY COMMISSIONERS  
ACTING AS THE BOARD OF EQUALIZATION &  
OF THE SPECIAL CITY COMMISSION MEETING  
HELD MAY 17, 2017

Pursuant to due call and notice thereof, the Board of City Commissioners met as the Board of Tax Equalization at the City Office on Wednesday, May 17, 2017 at 12:00 P.M. with the following members present: Commissioners Craig Stromme, Ben Sander and President Richard Johnson. Commissioners Rick Morse and Dale Robbins were absent. Also present were the City Assessor Gary Martinson, Mark Lange, Helen Carlson, City Engineer Mike Grafsgaard and City Attorney Tom Traynor.

**12:00 P.M.** - This was the time set for the bid opening for Street Improvement District 61-17 & 62-17 – CMS area. The following bids were opened and read:

- |    |  |                                  |
|----|--|----------------------------------|
| 1. | Mayo Construction Company Inc - Cavalier, ND<br>License No 2924 A      Bid Bond 5%   | Bid \$412,916.80                 |
| 2. | 2. Strata Corporation – Grand Forks, ND<br>License No      Bid Bond 2% non compliant | Bid \$did not read- noncompliant |
| 3. | Keller Paving & Landscaping Inc – Minot, ND<br>License No 24502 A      Bid Bond 5%   | Bid \$467,568.00                 |
| 4. | Knife River Materials – Bemidji, MN<br>License No 1001 A      Bid Bond 5%            | Bid \$356,790.00                 |
| 5. | Bituminous Paving, Inc – Ortonville, MN<br>License No 4129 A      Bid Bond 5%        | Bid \$485,590.75                 |

Commissioner Sander moved to accept the bids as read except for the bid from Strata Corporation, and refer them to the City Engineer for further review and recommendation. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

The City Assessor, Gary Martinson presented a brief narrative on the purpose of the meeting and the duties of the Board.

The City Assessor stated this is the annual Board of Equalization for 2017. For any increase of \$3,000 or more and 10% or more a notice must be sent. The City Assessor reviewed the packet with the Commission.

1. Devils Lake Changes 2017 – True and Full Value: All residential property and commercial property on average was increased by 5% to comply with state regulations. The sales ratio on residential was approximately 87.5%, and the median has to be above 90%. The commercial sales ratio was 88.4%. Discussion followed on increases and decreases on some of the parcels.
2. The TIF projects were reviewed.
3. True and Full Valuation for 2017 is \$352,385,852.
4. The exemption lists were reviewed.

Commissioner Stromme moved to approve the 2-year property tax exemption for new construction of residential property up to \$75,000 for Darren Lippert as recommended by the City Assessor. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Sander moved to approve the 2-year property tax exemption for new construction of residential property up to \$75,000 for Andrew Johnson as recommended by the City Assessor. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Sander moved to approve the 2-year property tax exemption for new construction of residential property up to \$75,000 for Jamie & Kaye Beck as recommended by the City Assessor. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the 2017 Property Tax Exemption List as recommended by the City Assessor. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Stromme moved to approve the 2017 Blind Exemption List as recommended by the City Assessor. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Sander moved to approve the 2017 Homestead Credit Exemption List as recommended by the City Assessor. The motion was seconded by Commissioner Stromme, and the motion carried unanimously.

Commissioner Stromme moved to approve the 2017 Veteran Exemption List as recommended by the City Assessor. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Stromme moved to approve the 2017 Valuations as recommended by the City Assessor. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Commissioner Stromme moved to award the Street Improvement District 61-17 & 62-17 bid to Knife River Materials of Bemidji, MN in the amount of \$356,790.00 as recommended by the City Engineer. The motion was seconded by Commissioner Sander, and the motion carried unanimously.

Discussion followed on adding Stromquist addition to the list of project to be completed this year since the bids were so good.

President Johnson adjourned the Board of Equalization meeting at 1:14 P.M.

**LINDA LYBECK**  
**CITY AUDITOR**

**RICHARD S. JOHNSON**  
**PRESIDENT**